

# Board Business Meeting Packet

August 15, 2016

## **Public Hearing on the Budget**



## **INTERIM BUDGET**

**2016 - 2017**

June 15, 2016

Dr. Lolli Haws, Superintendent of Schools  
Racine Unified School District

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The interim budget is prepared in conformance with laws and regulations applicable to local governments within the State of Wisconsin. Interpretation of data without an understanding of programs, legal requirements for operation of the district, policies and rules of the School Board and practices of the district could lead to erroneous conclusions. This document is accurate as of the date of preparation. Minor differences may exist due to rounding and data discrepancies. The School Board or other regulatory agencies may take action that could render this document inaccurate or incomplete.

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**RACINE UNIFIED SCHOOL DISTRICT**  
**2016 – 2017 INTERIM BUDGET**  
**Fund Financial Statements**

School finance practices and governmental accounting rules require that the school district segregate financial transactions into distinct accounting entities, called funds. For purposes of analysis, funds are grouped as either operating or capital project.

Operating funds are used to report on-going annual costs of operating the district. The operating funds include the following:

- General Fund (Fund 10)
- Special Education Fund (Fund 27)
- Special Revenue Fund (Funds 21 & 29)
- Debt Service Funds (Funds 38 & 39)
- Capital Project Funds (Funds 41, 42, 43, 44, 45, 46 & 49)
- Food Service Fund (Fund 50)
- Community Service Fund (Fund 80)

The community service fund allows for the segregation of financial transactions related to community use of facilities and programs operated for the benefit of the entire community.

Capital project funds are created whenever acquired resources are restricted for the acquisition or construction of specific capital projects or purchase of capital items. Racine reports on seven capital project funds.

A separate financial statement showing revenues, expenditures and changes in fund balance is prepared for each fund. A combined statement showing revenues, expenditures and changes in fund balance for all funds is also provided. The combined statement removes inter-fund transactions to avoid overstating revenues or expenditures.

## BUDGET ASSUMPTIONS

The following assumptions were used to create the interim budget:

1. Changes to laws and regulations regarding school finance will not be adjusted in such a way as to have a material impact on the budget.
2. The \$1 million of additional savings or efficiencies are required to meet budget targets
3. Property values are expected to increase 2.54%.
4. It is assumed membership and enrollment will continue to be affected by the state program to allow an unlimited number of students to receive vouchers to attend private schools. However, we are assuming the district will experience an increase in enrollment in kindergarten and early childhood programs due to the introduction of the Montessori program to RUSD. Using the membership estimate for revenue limit calculations, the three year membership average for revenue limit purposes will decrease by 181 students.
5. After reviewing open enrollment application numbers, we are assuming the number of open enrollment students leaving the district will decrease from 1,249 to 1,099. Open enrollment tuition payments by RUSD are expected to decrease to just over \$7.5 million. The number of open enrollment students coming into the district will remain at 24.
6. General state aid is estimated to increase \$7.3 million which represents a 5.2% increase.
7. The District will experience stable funding in state categorical aid programs.
8. The District will receive a \$1.5 million one-time payment from the Village of Sturtevant due to the retirement of a TID District.
9. The state finance law allows the district a 1% increase per pupil spending as provided by the additional \$2 million of state per pupil categorical aid.
10. The state structure for financing private school vouchers in Racine will require the district to fund an estimated 1,138 students at a cost of \$8.3 million. The tax levy will increase by \$2.75 million as provided by state law as a revenue limit non-recurring exemption.
11. Federal funding is reduced by \$1.2 million due to reduced federal carryover funds for Title and IDEA programs. Title grant funds for the district's two priority schools will continue and will be used to add hours of instruction at Knapp and Goodland elementary schools and to fund the Lead Turn Around Partner.
12. An allowance is provided for labor costs for all employee groups to cover step adjustments and level changes for teaching and other staff.

13. The budget assumes District costs for health coverage will not increase over the prior year. Costs for Long Term Disability insurance will be lower by \$180,000.
14. Maximum use of vacancy allowance and health savings was utilized with little staffing contingency provided.
15. Academic and curricular programs include funds for \$1.2 million the elementary math curriculum/textbook adoption. Funds are also provided for textbook replacement, curricular materials, reading programming, curriculum writing and development, and Response to Intervention instructional programs to strengthen services to struggling students in the district.
16. Funding for staff development is provided, including training costs and materials, professional development systems; and substitute teacher coverage.
17. School funding includes furniture and equipment for newly constructed schools, continuation and expansion of Violence Free School Zones, and career pathways in high schools.
18. \$1 million of referendum funds are set aside for instructional technology initiatives.
19. Dedicated carryover funds of \$1,661,396 are provided for one-time costs related to: school furniture, library upgrades, dedicated substitutes, Violence Free School Zones, school furniture, musical instruments and technical education equipment at Gifford School, instructional equipment for Project Lead the Way classes in high schools, and initiatives at high schools. (see amounts on page 6)
20. Over \$5 million debt refinancing is budgeted for the purchase of the SportsPlex building.

The recommended interim budget complies with rules and regulations of the State of Wisconsin and federal government as well as policies of the Racine Unified School District. The budget will allow for sustaining existing programs but does not contribute to continued building of organizational capacity for future years nor address future facility needs.

# ENROLLMENT INFORMATION

School district revenues and costs are directly related to the number of pupils served as well as the curriculum and support programs offered. Long-term facility needs are based on projected enrollment. Consequently, enrollment projections constitute the beginning point for calculation of budgets. The District uses a modified cohort-survival enrollment projection methodology. The enrollment history for the last 5 years and projection for the next 5 years is shown below. The table does not reflect state changes to the way student enrollment is calculated for pupils attending voucher schools.

## RACINE UNIFIED SCHOOL DISTRICT Enrollment Projection District Summary

Enrollment projections are used to plan for staffing levels, facility space needs and quantities of supplies and materials.

	PRE - K	4K	5K	1 - 12	Total Enrolled	Enrolled Change	Non-Attending	Total Count	Total Change
<b>Historical Data</b>									
2011-12	311	940	1,524	17,941	20,716		866	21,582	
2012-13	332	1,029	1,640	17,640	20,641	(75)	1050	21,691	109
2013-14	121	1,139	1,533	17,412	20,205	(436)	1166	21,371	(320)
2014-15	121	1,131	1,435	17,164	19,851	(354)	1227	21,078	(293)
2015-16	121	1,179	1,329	16,989	19,618	(233)	1249	20,867	(211)
<b>Projection</b>									
2016-17*	179	1,204	1,367	16,774	19,524	(94)	1,099	20,623	(244)
2017-18*	173	1,204	1,374	16,591	19,342	(183)	1,099	20,440	(183)
2018-19*	173	1,204	1,372	16,352	19,101	(240)	1,099	20,200	(240)
2019-20*	173	1,204	1,375	16,193	18,945	(156)	1,097	20,043	(157)
2020-21*	173	1,204	1,370	16,046	18,793	(153)	1,096	19,889	(154)

Total enrolled includes pupils enrolled for attendance in one of the district's schools or sponsored programs (e. g. off-site 4 year old kindergarten) regardless of residence status. Projections for future years is based on a cohort survival method with greatest weight given to initial grade data (4 year old kindergarten). Non-attending represents resident pupils who attend school in another school district, mostly under the state's open enrollment law. Students age 3 in Montessori School do not count for revenue limit funding purposes.

Following the calculation of projected enrollment based on the cohort-survival methodology, manual adjustments are made to reflect changes not reflected in the calculations.



# PROPERTY TAX INFORMATION

Property taxes are levied in the following operating funds:

- General Fund
- Debt Service Funds
- Capital Expansion Fund
- Community Service Fund

The amount of property taxes a school district is permitted to raise in the general and debt service funds is controlled by state imposed revenue limits.

Property taxes are estimated to decrease \$5,376,120 which is 6.28% lower than last year. The estimated property tax rate is projected to decrease 8.56%, or \$.91 per \$1,000 equalized value, for a total estimated property tax rate of \$9.72. The tax rate assumes a 2.54% increase in property value.

The following table shows the history of the district's equalized value, tax levies, and tax rates since the district was first formed in 1961-62. Changes to the tax levy will be impacted by changes in state general aids, student enrollment, as well as referendum approved expenditures.

