

## Instruction

Emergency Closing Procedures/Inclement Weather

The Superintendent has sole discretion to close some or all of the schools for part or all of a day because of inclement weather.

There are three possibilities for closing school which may be considered based upon inclement weather conditions or other emergency conditions:

- 1) Option #1 - **Schools will be closed for the day.** The decision will be made early in the morning and staff will be notified via email. Radio and TV stations will also be notified that schools will be closed. There will be no after-school activities.
  
- 2) Option #2 - **Delayed Start - Two Hours.** Staff will be notified via email. Radio and TV stations will be notified that schools will start two hours later than their usual starting time. Students who use school bus transportation should be at their assigned bus stop two hours later than normal. Students who walk should plan to arrive at their schools two hours later than the normal arrival time. Students will be dismissed at their regular dismissal time at the end of the day.
 

4 Year Old **Kindergarten (4K)**. When the two-hour delay is used, there will be no regular morning 4K. Afternoon 4K classes will be held at the normal starting and dismissal times. Full day 4K classes will begin their school day two hours later than their usual starting time.
  
- 3) Option #3 - **Early Dismissal.** There may be times when weather conditions or other emergency situations require schools to close early. Again, should such a situation arise, staff will be notified via email. Radio and TV stations will be notified and asked to announce the early dismissal.

A complete listing of Radio and TV stations that will be contacted under this Regulation will be made available on the District's website.

Legal Reference: Wisconsin Statute 115.01(10)

Policy adopted: April 11, 1977

Policy revised: February 20, 1984

Policy edited: January 8, 1996

Policy reviewed: August 21, 2000

Administrative Regulation revised: October 16, 2017