

Business

Paying for Goods and Services

The School Board of the District authorizes the Clerk of the District to draw orders on the Treasurer of the District pursuant to Section 120.17(5), Wisconsin Statutes, and further authorizes the Treasurer of the District to make disbursements from the School Treasury upon written order of the Clerk pursuant to Section 120.16(2), Wisconsin Statutes, as directed by the School Board.

The Treasurer of the District must keep a record of all money received and disbursed by the Treasurer. Such record must specify the source from which the money was received, the person to whom payment was made, and the object for which payment was made.

The School Board shall make a detailed record of all receipts and expenditures available to the public for inspection at each School Board meeting and upon request.

Legal Reference: Wisconsin Statutes § 66.0607; § 120.11(4); § 120.16; § 120.17(5)

Administrative Regulation adopted:	February 15, 1977
Administrative Regulation revised:	August 16, 1982
Administrative Regulation revised:	December 19, 1983
Administrative Regulation revised:	November 20, 1995
Administrative Regulation reviewed:	October 20, 1997
Administrative Regulation revised:	March 20, 2000
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