## RACINE UNIFIED SCHOOL DISTRICT TAX LEVY HISTORY

(Amounts in Thousands)

SCHOOL YEAR	EQUALIZED VALUE (TID OUT)	% CHANGE	TAX LEVY	% CHANGE	TAX RATE per \$1000 EQUALIZED	TAX RATE CHANGE
61-62	610,437		7,576		\$12.41	
71-72	1,036,724		19,789		\$19.09	
81-82	2,789,838		31,340		\$11.23	
91-92	4,976,066		47,472		\$9.54	
01-02	6,037,440		53,182		\$8.81	
02-03	6,438,154	6.64%	48,475	(8.85%)	\$7.53	(14.52%)
03-04	6,874,804	6.78%	53,063	9.47%	\$7.72	2.51%
04-05	7,505,782	9.18%	57,163	7.73%	\$7.62	(1.33%)
05-06	8,243,327	9.83%	55,717	(2.53%)	\$6.76	(11.25%)
06-07	9,117,495	10.60%	62,299	11.81%	\$6.83	1.09%
07-08	9,541,307	4.65%	64,373	3.33%	\$6.75	(1.26%)
08-09	9,714,573	1.82%	70,101	8.90%	\$7.22	6.96%
09-10	9,677,597	-0.38%	75,939	8.33%	\$7.85	8.74%
10-11	9,289,465	-4.01%	78,110	2.86%	\$8.41	7.16%
11-12	9,127,326	-1.75%	79,280	1.50%	\$8.69	3.30%
12-13	8,392,856	-8.05%	81,875	3.27%	\$9.76	12.31%
13-14	7,908,573	-5.77%	78,760	(3.80%)	\$9.96	2.09%
14-15	8,041,489	1.58%	77,128	(6.03%)	\$9.59	(3.69%)
15-16	8,054,829	1.74%	85,619	8.71%	\$10.63	10.83%
16-17	8,259,125	2.54%	80,243	(6.28%)	\$9.72	(8.60%)

## General Fund Dedicated Fund Balance

The proposed budget utilizes dedicated carry over funds approved to fund district priorities. These dedicated reserves are allocated as follows:

### *Academic Achievement and School Climate Goals*

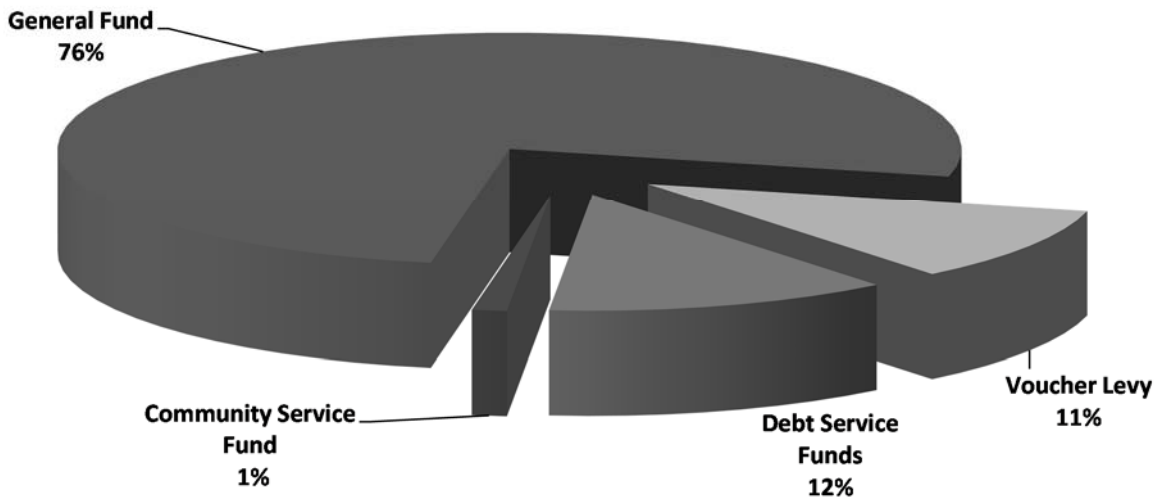
Classroom furniture for newly constructed schools	790,000
Gifford music and technical education equipment	165,963
High School Project Lead the Way equipment	291,403
Continued CTE grant funding	150,000

### *School Climate Goal*

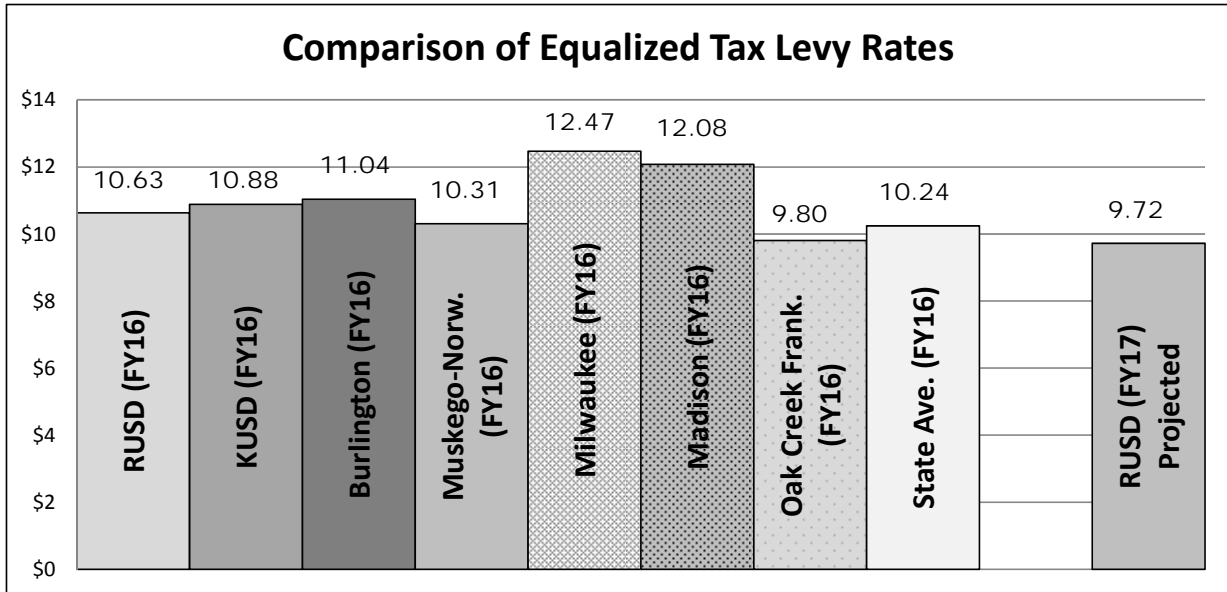
High School carryover initiatives	164,000
Library upgrades	100,000
<b>TOTAL</b>	1,661,366

The pie chart below shows the distribution of the property tax levy and how 76% is for the General Fund, 12% is used for debt service, 1% for community programming, and 11% for private school vouchers. No funds were levied into the Capital Expansion Fund (Fund 41) at this time.

### FY17 Property Tax Levy by Fund



The graph below shows FY16 equalized tax levy rates and shows how the interim FY17 equalized tax rate for RUSD compares to peer or bordering school districts. The RUSD tax levy reduction would cause the rate to be lower than comparative districts and the state average.



## STAFFING INFORMATION

The following table compares Full Time Equivalency (FTE) staff changes over the FTE levels reported in the original budget document last October. Staffing levels from the 2012-13 original budget are also provided. The table breaks down the information by employee group, fund, and whether the position is federally funded. The table also includes overloads (OL) and contracted employees (PS). The costs associated with the staff are reflected in the budget.

The staffing process generated an overall increase in staff of .86 FTE. The table indicates that the number of certified administrators increased 9 FTE, some of which are grant funded positions. Teaching FTE was reduced 17.25 FTE while educational assistants increased 15.42 FTE. There were also reductions in clerical staff (10.61 FTE) and contracted positions. The FTE increased for positions in both Professional Support (2.8 FTE) and Building and Grounds (1.5 FTE). This table does not reflect dedicated substitute teachers that are also funded in the interim budget.

### Comparison of Staff by Employee Group Fiscal Year 2012-13 through 2016-17

	2012-13	2013-14	2014-15	2015-16	Interim 2016-17	FY15-FY16 Difference	Notes
<b>Certified Administrators</b>							
- General Fund (F10)	71.50	72.98	81.50	82.50	89.20	6.70	1
Federal Grant Funded	1.00	1.00	1.50	1.50	3.50	2.00	2
- Special Education (F27)	3.00	4.00	1.00	0.00	2.00	2.00	
Federal IDEA Grant Funded	3.50	2.50	7.00	9.00	7.00	-2.00	
- Community Services (F80)	0.00	0.00	0.00	0.00	0.30	0.30	
<b>Total Cert. Admin (AD)</b>	<b>79.00</b>	<b>80.48</b>	<b>91.00</b>	<b>93.00</b>	<b>102.00</b>	<b>9.00</b>	
<b>Teaching Staff</b>							
- General Fund (F10)	1150.56	1171.58	1164.98	1166.71	1161.24	-5.47	3
Federal Grant Funded	66.32	68.59	77.50	82.70	89.31	6.61	4
- Special Revenue Trust (F21)	0.64	0.00	0.00	0.00	0.00	0.00	
- Special Education (F27)	406.66	420.82	407.40	391.13	390.32	-0.81	
Federal IDEA Grant Funded	31.20	36.20	31.00	35.50	30.35	-5.15	5
- Community Services (F80)	1.00	0.00	0.00	0.00	0.00	0.00	
<b>Subtotal (T)</b>	<b>1656.38</b>	<b>1697.19</b>	<b>1680.88</b>	<b>1676.04</b>	<b>1671.23</b>	<b>-4.82</b>	
- General Fund (F10)	22.26	22.35	17.05	19.93	9.70	-10.23	6
Federal Grant Funded	0.00	0.00	0.40	0.20	0.00	-0.20	
- Special Education (F27)	1.80	0.00	0.00	0.00	0.00	0.00	
<b>Subtotal (OL)</b>	<b>24.06</b>	<b>22.35</b>	<b>17.45</b>	<b>20.13</b>	<b>9.70</b>	<b>-10.43</b>	
- General Fund (F10)	0.00	0.00	1.00	1.00	0.00	-1.00	
- Special Education (F27)	4.00	2.00	3.00	5.00	4.00	-1.00	
<b>Subtotal (PS)</b>	<b>4.00</b>	<b>2.00</b>	<b>4.00</b>	<b>6.00</b>	<b>4.00</b>	<b>-2.00</b>	
<b>Total Teaching Staff</b>	<b>1684.44</b>	<b>1721.54</b>	<b>1702.32</b>	<b>1702.17</b>	<b>1684.93</b>	<b>-17.25</b>	

