

**Bylaws
of
The Academies of Racine Steering Committee**

**Article One
Name and Location**

Section 1. The name of the organization shall be The Academies of Racine Steering Committee, herein referred to as "Steering Committee".

Section 2. Steering Committee meetings may be held at any Racine community location as designated by Steering Committee officers with at least one week notice of the location to the membership.

**Article Two
Core Responsibilities and Outcomes**

Section 1. Core Responsibilities. The Steering Committee is organized exclusively to advocate and support the Academies of Racine through making decisions, advising, providing strategic oversight, and mobilizing the community to cultivate ownership to ensure long-term success and high levels of student achievement through:

- a.) Engaging the community to ensure the Master Plan is community-driven and deeply rooted.
- b.) Monitoring the progress of Master Plan development and implementation using metrics identified by Ford Next Generation Learning and the community.
- c.) Championing and owning the sustainability and continuous improvement of the Master Plan.
- d.) Establishing and overseeing systems and structures of support for the Academies of Racine.
- e.) Ensuring ongoing alignment with other district and community strategic plans, as well as workforce needs.
- f.) Recruiting and onboarding new community members to the master planning purposes.
- g.) Assessing new opportunities to engage with the community.
- h.) Reporting and sharing data on community outcomes.

Article Two
Core Responsibilities and Outcomes continued

Section 2. Outcomes. The Steering Committee supports the Academies of Racine Master Plan, Pathway Advisory Councils, and the Racine Unified School District Success Ready goals for all students graduating career and college ready through a focus on:

- a.) Culture of Student Empowerment: Student involvement with the community.
- b.) Improved Teaching & Learning through Collaborative Structures: Faculty, staff, and administration participation in Academies of Racine professional development and academy team meetings.
- c.) Student Culture of Belonging: Student membership and involvement in student-run organizations.
- d.) Personalized Learning Linked to Relevant Pathways: Student progress and completion of an Academic and Career Plan (ACP).
- e.) Community Partnerships for Student Success: Community member and employer interest and involvement with the Academies of Racine Opportunities to Engage.
- f.) State-of-the-Art Facilities and Technology: Curriculum, facilities, and technology reflective of industry.
- g.) High Level of Student Engagement: Student attendance rates, graduation rates, and involvement with leadership opportunities.
- h.) High Expectations and Successful Outcomes for All Students: Students earning high demand industry credentials, qualifying for college credits, and prepared for entry-level college courses.

Article Three
Membership

Section 1. Membership. Membership in this organization is by recommendation of current members for persons who are involved with the Academies of Racine, will uphold the policies of this organization, and agree to its by-laws. The Steering Committee is limited to 40 members, with at least one representative from each of the following groups: Community Convening Organization, Workforce Development, Post-Secondary Education and Training, RUSD School Board, RUSD District Leadership, RUSD Curriculum & Instruction representative, RUSD CTE Director, RUSD High School Principal, RUSD High School Teacher, Racine Education Association, Employer(s), Non-Profit Organization, United Way of Racine County representative, RAMAC, Local Municipality, Family Member/Parent of Academy Student, Academies of Racine Student, and Alumni.

Section 2. Qualification. Membership shall be open to any person as defined in Article III Section 1 that supports the purpose of the Advisory. Membership is granted after completion and receipt of a membership application and approval by the Operating Board.

Section 3. Time Commitment. Membership on the Steering Committee shall be considered valid by attending three meetings per calendar year.

Section 4. Recruitment. Recruiting new members to participate in the Pathway Advisory Councils will be an ongoing goal of the Steering Committee.

Section 5. Resignation and termination. Any member may resign by submitting a written resignation to the secretary. A member can have their membership terminated by a majority vote of the membership and/or by four consecutive absences of the general membership meetings.

Article Four
The Executive Committee

Section 1. Qualification. Any Steering Committee member in good standing is eligible to serve as an Executive Committee member.

