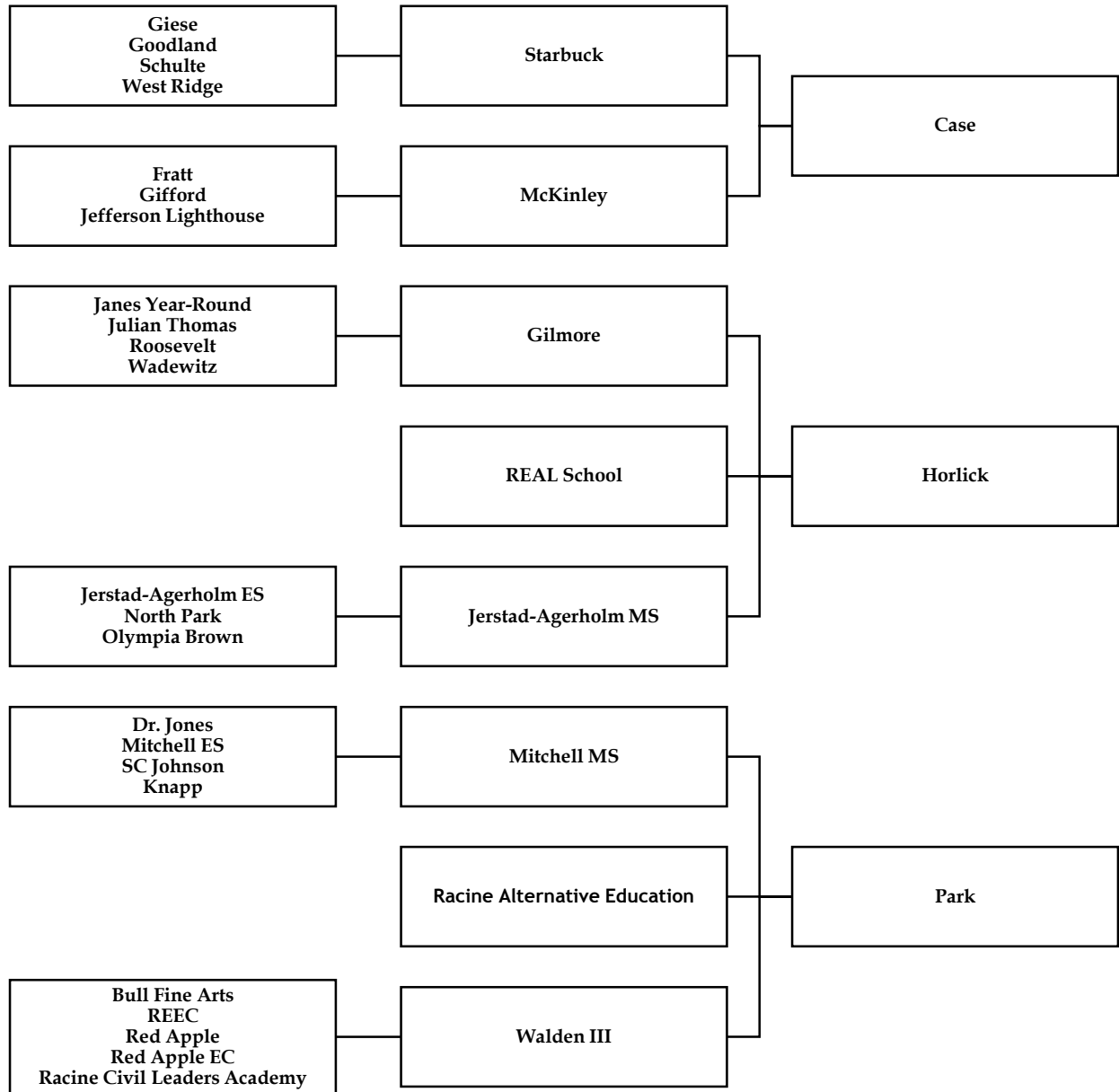


Personnel

Administrative Substitutes Contingency Plan

All District schools must have an acting principal if the administrator is absent. Such situations are often covered by a staff member. If, however, a staff member is unavailable, the elementary school should contact the secondary school noted below. The directing principal should immediately assign an administrator from his/her building to serve as acting principal.



Legal Reference:

Administrative Regulation adopted: July 14, 2003

Administrative Regulation edited: August 19, 2003 (added Julian Thomas and REAL Schools)

Administrative Regulation edited: September 22, 2014 (added RCLA, Red Apple EC and RAE)