<b>Educational Assistants</b>							
- General Fund (F10)	105.66	114.35	124.80	116.31	120.18	3.87	7
Federal Grant Funded	20.77	24.87	24.26	23.84	20.91	-2.93	8
- Special Education (F27)	217.37	229.58	212.10	226.30	241.15	14.85	9
Federal IDEA Grant Funded	2.30	0.50	0.50	0.00	0.00	0.00	
- Food Service (F50)	2.10	2.34	2.51	2.48	2.11	-0.37	
<b>Total Ed Asst Staff (EA)</b>	<b>348.20</b>	<b>371.64</b>	<b>364.17</b>	<b>368.93</b>	<b>384.35</b>	<b>15.42</b>	
<b>Secretaries &amp; Clerical</b>							
- General Fund (F10)	132.73	133.48	131.98	127.79	117.92	-9.87	10
Federal Grant Funded	3.14	3.34	3.84	3.54	2.80	-0.74	
- Special Education (F27)	0.00	0.00	0.00	0.00	0.00	0.00	
Federal IDEA Grant Funded	10.50	9.50	7.50	7.70	7.70	0.00	
- Special Projects Fund (F29)	0.70	0.30	0.30	0.65	0.65	0.00	
- Community Services (F80)	2.25	1.70	0.00	1.75	1.75	0.00	
<b>Subtotal (SC)</b>	<b>149.32</b>	<b>148.32</b>	<b>143.62</b>	<b>141.43</b>	<b>130.82</b>	<b>-10.61</b>	
- General Fund (F10)	0.00	0.00	0.00	0.00	0.00	0.00	
Federal Grant Funded	1.00	1.00	0.00	0.00	0.00	0.00	
<b>Subtotal (PS)</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Total Secretarial Staff</b>	<b>150.32</b>	<b>149.32</b>	<b>143.62</b>	<b>141.43</b>	<b>130.82</b>	<b>-10.61</b>	
<b>Buildings and Grounds</b>							
- General Fund (F10)	185.64	181.80	172.92	174.71	176.81	2.10	11
Federal Grant Funded	0.00	0.00	0.40	0.40	0.40	0.00	
- Food Service (F50)	4.16	4.47	13.42	13.03	13.03	0.00	
<b>Total B&amp;G Staff (BG)</b>	<b>189.80</b>	<b>186.27</b>	<b>186.74</b>	<b>188.14</b>	<b>190.24</b>	<b>2.10</b>	
- General Fund (F10)	0.60	0.60	0.60	0.60	0.00	-0.60	
<b>Subtotal (PS)</b>	<b>0.60</b>	<b>0.60</b>	<b>0.60</b>	<b>0.60</b>	<b>0.00</b>	<b>-0.60</b>	
<b>Total Building &amp; Grounds Staff</b>	<b>190.40</b>	<b>186.87</b>	<b>187.34</b>	<b>188.74</b>	<b>190.24</b>	<b>1.50</b>	
<b>Professional Support</b>							
- General Fund (F10)	49.35	48.15	59.45	66.40	68.05	1.65	12
Federal Grant Funded	1.10	0.20	5.20	6.70	6.60	-0.10	
- Special Education (F27)	0.00	1.00	0.00	0.00	0.00	0.00	
Federal IDEA Grant Funded	1.50	0.00	0.00	0.00	0.00	0.00	
- Special Projects Fund (F29)	0.30	0.00	0.00	0.00	0.00	0.00	
- Food Service (F50)	0.75	0.75	0.75	0.75	0.75	0.00	
- Community Services (F80)	1.00	2.30	0.00	0.55	0.50	-0.05	
<b>Subtotal (AS)</b>	<b>54.00</b>	<b>52.40</b>	<b>65.40</b>	<b>74.40</b>	<b>75.90</b>	<b>1.50</b>	
- General Fund (F10)	0.00	1.00	1.00	1.00	1.50	0.50	13
Federal Grant Funded	1.24	1.24	1.00	1.00	1.00	0.00	
- Community Services (F80)	0.00	0.00	0.00	0.00	0.80	0.80	
<b>Subtotal (PS)</b>	<b>1.24</b>	<b>2.24</b>	<b>2.00</b>	<b>2.00</b>	<b>3.30</b>	<b>1.30</b>	
<b>Total Admin Support Staff</b>	<b>55.24</b>	<b>54.64</b>	<b>67.40</b>	<b>76.40</b>	<b>79.20</b>	<b>2.80</b>	
<b>Total</b>	<b>2507.60</b>	<b>2564.49</b>	<b>2555.85</b>	<b>2570.67</b>	<b>2571.54</b>	<b>0.86</b>	

1. Includes certified administrators for positions of High School Freshmen Academy Deans, Turning Point Academy Dean, Dean at Gifford School, and Assistant Principal at Fratt and West Ridge Elementary schools.

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2. Federal funding for Assistant Principal at Knapp and Assistant Director of Curriculum and Instruction.
3. Teaching staff reduced through staffing process and changing staffing and class size requirements for state SAGE/AGR program.
4. Title funded teachers added, including two using Priority School funds at Knapp and Goodland.
5. Fewer staff funded by federal IDEA funds due to reduced carryover allocation. FTE reduction utilized DPI Task Force recommendations on caseloads.
6. Reduced overload positions at high schools. This FTE area includes virtual learning teaching staff.
7. Additional educational assistants for Montessori and early learning programs.
8. Fewer educational assistants at schools funded using federal Title funds.
9. Addition of special education assistants during the 2016-17 school year as part of the staffing process and service delivery changes.
10. Clerical positions restructured and reduced at high schools.
11. Building service FTE added to cover SportsPlex building.
12. Professional support positions include Internal Communications position, substitute staff specialist, and other FTE adjustments.
13. Additional contracted position FTE for Director of Security through a contract arrangement with the City of Racine.

## COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

The following statement combines all funds, providing an overall picture of the district's financial operation in a single display.

Overall, the district will have a decrease of fund balance of approximately (\$5,324,759) which can be attributed to using dedicated fund balance to fund district priorities in the areas of school furniture and instructional materials. In addition, capital projects funds will expend balances on building construction and repair projects.

The projected change in fund balance by fund for the budget year is:

### Change in Fund Balance

	Beginning	Revenues and Other Financing Sources	Expenditures and Other Financing Uses	Ending	Difference
General fund	\$41,809,273	\$248,156,321	\$250,725,381	\$39,240,213	(\$2,569,060)
Special revenue trust fund	315,786	76,860	378,277	\$14,369	(\$301,417)
TEACH Fund	0	0	0	\$0	\$0
Special education fund	0	53,269,301	53,269,301	\$0	\$0
Special revenue fund	53,382	776,310	776,310	\$53,382	\$0
Debt service funds	1,298,530	15,312,123	15,351,676	\$1,258,977	(\$39,553)
Capital projects funds	2,843,158	150	2,317,720	\$525,588	(\$2,317,570)
Food service fund	2,060,095	10,068,191	10,413,962	\$1,714,324	(\$345,771)
Community service fund	186,671	1,040,000	1,091,388	\$135,283	(\$51,388)
Totals	<u>\$48,566,895</u>	<u>\$328,699,256</u>	<u>\$334,324,015</u>	<u>\$42,942,136</u>	<u>(\$5,624,759)</u>
<b>Overall change in fund balance</b>				<b>(\$5,624,759)</b>	
<b>Change in operating* fund balance</b>				<b>(\$3,267,636)</b>	

### General Fund Balance

The projected ending balance for the General fund (Fund 10) is projected to exceed 15% which is within the board guidelines under OE 5.7.

