ALTERNATE TRANSPORTATION FORM

BOARD OF EDUCATION POLICY 3541.31d REQUIREMENTS:

- Resident address and alternate (babysitter) address must **both** be eligible for transportation
- Pick-up and drop-off point must be the **same** daily
- Requests must be made by **July 1st** each year to be effective at the beginning of the school year
- Requests received after July 1st but before the start of the school year may be implemented after the start of the school year
- Requests received after the start of the school year will be implemented after approval by the Transportation Department

Student Name: _______________________________ Student #: ____________________________

Home Address: _______________________________ Phone: ____________________________

School: _______________________________ Grade: _______ (If 4K: AM _____ PM _____)

Parent/Guardian Name: _____________________________ E-mail Address: ____________________________

Parent/Guardian Signature: ____________________________

**Changes to the pick-up and drop-off location can only be made once per semester**

<table>
<thead>
<tr>
<th>AM Pick-up Location</th>
<th>PM Drop-off Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Check which location you are using:</td>
<td>Check which applies for this location:</td>
</tr>
<tr>
<td>□ Home Location</td>
<td>□ Home Location</td>
</tr>
<tr>
<td>□ Sitter</td>
<td>□ Sitter</td>
</tr>
<tr>
<td>□ Certified Daycare (Need proof of certification)</td>
<td>□ Certified Daycare (Need proof of certification)</td>
</tr>
<tr>
<td>□ Different Stop on Same Route</td>
<td>□ Different Stop on Same Route</td>
</tr>
<tr>
<td>□ Will not use a Pick-up</td>
<td>□ Will not use a Drop-off</td>
</tr>
</tbody>
</table>

(If Applicable)
Name of Day Care: ____________________________
Address: ____________________________
Phone: ____________________________

(If Applicable)
Name of Day Care: ____________________________
Address: ____________________________
Phone: ____________________________

E-mail completed form to: Transportation.Department@rusd.org

Or Forward to: Racine Unified School District
3109 Mt Pleasant Street
Racine, WI 53404

Rev 06/19