

## Business

### Incurring Liabilities

1. No employee or individual School Board member shall have the authority to incur liabilities for the District, unless authorized by action or policy of the School Board. (See Administrative Regulation 3330.) Anyone who violates this policy must be prepared to assume the financial obligation which they have contracted for without authority.
2. The standard form of School Board authority is the annual budget or specific action in a legal School Board meeting.

### Legal Reference:

|                                     |                   |
|-------------------------------------|-------------------|
| Administrative Regulation adopted:  | February 14, 1977 |
| Administrative Regulation revised:  | August 16, 1982   |
| Administrative Regulation reviewed: | October 20, 1997  |
| Administrative Regulation modified: | May 20, 2013      |