**ALL GOVERNMENTAL FUNDS**  
**Combined Statement of Revenues, Expenditures and Changes in Fund Balance**  
**INTERIM BUDGET**

	2013-14	2014-15	2015-16	2016-17	Change		NOTES
	ACTUAL	ACTUAL	ADJ BUDGET	INTERIM	Amount	Percent	
<b>Revenues by Source</b>							
Property Taxes	\$78,759,519	\$77,128,036	\$85,619,044	\$80,242,999	(\$5,376,045)	-6.28%	1
Local & intermediate sources	3,292,481	2,907,175	3,298,818	4,605,040	\$1,306,222	39.60%	2
State Sources	150,592,581	162,337,312	163,128,378	172,629,175	\$9,500,797	5.82%	3
Federal Sources	30,914,827	30,472,098	33,217,463	32,001,006	(\$1,216,457)	-3.66%	4
Other Sources	4,142,366	8,415,639	1,538,357	156,522	(\$1,381,835)	-89.83%	5
<b>Total Revenues</b>	<b>267,701,774</b>	<b>281,260,260</b>	<b>286,802,060</b>	<b>289,634,742</b>	<b>\$2,832,682</b>	<b>0.99%</b>	
<b>Expenditures by Function</b>							
<b>Instruction</b>							
Regular Instruction	95,482,359	94,199,320	93,421,128	94,606,520	\$1,185,392	1.27%	6
Vocational Instruction	4,822,830	4,742,722	5,263,368	5,386,026	\$122,658	2.33%	7
Special Instruction	39,911,477	38,273,051	38,965,970	38,642,631	(\$323,339)	-0.83%	8
Other Instruction	6,696,635	7,412,210	7,044,620	7,047,418	\$2,798	0.04%	
<b>Total Instruction</b>	<b>146,913,301</b>	<b>144,627,303</b>	<b>144,695,086</b>	<b>145,682,595</b>	<b>\$987,509</b>	<b>0.68%</b>	
<b>Support Service</b>							
Pupil Services	15,280,837	16,204,534	17,379,499	17,489,625	\$110,126	0.63%	
Libraries & Instructional Support	14,402,406	17,294,477	19,701,976	20,311,954	\$609,978	3.10%	9
General administration	2,826,578	2,854,924	3,104,298	3,129,603	\$25,305	0.82%	
Building administration	10,952,694	12,231,339	12,371,894	13,107,782	\$735,888	5.95%	10
Business & operations	61,982,537	54,417,950	92,056,319	44,690,363	(\$47,365,956)	-51.45%	11
Central services	11,912,595	8,227,056	9,003,487	8,971,199	(\$32,288)	-0.36%	
Insurance	804,953	877,075	982,132	920,510	(\$61,622)	-6.27%	
Debt payments	22,402,387	21,143,788	7,480,186	16,000,664	\$8,520,478	113.91%	12
Other support services	363,771	364,690	403,336	470,884	\$67,548	16.75%	
Food service	8,043,849	9,176,039	10,803,870	10,413,962	(\$389,908)	-3.61%	13
Community service	1,054,822	132,069	912,872	1,091,388	\$178,516	19.56%	14
<b>Total Support Services</b>	<b>150,027,429</b>	<b>142,923,941</b>	<b>174,199,869</b>	<b>136,597,934</b>	<b>(\$37,601,935)</b>	<b>-21.59%</b>	
Non-program transactions	9,107,812	10,563,895	15,124,129	18,241,965	\$3,117,836	20.61%	15
<b>Total Expenditures</b>	<b>306,048,542</b>	<b>298,115,139</b>	<b>334,019,084</b>	<b>300,522,494</b>	<b>(\$33,496,590)</b>	<b>-10.03%</b>	
<b>Excess (deficiency) of</b>							
Revenues over Expenditures	(38,346,768)	(16,854,879)	(47,217,024)	(10,887,752)	\$36,329,272		
Other financing sources (uses)	479,604	23,534,972	43,041,652	5,263,000	(\$37,778,652)	-87.77%	16
Net change in fund balance	(37,867,164)	6,680,093	(4,175,372)	(5,624,752)	(\$1,449,380)		
Fund Balance Beginning of Year	83,844,357	45,977,194	52,657,287	48,481,915	(\$4,175,372)	-7.93%	
<b>Fund Balance End of Year</b>	<b>\$45,977,194</b>	<b>\$52,657,287</b>	<b>\$48,481,915</b>	<b>\$42,857,163</b>	<b>(\$5,624,752)</b>	<b>-11.60%</b>	

**Revenues**

- 1 See information beginning on page 6 regarding property taxes.
- 2 Increase includes the expected \$1.5 million to be received from the Village of Sturtevant due to a retired TID district.



- 3 Includes estimated increase in state general aid of \$7.5 million, \$2 million of per pupil aid, and adjustments to state categorical aids.
- 4 The reduction is due to lower amounts of carryover over federal funds for Title and IDEA programs. Some of the reduction is offset by an increase in projected additional revenues from Medicaid claims.
- 5 The lower amount for FY16 reflects a prior year insurance dividend received that will not be provided in the current fiscal year.

### **Expenditures**

- 6 Amount includes funds for new classroom furniture for the newly constructed schools and \$1 million of referendum funds set aside for instructional technology.
- 7 Includes materials, equipment, and fees to Project Lead the Way courses.
- 8 Reduced costs due to staffing adjustments made utilizing DPI Task Force recommendations for special education student caseloads.
- 9 Additional amount reflects addition of academy coach teachers as part of high school transformation.
- 10 Administrative and clerical staff role reassignments as part of implementing the high school academy model caused a reallocation of expenses to the building administration category. The increase also includes the addition of administrative staff at Gifford, Fratt, and West Ridge schools.
- 11 The decrease is due to the high level of prior year school construction expenditures.
- 12 The increase is due to an increase of debt costs related to financing for new school construction. In addition, the interim budget includes a refinancing of debt related to the purchase of the SportsPlex building.
- 13 Lower food service expenditures due to the prior year costs of building the central kitchen at the Administrative Service Center.
- 14 These additional costs reflect those related to instructional programs for three year old students as part of the Montessori program. As per the Department of Public Instruction, these expenses should be accounted for the Community Service Fund (Fund 80).
- 15 These amounts are the tuition costs related to \$8.3 million in payments for 1,138 private school voucher students as well as tuition payments for open enrollment students leaving the district. The amount assumes 150 fewer RUSD students open enrolling out of the district. However, tuition costs have also increase for special education open enrollment due to a change in state law.
- 16 The decrease involves transactions related to the refinancing of debt related to the SportsPlex purchase.

The following charts summarize revenues and expenditures into broad categories.

### **Revenues**

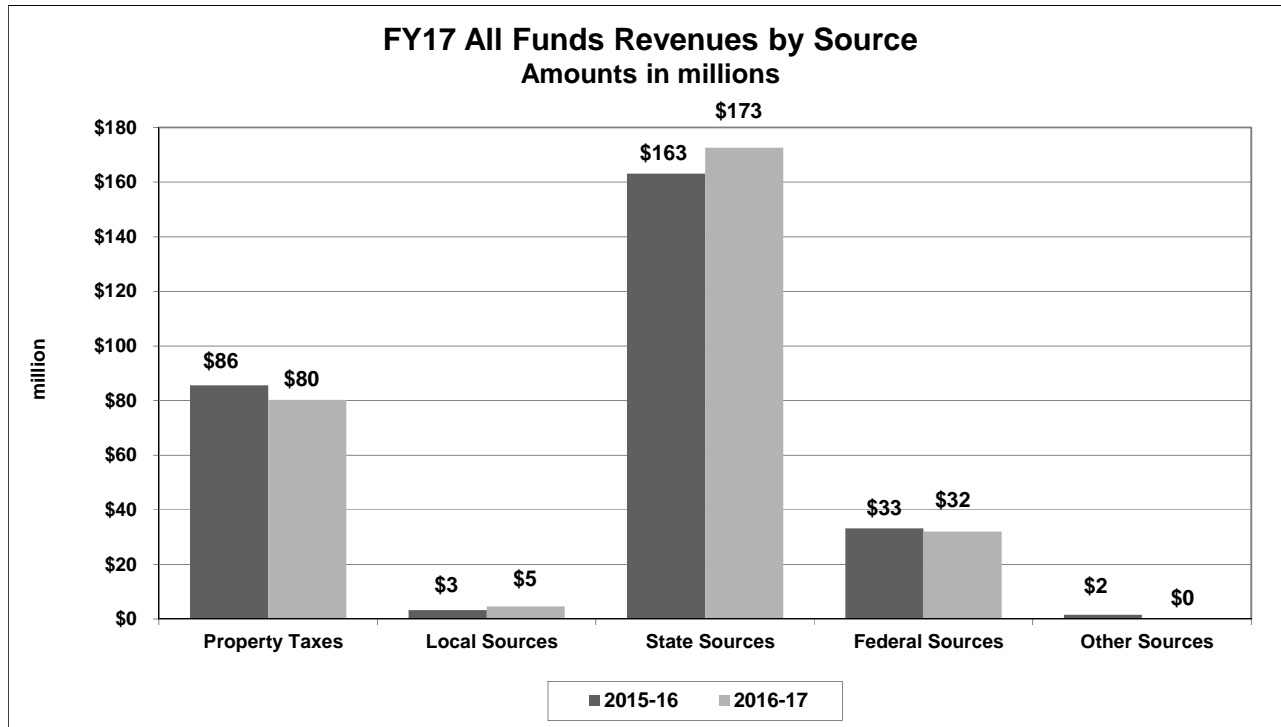
**Property taxes:** Revenue from taxable property located within the bounds of the school district.

**Local & intermediate sources:** Primarily fees, earnings on investments, tuition charges for students from other districts, sales, donations, and rental charges.

**State sources:** Equalization and categorical aid and proceeds for state sponsored projects.

**Federal sources:** Revenue for projects funded by the federal government.

**Other revenue:** Reimbursements from the federal government for medical services provided to low income students.



## Expenditures

**Instruction:** The direct cost of teaching students, including salaries and benefits, textbooks, teaching supplies, and equipment.

