

## Communication and Public Information

### School Sponsored Communications

The directing principal of each school is responsible for routine school announcements to parents such as those concerning student vacation dates, PTA meetings, clothing and fund drives, etc. The directing principal will keep a file copy of all such releases. The Director of Communication and Public Information will act in a consultant capacity when principals require assistance with school communications.

Legal Reference: Wisconsin Statute 120.13, 120.40

Policy adopted: February 14, 1977

Policy edited: September 18, 1995

Policy reviewed: July 15, 1996

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