

**AoR J.I. Case High School
International Baccalaureate Programme
Commitment to Academic Integrity**

Any student who has engaged in academic misconduct/malpractice could receive one or more of the following consequences, depending upon the seriousness of the violation and the frequency of infractions:

- Notification of IB Coordinator
- Notification of parents/guardians
- Notification of principals
- A zero on the assignment, test, project, or paper
- Redo of the assignment, test, project, or paper
- Meeting with principals, parents/guardians, counselors, etc.
- Removal from extracurricular activities, athletics, honors societies, etc.
- Removal from the Diploma Programme or Career-related Programme
- Report made to the International Baccalaureate Organization's Curriculum and Assessment Centre regarding malpractice

Student Name: _____ Grade: _____

I have the following IB classes this school year:

	IB Course	Teacher
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		

I acknowledge that I have received complete information about Case's Academic Integrity Policy. I understand the expectations of the Academic Integrity Policy. If I were to engage in academic malpractice, I realize that there are consequences for my actions.

Student Name _____ Date _____

Student Signature _____

I have read the IB Academic Integrity Policy. I will give the IB teachers and Case staff my full support in maintaining the integrity of the IB Programme.

Parent/Guardian Name _____ Date _____

Parent/Guardian Signature _____

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Academic Integrity**

The IB Programmes are intended to provide a principled, challenging academic preparation for college/career pursuits. Case's mission is "to nurture students' learning, leadership, and passion through rigorous IB courses and relevant career pathways." To help students achieve this level of balance and to ensure that all students are judged according to their own merits, we have developed an Academic Integrity Policy for our programmes. This code identifies which actions constitute academic misconduct and ultimately compromise the integrity of the programmes.

Academic malpractice is defined by International Baccalaureate as "Behavior that results in, or may result in, the candidate or any other candidate gaining an unfair advantage". This includes, but is not limited to, the following examples:

Type of Misconduct	Definition	Examples of Misconduct	How to Avoid
Plagiarism	The representation, intentionally or unwittingly, of the ideas, words or work of another person without proper, clear and explicit acknowledgment.	Copying and pasting information from a website into your work, and then failing to give the website credit.	When using another person's words, ideas, or thoughts, you must give that person credit. For example, if you copy a quote, words, or sentences, you need to mention the author or the location of the source. Your teacher will provide you with the correct citation method for their course.
		Reading an article or a text, taking ideas from it, and then claiming them as your own ideas.	
Collusion	Supporting academic misconduct by another scholar, as in allowing one's work to be copied or submitted for assessment by another.	You allow another student to view your work, and it results in that student copying your work, with or without your permission.	When in doubt, do your work on your own. Your teacher will indicate when it is okay to work with other students. If you are not sure, ask your teacher if it's okay to work with others. Also, during quizzes, tests, and finals, avoid having conversations or looking at your classmates as they work. Do not give quiz or test information to students in other sections of the same course who have yet to take the quiz or exam.
		The teacher gives a lab report to be completed individually, and you work with other students but submit the work with only your name on it.	
		During an exam, test or quiz, you share your answers with other students taking the same exam, test or quiz.	
		The sharing of information that allows another student to have an advantage on a classroom quiz/test, IB exams and Internal Assessments.	
Duplication	The presentation of the same work for different assessment components.	Reusing previous projects, topics, and evaluations for another project to earn credit in a class.	When starting a new assignment or project, open a new document and avoid copying and pasting anything from an old assignment. If you're not sure, ask your teacher if it is okay to borrow ideas from previous assignments/ projects.
		Reusing ideas/topics: Community Projects to complete Personal Projects; Internal Assessments to complete Extended Essays, etc.	
Cheating	Behavior that gives an unfair advantage e.g. saying you have turned in an assignment when you did not, using cheat sheets, electronic devices, fabricating information trying to earn more time or credit on an assignment, project, or exam.	Fabricating information to try to earn more time or credit on an assignment, project, or exam.	Avoid talking to or looking at classmates during an exam. Be as principled as you can and only take credit for the work you did. Keep your mobile phone in your backpack or a designated space during assessments.
		Communicating answers with another person during a final exam.	
		Obtaining work or information from someone else and submitting it under one's own name.	
		Allowing another person to do one's work and submitting it under one's own name.	
		Taking an exam for another person or having someone take an exam for you.	