**Instructional & pupil support:** Costs, including salaries, benefits, services, supplies and equipment, related to libraries, instructional staff development, curriculum development, guidance, social work, nursing and therapy services.

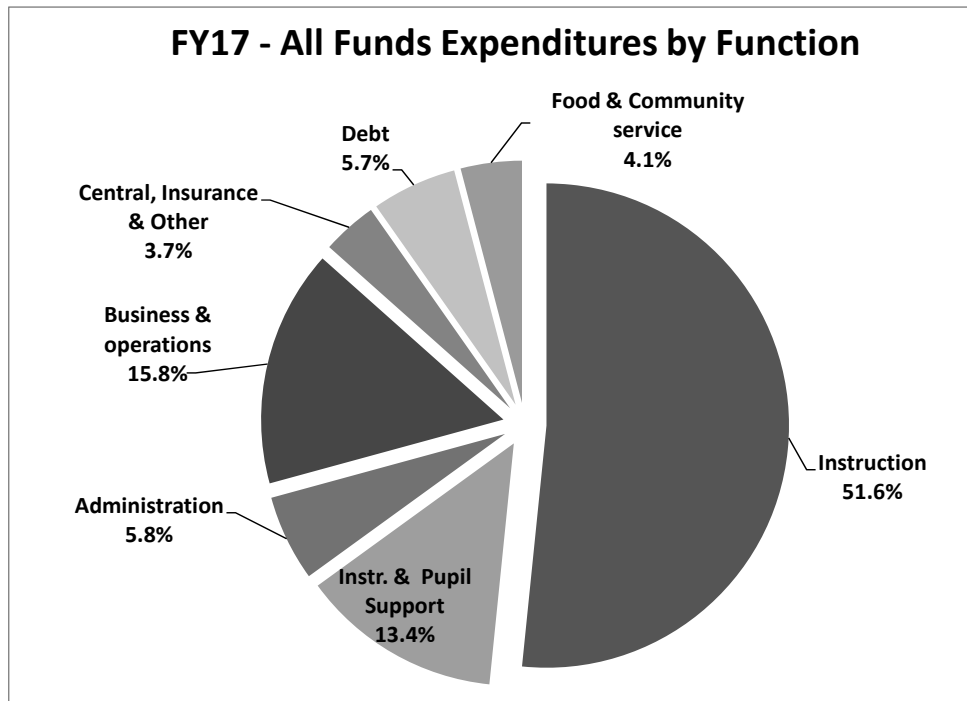
**Administration:** Involves the cost, including salaries, benefits, supplies and equipment, of administration for schools and the entire school system including administrators, central office staff, board of education, and legal services.

**Business, Facilities and Operations:** This includes the cost of the business and accounting department, operating, cleaning and maintaining the buildings, utilities, trash disposal, custodial services, repairs, and transportation of pupils.

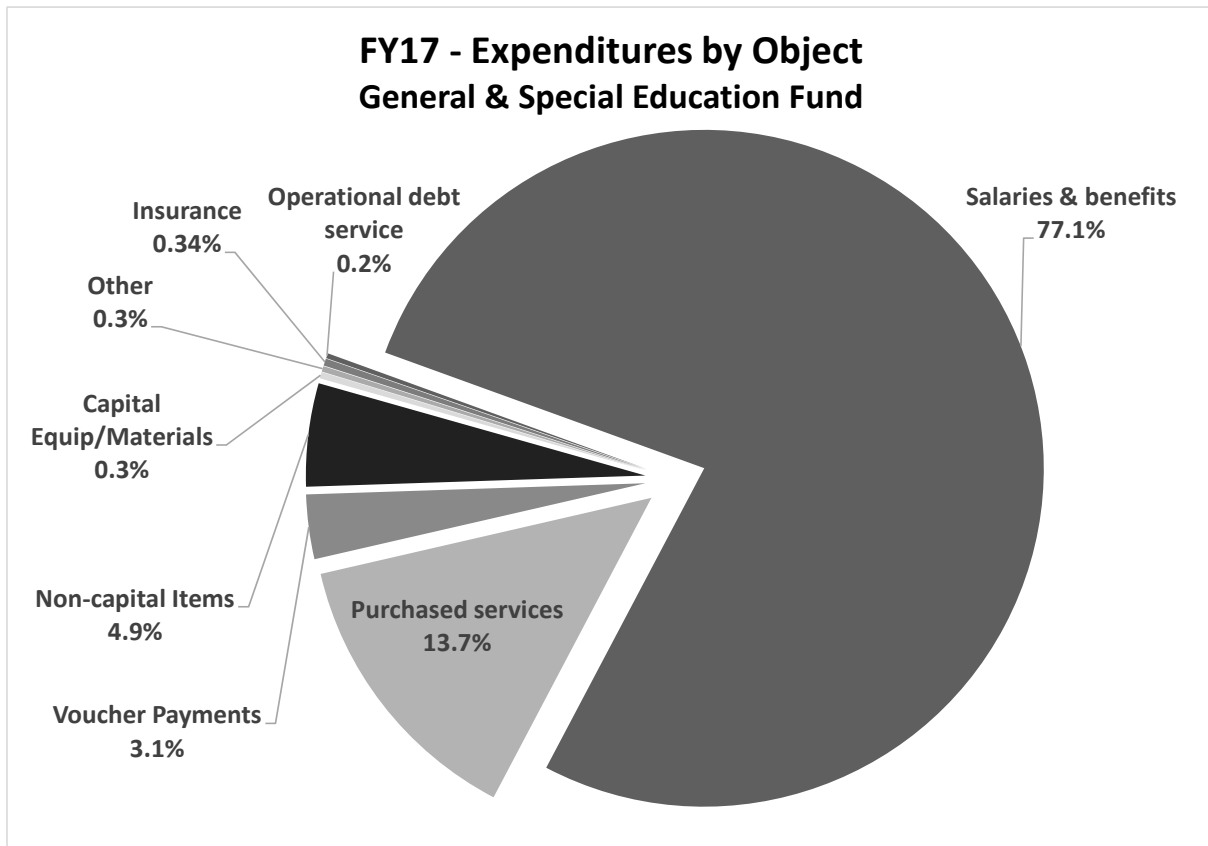
**Central, Insurance and Other:** Costs related to information systems, human services, insurance, copiers, printing, non-instructional staff training.

**Debt:** For repayment of principal and interest on long-term debt and interest costs on short-term debt of the district.

**Food and community service:** Costs related to food service operations, expenses related to community service, community use of facilities, and aspects of the Lighted Schoolhouse program.



The pie chart below shows how 77.1% of the 2016-17 interim budget is allocated for salaries and benefits in the General and Special Education funds. Purchased services, which includes pupil transportation, utilities, copy machines, and repair services, represents 13.7% of the district budget in these funds. The new state system of financing private school vouchers is projected to represent 3.1% of budgeted expenditures.



# GENERAL FUND

The general fund is used to account for all financial transactions relating to the district's operations, except for those required to be reported in other funds. Significant changes in amounts are described in the notes that follow the statement of revenues, expenditures and changes in fund balance.

## General Fund Combined Statement of Revenues, Expenditures and Changes in Fund Balance INTERIM BUDGET

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADJ BUDGET	2016-17 INTERIM	PERCENT CHANGE	NOTES
<b>Revenues by source</b>						
Property taxes	\$71,529,472	\$71,826,637	\$ 77,839,732	\$ 69,375,758	-10.87%	1
Local sources	1,113,144	909,121	1,226,788	2,785,203	127.03%	2
Intermediate sources	205,468	117,202	118,000	118,000	0.00%	
State sources	137,639,636	149,102,645	150,152,590	159,491,555	6.22%	3
Federal sources	16,336,544	15,855,545	16,951,857	16,030,314	-5.44%	4
Other sources	4,142,366	6,658,111	649,150	92,610	-85.73%	5
<b>Total revenues</b>	<b>230,966,630</b>	<b>244,469,261</b>	<b>246,938,117</b>	<b>247,893,440</b>	<b>0.39%</b>	
<b>Expenditures by function</b>						
Instruction						
Regular instruction	95,467,319	94,146,441	93,270,890	94,492,612	1.31%	6
Vocational instruction	4,765,727	4,685,358	5,209,341	5,326,999	2.26%	7
Special instruction	43,378	122,394	251,804	231,903	-7.90%	
Other instruction	6,246,895	6,751,004	6,424,120	6,520,396	1.50%	
<b>Total instruction</b>	<b>106,523,319</b>	<b>105,705,197</b>	<b>105,156,155</b>	<b>106,571,910</b>	<b>1.35%</b>	
Support service						
Pupil services	9,779,788	10,700,353	11,637,264	11,772,393	1.16%	
Libraries & instructional support	10,935,359	13,269,462	15,306,892	15,805,741	3.26%	8
General administration	2,748,553	2,819,835	3,087,298	3,112,603	0.82%	
Building administration	10,952,694	12,231,339	12,371,894	13,107,782	5.95%	9
Business & operations	38,957,763	41,834,053	40,202,117	38,206,561	-4.96%	10
Central services	11,865,572	8,144,876	8,962,882	8,947,659	-0.17%	
Insurance	600,444	669,010	763,318	719,003	-5.81%	
Debt payments	2,095,699	515,809	5,684	648,988	11317.80%	11
Other support services	363,771	364,690	403,336	470,884	16.75%	
<b>Total support services</b>	<b>88,299,643</b>	<b>90,549,428</b>	<b>92,740,685</b>	<b>92,791,614</b>	<b>0.05%</b>	
Non-program transactions	8,678,405	9,912,698	14,220,583	17,587,465	23.68%	12
<b>Total expenditures</b>	<b>203,501,367</b>	<b>206,167,323</b>	<b>212,117,423</b>	<b>216,950,989</b>	<b>2.28%</b>	
Excess (deficiency) of revenues over expenditures	27,465,263	38,301,938	34,820,694	30,942,451	-11.14%	
Other financing sources (uses)						
Transfer from other funds	110,899	96,212	71,487	257,881		
Other financing sources	477,095	11,625	5,000	5,000	0.00%	
Transfers to other funds	(33,525,218)	(39,030,762)	(33,792,456)	(33,774,392)	-0.05%	13
<b>Total other financing sources (uses)</b>	<b>(32,937,224)</b>	<b>(38,922,925)</b>	<b>(33,715,969)</b>	<b>(33,511,511)</b>		
Net change in fund balance	(5,471,961)	(620,987)	1,104,725	(2,569,060)	-332.55%	14
Fund balance beginning of year	46,797,496	41,325,535	40,704,548	41,809,273	2.71%	
<b>Fund balance end of year</b>	<b>\$41,325,535</b>	<b>\$40,704,548</b>	<b>\$41,809,273</b>	<b>\$39,240,213</b>	<b>-6.14%</b>	