Section 2. Executive Committee Members. Board Members shall be elected at the last general meeting of the fiscal school year prior to the current Board Member's second term. The floor will be open for nominations. The Board Members will be elected by simple majority of the membership present. Vacancies of positions of unexpired terms shall be filled by appointment by a majority of the remaining Board Members to be filled through the remaining of the vacating Board Member's term. The Board Members and their respective duties are as follows:

a. The Chair shall:

- Be an Academy Partner;
- Regularly meet with the Office of Secondary Transformation and Higher Expectations regarding Academy needs;
- Work with Vice-Chair to set the agenda for meetings;
- Preside at all meetings of the organization with the goal of supporting Academy goals;
- Attend Racine Unified school district meetings and events on matters related to the Academies of Racine (or send a designee)
- Resolve problems in the membership;
- Perform any other specific duties as outlined in the by-laws of the organization.

b. The Vice-Chair shall:

- Be a Racine Unified School District employee;
- Preside at meetings in the absence or inability of the Chair to serve;
- Work with the Chair to set the agenda for meetings;
- Work with the Secretary to establish meetings and locations;
- Perform administrative functions delegated by the Chair;
- Perform other specific duties as outlined in the by-laws of the organization.

c. The Secretary shall:

- Maintain the records of the minutes, approved by-laws and any standing committee rules, current membership and committee listing;
- Record all business transacted at each meeting of the Steering Committee as well in a prescribed format;
- Work with the Vice-Chair to establish meetings and locations;
- Maintain records of attendance of each member;
- Conduct and report on all correspondence on behalf of the organization including distributing meeting invites, agendas and minutes;
- Other specific duties as outlined in the bylaws of the organization.

Article Four
The Executive Committee continued

Section 3. Term. Each elected Board Member shall serve a term of two (2) years or until a successor has been duly elected or appointed. The term will begin on July 1 and end on June 30. At the beginning of a Board Member's second term, nominations and elections for an "elect" position will be held for the purpose of the current Board Member to mentor the elect Board Member.

Section 4. Parliamentarian. A Parliamentarian shall be appointed by the Chair from the Steering Committee membership to serve as a consultant to parliamentary procedure overseeing proper business procedures, using Robert's Rules of Order during planning and Steering Committee meetings. The Parliamentarian will not have voting rights in any business conducted with the Executive Committee or Steering Committee, unless there is a vote resulting in a tie, in which the parliamentarian will serve as the tie-breaking vote. The parliamentarian shall serve in the role until a resignation is received by the Executive Committee and Chair.

Article Five
Meetings of Members

Section 1. Meetings. The Steering Committee will meet at least four (4) times a year.

Section 2. Quorum. A 50% +1 majority of the Steering Committee membership shall constitute a quorum for the transaction of business at any meeting of the Board.

Section 3. Voting. Each member of the Steering Committee shall have the right to cast one vote on any matter at any particular meeting. The decision of a 50% + 1 majority of the voting members present at a meeting at which a quorum is established will be binding on the organization, unless provisions of these by-laws require greater vote.

Section 4. Electronic Voting. Each member of the Steering Committee shall have the right to cast one vote on any matter sent through electronic means. The decision of a 2/3 majority of the steering committee members will be binding on the organization, unless provisions of these by-laws require greater vote.

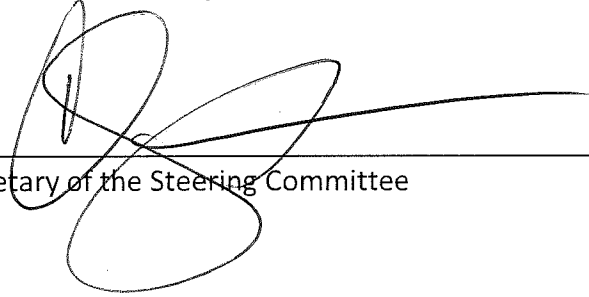
Section 4. Emergency Meetings. Emergency meetings may be called if deemed necessary by the Operating Board for an extenuating circumstance regarding the Academies of Racine.

Article Six
Amendments

Section 1. Amendment of By-laws. Members of the Steering Committee may recommend amendments to these by-laws by submitting such amendments to the Executive Committee. The Executive Committee and 3 at-large members, selected by the steering committee members at the time of amendment recommendation, will review and vote to add the proposed amendment(s) to be open for review by the general membership on the next meeting agenda. Membership review will start when the proposed amendment is brought forth as new business on the agenda and end with discussion and a vote at the next called business meeting. A 2/3 majority vote of the membership is necessary to amend these by-laws. Any amended by-laws approved by the Steering Committee will then be brought to the Career Pathway Advisory Councils for effect.

CERTIFICATE OF SECRETARY

I certify that I am the duly elected and acting secretary of The Academies of Racine Steering Committee and these by-laws constitute the corporation's by-laws. The by-laws were duly adopted at a meeting of the Steering Committee held on November 8, 2017.



Secretary of the Steering Committee

11/29/17

Date