AQUATIC CENTER

Birthday Party Application

Please complete the following form and return it to the membership desk at the Aquatic Center with your deposit, or email your completed form to rusdaquaticcenter@rusd.org and call 262- 619-4670 to make your payment over the phone via credit card.

Name	Email Day & Date Requested	Time Slot Requested
Home Address Home Phone		Alternative Phone
Birthday Party Child's Name Child's Age How Many Children Attending?		How Many Adults Attending?
Special Requests: If you are requesting additional time or use of diving boards, please note here. Please read additional charges on page 2.		

All parties require a $50 deposit to guarantee the reservation. Full payment is required on the day of the event. We request all reservations be made at least 2 weeks prior to the date of the event. Cancellations must be received at least 4 business days prior to the event for the deposit to be refunded.

The RUSD Aquatic Center does not provide food or drink. You are responsible for bringing in your own food, refreshments, table decorations, cups, and cutlery. You can also bring decorations for the room.

Availability

Saturday - Party 10:00 A.M. to 12:00 P.M. Saturday - Party 1:00 P.M. to 3:00 P.M. 9:30 arrival and set up for the party 12:30 arrival and set up for the party 10:00-11:30 time in the pool 1:00-2:30 time in the pool 11:30-12:00 in party room 2:30-3:00 in party room 12:30-1:00 children picked up and clean up room 3:00 children picked up and clean up room

Rates
· Up to 10 children and 3 adults: $150 for the warm-up pool only (3' - 5')
· $10 for each additional participant (adult or child)
· Maximum party size: 15 children and 5 adults (adults are 18+)

What is included in a Birthday Party?
· 2-hour rental (90 minutes of pool time and 30 minutes of party room time)
· Use of basketball/hoops, pool noodles & life vests
· Use of locker rooms & lockers (locks are not provided)
· Tables and chairs to accommodate 20 individuals in the party room
· Loudspeaker announcement of birthday (by request)
· Birthday Announcement on AC TV (by request)
· Ability to store personal belongings in the party room during pool time

Available for an Additional Charge:

· Extra 30 minutes in the warm-up pool: $30 for 1:00 - 3:00 party time only

(maximum time allowed in the pool for a birthday party is 2 hours)

· Use of one (1) meter dive board diving board: $15/hour

· Use of two (1) meter dive boards: $45/hour (this includes swimming in the dive well area)

Additional Terms & Conditions:

· A minimum of 1 adult must accompany every 10 children.

· In order for individuals to enter the dive well or use the dive boards they are required to pass a swim test. The swim test includes swimming 25 yards continuously, without stopping or assistance, and the ability to float or tread water for 30 seconds or more.

· The use of 3 meter dive boards is not allowed.

· All dives must be forward facing.

· The following are NOT ALLOWED: flips from the diving board or side of the pool, hanging onto the basketball hoop or the handrails.

· No alcohol permitted at the Aquatic Center.

· Additional charges will be incurred if property is damaged or clean up in the party room is not satisfactory.

What you should bring to the Birthday Party

● Swimwear

● US Coast Guard approved life vests and puddle jumpers (no other outside flotation devices or inflatables are permitted)

● Towel

● Food, drink, refreshments

● Cutlery, plates, napkins, cups

● Tablecloth, party decorations

The undersigned accepts full responsibility for the conduct of the group while on RUSD property and agrees to exercise due care to the rules, regulations, and policies applicable to the use of the RUSD Aquatic Center.

Signature_____Date_____

To be completed by Aquatic Center Staff Only:

Member taking payment_____Date_____

Deposit Made By: Cash Credit Card Date Received _____ Entered on Transaction Log_____

Please Initial: Entered date on Aquatics Management Calendar_____ Verify Guards Avail_____