## **Revenues**

- 1 Property taxes are reduced due to increase in state general aid, changes to state revenue limit laws. Under state school financing laws, state aid lowers local school property taxes. Also includes private school voucher levy of \$8.3 million.
- 2 Additional revenue includes \$1.5 million of proceeds from the expired Sturtevant TID and funds from the operation of the SportsPlex.
- 3 Includes estimated increase in state general aid of \$7.5 million, \$2 million of per pupil aid, and adjustments to state categorical aids.
- 4 The reduction is due to lower amounts of carryover over federal funds for Title programs. Some of the reduction is offset by an increase in projected additional revenues from Medicaid cost settlement claims from prior years.
- 5 The lower amount for FY16 reflects a prior year insurance dividend received that will not be provided in the current fiscal year.

## **Expenditures**

Most functional areas include costs for compensation (wages and benefits). Preliminary estimates for staff costs are consistent with district handbook policies, past practice, and agreements.

- 6 Amount includes funds for new classroom furniture for the newly constructed schools and \$1 million of referendum funds set aside for instructional technology.
- 7 Includes materials, equipment, and fees to Project Lead the Way courses.
- 8 Higher amount reflects addition of academy coach teachers as part of high school transformation.
- 9 Administrative and clerical staff role reassignments as part of implementing the high school academy model caused a reallocation of expenses to the building administration category. The increase also includes the addition of administrative staff at Gifford, Fratt, and West Ridge schools.
- 10 Includes projected reductions to pupil transportation costs and lower levels of expenditures for school construction when compared to prior year amounts.
- 11 Debt payment is due to the restoration of a lease for copy machine replacement.
- 12 These amounts are the tuition costs related to \$8.3 million in payments for 1,138 private school voucher students as well as tuition payments for open enrollment students leaving the district. The amount assumes 150 fewer RUSD students open enrolling out of the district. Tuition costs have

- also increase for special education open enrollment due to a change in state law.
- 13 This amount reflects the General Fund transfer to cover special education expenses.
  - 14 The net change in fund balance reflects the use of dedicated carryover funds and the \$1 million in additional efficiencies and savings needed to meet budget goals.

## OTHER SPECIAL REVENUE FUNDS TRUST & TEACH FUNDS

These funds (Funds 21 & 23) are used to account for trust funds received through gifts and donations from private parties which can be used for district operations. The TEACH Fund (Fund 23) is no longer used since all remaining funds were expended in FY09. The table below is for Fund 21.

### Special Revenue Trust Fund Revenues by Source, Expenditures by Function INTERIM BUDGET

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADJ BUDGET	2016-17 INTERIM	PERCENT CHANGE	NOTES
<b>Revenues by source</b>						
Local & intermediate sources	\$151,435	\$99,828	\$511,622	\$76,860	100.00%	1
Other sources	0	0	0	0		
<b>Total revenues</b>	<b>151,435</b>	<b>99,828</b>	<b>511,622</b>	<b>76,860</b>	<b>100.00%</b>	
<b>Expenditures by function</b>						
Regular instruction	15,040	52,879	150,238	113,908	-24.18%	2
Vocational instruction	0	3,473	1,027	6,027	486.85%	
Other instruction	0	0	2,619	984	-62.43%	
<b>Total Instruction</b>	<b>15,040</b>	<b>56,352</b>	<b>153,884</b>	<b>120,919</b>	<b>100.00%</b>	
Pupil services	0	3,779	17,780	12,703	-28.55%	3
Instructional & staff support	37,269	78,898	132,345	243,815	84.23%	4
General administration	26,000	24,000	0	0		
Business & Operations	0	24,729	20,052	840	-95.81%	
Central services	17,000	55,000	0	0		
<b>Total support services</b>	<b>80,269</b>	<b>186,406</b>	<b>170,177</b>	<b>257,358</b>	<b>51.23%</b>	
Non-Program Transactions	52,121	0	0	0		
<b>Total expenditures</b>	<b>147,430</b>	<b>242,758</b>	<b>324,061</b>	<b>378,277</b>	<b>16.73%</b>	
Excess (deficiency) of revenues over expenditures	4,005	(142,930)	187,561	(301,417)	-260.70%	5
Transfer to other funds			(7,500)			
Total other financing sources (uses)	0	0	0	0		
Net change in fund balance	4,005	(142,930)	180,061	(301,417)	-267.40%	5
Fund balance beginning of year	184,665	188,670	45,740	315,786	590.39%	
<b>Fund balance end of year</b>	<b>\$188,670</b>	<b>\$45,740</b>	<b>\$225,801</b>	<b>\$14,369</b>	<b>-93.64%</b>	<b>5</b>
<b>Restated Fund Balance to Reflect Estimated Actual Balance</b>			<b>\$315,786</b>			<b>6</b>



## **Revenues & Expenditures**

- 1 Change reflects a one-time transaction in the prior year to properly account for gifts, grants and other revenues. Also \$200,000 Project Cape Grant received in FY16.
- 2 Reduction due to \$40,000 Johnson Grant for backpacks expended in FY16.
- 3 Funds for School Based Mental Health Pilot expenses reallocated to Instructional & Staff Support category.
- 4 Amount includes professional development for High School Transformation Project Cape Grant.
- 5 Reduction of fund balance reflects expenditures of in 2016-17 of revenues received in 2015-16. This includes the \$200,000 Project Cape High School Transformation Grant.
- 6 Fund Balance Adjustment indicates what the projected ending amount will be for 2015-16.

## SPECIAL EDUCATION FUND

This fund is used to account for special education and related services funded wholly or in part with state or federal special education aid or charges for services provided to other districts as a result of being a host district for a special education package or cooperative program. No fund balance or deficit can exist in this fund.

### Special Education Fund Combined Statement of Revenues, Expenditures and Changes in Fund Balance INTERIM BUDGET

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADJ BUDGET	2016-17 INTERIM	PERCENT CHANGE	NOTES
<b>Revenues by source</b>						
Local & intermediate sources	\$67,669	\$91,577	\$42,430	\$42,430	0.00%	
State sources	12,799,773	13,077,707	12,804,485	12,958,245	1.20%	1
Federal sources	7,012,347	5,940,089	7,096,684	6,841,986	-3.59%	2
Other sources	0	0	0	0		
<b>Total revenues</b>	<b>19,879,789</b>	<b>19,109,373</b>	<b>19,943,599</b>	<b>19,842,661</b>	<b>-0.51%</b>	
<b>Expenditures by function</b>						
Regular instruction	0	0	0	0		
Vocational instruction	57,103	53,891	53,000	53,000	0.00%	
Special instruction	39,868,099	38,150,657	38,714,166	38,410,728	-0.78%	3
<b>Total Instruction</b>	<b>39,925,202</b>	<b>38,204,548</b>	<b>38,767,166</b>	<b>38,463,728</b>	<b>-0.78%</b>	
Pupil services	5,498,840	5,489,388	5,718,532	5,701,429	-0.30%	
Instructional & staff support	3,304,001	3,769,723	4,083,134	4,073,902	-0.23%	
School administration	50,025	11,089	17,000	17,000	0.00%	
Business & operations	3,941,434	3,805,820	3,980,815	4,139,105	3.98%	4
Central services	4,312	16,765	24,130	18,130	-24.87%	5
Insurance	204,509	208,065	218,814	201,507	-7.91%	6
Debt Payments	0	0	0	0		
Other Support Services	0	0	0	0		
<b>Total support services</b>	<b>13,003,121</b>	<b>13,300,850</b>	<b>14,042,425</b>	<b>14,151,073</b>	<b>0.77%</b>	
Non-program transactions	377,286	636,197	903,546	654,500		
<b>Total expenditures</b>	<b>53,305,609</b>	<b>52,141,595</b>	<b>53,713,137</b>	<b>53,269,301</b>	<b>-0.83%</b>	
Excess (deficiency) of revenues over expenditures	(33,425,820)	(33,032,222)	(33,769,538)	(33,426,640)		
Transfer from general fund	33,525,092	33,125,762	33,792,456	33,657,392	-0.40%	
Transfers to other funds	(99,272)	(93,540)	(22,918)	(230,752)		7
	33,425,820	33,032,222	33,769,538	33,426,640	-1.02%	
<b>Fund balance end of year</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		

### **Revenues**

- 1 Increase in State categorical special education aid due to higher costs in previous fiscal year.
- 2 Lower IDEA revenues due to spending down of IDEA carryover in FY16.

### **Expenditures by function**

- 3 Reduced costs due to staffing adjustments made utilizing DPI Task Force recommendations for special education student caseloads.
- 4 Amount assumes an increase in special education transportation costs.
- 5 Reduction due to lower non-instructional professional development costs
- 6 Amount reflects a reduction in projected staff worker's compensation insurance costs.
- 7 Increase in amount due to not claiming IDEA indirect cost in FY2015-16 to meet IDEA funding strategies.

## SPECIAL REVENUE FUND

This fund is used to account for federal resources dedicated to the Extended Day programming.

The budget assumes continuation of the program but revenues and costs will be divided between this fund, the General Fund, and the community services fund. The total cost of the program is estimated at approximately \$1,650,000 with an estimated \$750,000 being paid by federal funding and accounted for here.

### Special Projects Fund Combined Statement of Revenues, Expenditures and Changes in Fund Balance INTERIM BUDGET

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADJ BUDGET	2016-17 INTERIM	PERCENT CHANGE	NOTES
<b>Revenues by source</b>						
Local & intermediate sources	\$0	\$0	\$0	\$0		
State sources	0	0	0	0		
Federal sources	641,985	912,370	897,529	776,310	-13.51%	1
Other sources	0	0	0	0		
<b>Total revenues</b>	<b>641,985</b>	<b>912,370</b>	<b>897,529</b>	<b>776,310</b>	<b>-13.51%</b>	
<b>Expenditures by function</b>						
Regular instruction	0	0	0	0		
Other	449,740	661,206	617,881	526,038	-14.86%	2
<b>Total Instruction</b>	<b>449,740</b>	<b>661,206</b>	<b>617,881</b>	<b>526,038</b>	<b>-14.86%</b>	
Pupil services	2,209	11,014	5,923	3,100	-47.66%	3
Instructional & staff support	125,777	176,394	179,605	188,496	4.95%	4
General administration	2,000	0	0	0		
Building administration	0	0	0	0		
Business & operations	24,966	30,503	33,228	26,137	-21.34%	5
Central services	25,711	10,415	16,475	5,410	-67.16%	6
Other support services	0	0	0	0		
<b>Total support services</b>	<b>180,663</b>	<b>228,326</b>	<b>235,231</b>	<b>223,143</b>	<b>-5.14%</b>	
Non-program transactions	0	0	0	0		
<b>Total expenditures</b>	<b>630,403</b>	<b>889,532</b>	<b>853,112</b>	<b>749,181</b>	<b>-12.18%</b>	
Excess (deficiency) of revenues over expenditures	11,582	22,838	44,417	27,129		
Transfer to other funds	(11,332)	(2,672)	(44,417)	(27,129)		
Net change in fund balance	250	20,166	0	0		
Fund balance beginning of year	32,966	33,216	53,382	53,382		7
<b>Fund balance end of year</b>	<b>\$33,216</b>	<b>\$53,382</b>	<b>\$53,382</b>	<b>\$53,382</b>		

## **Revenues**

- 1 Federal grants for extended day programs at Julian Thomas & Starbuck schools expired. Revenues are also lower due to a reduced availability of federal carryover funds due to higher expenditures in FY2015-16.

## **Expenditures**

- 2 Amount reduced due to lower utilization of contracted staff for extended day programs.
- 3 Reduction in food expenditures for parent activities.
- 4 Additional staff costs due to reduction in the use of contracted staff for extended day programs.
- 5 Lower planned expenditures for pupil transportation.
- 6 Reduced cost of professional development for non-instructional staff.
- 7 Fund balance due to budget & data entry error carried from prior years. Actual balance should be zero and will be corrected for the final budget.

## DEBT SERVICE FUNDS

There are two separate funds for reporting transactions related to repayment of the general obligation debt and refinancing of debt issues and other district obligations. One fund, Debt Service Fund – Not Referendum Approved, is subject to revenue limits. The other fund, Debt Service Fund – Referendum Approved is exempt from state imposed revenue limits.

Tax levies assessed for the repayment of long-term debt, including interest costs, must be recorded in these funds. The assets in these funds may not be used for other purposes as long as related debt remains. The debt payment amounts are established at the time the school board approves a resolution to borrow.

**Debt Service Fund - Not Referendum Approved**  
**Combined Statement of Revenues, Expenditures and Changes in Fund Balance**  
**INTERIM BUDGET**

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADJ BUDGET	2016-17 INTERIM	PERCENT CHANGE	NOTES
<b>Revenues by source</b>						
Property taxes	\$3,146,421	\$2,209,342	\$3,650,539	\$7,918,074	116.90%	1
Earnings on investments	0	0	1,340	4,617	244.55%	
Other sources	0	123,933	889,207	63,912	-92.81%	
<b>Total revenues</b>	<b>3,146,421</b>	<b>2,333,275</b>	<b>4,541,086</b>	<b>7,986,603</b>	<b>75.87%</b>	
<b>Expenditures for debt payments</b>						
Principal	15,988,586	15,965,322	2,187,061	11,024,846	404.09%	2
Interest	1,134,248	1,275,679	1,683,491	2,441,835	45.05%	2
Agent paying fees	0	195,416	246,785	0	-100.00%	
<b>Total expenditures</b>	<b>17,122,834</b>	<b>17,436,417</b>	<b>4,117,337</b>	<b>13,466,681</b>	<b>227.07%</b>	
Excess (deficiency) of revenues over expenditures	(13,976,413)	(15,103,142)	423,749	(5,480,078)	-1393.24%	
Other financing sources	0	5,900,000	0	150,000		3
Other financing uses	0	(9,323,347)	0	(5,225,000)		4
<b>Total other financing sources (uses)</b>	<b>0</b>	<b>15,223,347</b>	<b>0</b>	<b>5,375,000</b>		
Net change in fund balance	(13,976,413)	120,205	423,749	(105,078)	-124.80%	
Fund balance beginning of year	14,722,011	745,598	865,803	1,289,552	48.94%	
<b>Fund balance end of year</b>	<b>\$745,598</b>	<b>\$865,803</b>	<b>\$1,289,552</b>	<b>\$1,184,474</b>	<b>-8.15%</b>	5

### Revenues, Expenditures and Fund Balance

- 1 Tax levy is higher using referendum funds for debt financing for the school construction.
- 2 Principal and interest payments increased for new school construction debt costs and refinancing SportsPlex/REAL School debt.

- 3 Transfer from the General Fund to cover SportsPlex related debt costs to avoid tax levy impact
- 4 Proceeds to refinance debt costs related to the SportPlex purchase and REAL School build out.
- 5 Fund balance to be maintained for debt payments in subsequent fiscal year as per state guidelines.

**Debt Service Fund - Referendum Approved**  
**Combined Statement of Revenues, Expenditures and Changes in Fund Balance**  
**INTERIM BUDGET**

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADJ BUDGET	2016-17 INTERIM	PERCENT CHANGE	NOTES
<b>Revenues by source</b>						
Property taxes	\$3,233,626	\$3,092,057	\$3,278,773	\$1,949,167	-40.55%	
Earnings on investments	0	0	2,416	1,353	-44.00%	
<b>Total revenues</b>	<b>3,233,626</b>	<b>3,092,057</b>	<b>3,281,189</b>	<b>1,950,520</b>	<b>-40.55%</b>	
<b>Expenditures for debt payments</b>						
Principal	2,575,000	2,695,000	2,985,000	1,665,000	-44.22%	
Interest	607,765	494,255	369,858	219,995	-40.52%	
Agent paying fees	1,089	2,307	2,307	0	-100.00%	
<b>Total expenditures</b>	<b>3,183,854</b>	<b>3,191,562</b>	<b>3,357,165</b>	<b>1,884,995</b>	<b>-43.85%</b>	
Excess (deficiency) of revenues over expenditures	49,773	(99,505)	(75,976)	65,525		
Other financing sources	0	0	0	0		
Other financing uses	0	0	0	0		
<b>Total other financing sources (uses)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
Net change in fund balance	49,773	(99,505)	(75,976)	65,525		
Fund balance beginning of year	134,686	184,459	84,954	8,978	-89.43%	
<b>Fund balance end of year</b>	<b>\$184,459</b>	<b>\$84,954</b>	<b>\$8,978</b>	<b>\$74,503</b>	<b>729.88%</b>	

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## CAPITAL EXPANSION FUND

This fund was created several years ago to allow flexibility in scheduling annual capital projects. State statute restricts the use of this fund to capital expenditures related to acquiring and remodeling buildings and sites, and maintenance or repair expenditures that extend or enhance the service life of buildings and building components, sites and site components. Expenditures from this fund are included in the calculation of equalization aid based on an amortization related to when resources are created in the fund.

Capital Expansion Fund						
Combined Statement of Revenues, Expenditures and Changes in Fund Balance						
INTERIM BUDGET						
	2013-14	2014-15	2015-16	2016-17	PERCENT	
	ACTUAL	ACTUAL	ADJ BUDGET	INTERIM	CHANGE	NOTES
<b>Revenues by source</b>						
Property taxes	\$0	\$0	\$0	\$0		
Earnings on investments	5,208	533	2	100		
Other	0	0	0	0		
<b>Total revenues</b>	<b>5,208</b>	<b>533</b>	<b>2</b>	<b>100</b>		
<b>Expenditures by function</b>						
Buildings & grounds	0	0	0	1,758,510		1
Central services	0	0	0	0		
Other	0	0	0	0		
<b>Total expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,758,510</b>		
Excess (deficiency) of revenues over expenditures	5,208	533	2	(1,758,410)		
Other financing sources	0	0	0	0		
Other financing uses	0	0	0	0		
<b>Total other financing sources (uses)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
Net change in fund balance	5,208	533	2	(1,758,410)		
Fund balance beginning of year	1,752,667	1,757,875	1,758,408	1,758,410		
<b>Fund balance end of year</b>	<b>\$1,757,875</b>	<b>\$1,758,408</b>	<b>\$1,758,410</b>	<b>\$0</b>	<b>-100.00%</b>	

### Revenues, Expenditures and Fund Balance

- 1 Expenditures for facility maintenance, repairs, or needed building projects.



## CAPITAL PROJECT FUNDS

Capital project funds are used to segregate revenues and expenditures related to major capital projects. Typically these projects are financed through borrowing approved by the Board of Education, but may include resources from the sale or disposition of property. The use of segregated funds makes it easier to track expenditures from these financing sources.

The following are statements of four capital projects funds used by the district. The SportsPlex/REAL School project (Fund 42), the Referendum Funded New School Construction (Fund 45), Long Term Capital Improvement Fund (Fund 46), and the Other Capital Improvements from past proceeds (Fund 49).

**Capital Projects Fund - SportsPlex \ REAL**  
**Combined Statement of Revenues, Expenditures and Changes in Fund Balance**  
**INTERIM BUDGET**

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADJ BUDGET	2016-17 INTERIM	PERCENT CHANGE	NOTES
<b>Revenues by source</b>						
Earnings on investments	0	0	0	0		
Other	0	0	0	0		
<b>Total revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Expenditures by function</b>						
Buildings & grounds	0	0	5,250,000	0		
Central services	0	0	0	0		
<b>Total expenditures</b>	<b>0</b>	<b>0</b>	<b>5,250,000</b>	<b>0</b>	<b>-100.00%</b>	
Excess (deficiency) of revenues over expenditures	0	0	(5,250,000)	0		
Other financing sources	0	0	5,250,000	0		
Other financing uses	0	0	0	0		
<b>Total other financing sources (uses)</b>	<b>0</b>	<b>0</b>	<b>5,250,000</b>	<b>0</b>	<b>-100.00%</b>	
Net change in fund balance	0	0	0	0		
Fund balance beginning of year	0	0	0	0		
<b>Fund balance end of year</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		

**Capital Project Funds - Ref Funded School Construction**  
**Combined Statement of Revenues, Expenditures and Changes in Fund Balance**  
**INTERIM BUDGET**

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 BUDGET	2016-17 INTERIM	PERCENT CHANGE	NOTES
<b>Revenues by source</b>						
Earnings on investments	\$0	\$460	\$18,750	\$0	-100.00%	
Other	0	0	0	0		
<b>Total revenues</b>	<b>0</b>	<b>460</b>	<b>18,750</b>	<b>0</b>	<b>-100.00%</b>	
<b>Expenditures by function</b>						
Business & operations	0	0	42,250,000	559,210	-98.68%	1
Central services	0	0	0	0		
Other	0	0	0	0		
<b>Total expenditures</b>	<b>0</b>	<b>0</b>	<b>42,250,000</b>	<b>559,210</b>		
Excess (deficiency) of revenues over expenditures	0	460	(42,231,250)	(559,210)		
Other financing sources	0	5,000,000	37,790,000	0	-100.00%	
Other financing uses	0	0	0	0		
<b>Total other financing sources (uses)</b>	<b>0</b>	<b>5,000,000</b>	<b>37,790,000</b>	<b>0</b>	<b>-100.00%</b>	
Net change in fund balance	0	5,000,460	(4,441,250)	(559,210)		
Fund balance beginning of year	0	0	5,000,460	559,210	-88.82%	
<b>Fund balance end of year</b>	<b>\$0</b>	<b>\$5,000,460</b>	<b>\$559,210</b>	<b>\$0</b>		

**Expenditures & Financing**

- 1 Estimated expenditures for final payments for new Olympia Brown, Knapp and Gifford school construction. This amount will likely change based on retainage and final cost reconciliation.

**Long Term Capital Improvement Fund**  
**Combined Statement of Revenues, Expenditures and Changes in Fund Balance**  
**INTERIM BUDGET**

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 BUDGET	2016-17 INTERIM	PERCENT CHANGE	NOTES
<b>Revenues by source</b>						
Earnings on investments	\$0	\$0	\$7	\$7	0.00%	
Other	0	0	0	0		
<b>Total revenues</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>7</b>	<b>0.00%</b>	
<b>Expenditures by function</b>						
Business & operations	0	0	0	0		
Central services	0	0	0	0		
Other	0	0	0	0		
<b>Total expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
Excess (deficiency) of revenues over expenditures	0	0	7	7	0.00%	
Other financing sources	0	5,000	0	0		
Other financing uses	0	0	0	0		
<b>Total other financing sources (uses)</b>	<b>0</b>	<b>5,000</b>	<b>0</b>	<b>0</b>		
Net change in fund balance	0	5,000	7	7	0.00%	
Fund balance beginning of year	0	0	5,000	5,007		
<b>Fund balance end of year</b>	<b>\$0</b>	<b>\$5,000</b>	<b>\$5,007</b>	<b>\$5,014</b>		

**Capital Project Funds - Technology Equipment, Mitchell Fire, and Land Proceeds**  
**Combined Statement of Revenues, Expenditures and Changes in Fund Balance**  
**INTERIM BUDGET**

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 BUDGET	2016-17 INTERIM	PERCENT CHANGE	NOTES
<b>Revenues by source</b>						
Earnings on investments	\$0	\$0	\$0	\$50		
Other	0	1,607,395	0	0		
<b>Total revenues</b>	<b>0</b>	<b>1,607,395</b>	<b>0</b>	<b>50</b>		
<b>Expenditures by function</b>						
Business & operations	0	1,607,395	320,107	0		
Central services	0	0	0	0		
Other	0	0	0	0		
Non-program transactions	0	15,000	0	0		
<b>Total expenditures</b>	<b>0</b>	<b>1,622,395</b>	<b>320,107</b>	<b>0</b>	<b>-100.00%</b>	
Excess (deficiency) of revenues over expenditures	0	(15,000)	(320,107)	50		
Other financing sources	2,340	0	0	0		
Other financing uses	0	0	0	0		
<b>Total other financing sources (uses)</b>	<b>2,340</b>	<b>0</b>	<b>0</b>	<b>0</b>		
Net change in fund balance	2,340	(15,000)	(320,107)	50		
Fund balance beginning of year	858,305	860,645	845,645	525,538		
<b>Fund balance end of year</b>	<b>\$860,645</b>	<b>\$845,645</b>	<b>\$525,538</b>	<b>\$525,588</b>		

# FOOD SERVICE FUND

All revenues and expenditures related to pupil and elderly food service activities are recorded in this fund. The Food Service Fund is completely self-sufficient with all expenditures paid from revenues of the fund.

## Food Service Fund Combined Statement of Revenues, Expenditures and Changes in Fund Balance INTERIM BUDGET

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADJ BUDGET	2016-17 INTERIM	PERCENT CHANGE	NOTES
<b>Revenues by source</b>						
Local sources	\$1,614,513	\$1,456,634	\$1,337,463	\$1,536,420	14.88%	1
State sources	153,172	156,960	171,303	179,375	4.71%	
Federal sources	6,923,951	7,764,094	8,271,393	8,352,396	0.98%	
Other revenues	0	26,200	0	0		
<b>Total Revenues</b>	<b>8,691,636</b>	<b>9,403,888</b>	<b>9,780,159</b>	<b>10,068,191</b>	<b>2.95%</b>	
<b>Expenditures for food service</b>						
Salaries & benefits	529,262	1,100,270	1,155,301	1,146,773	-0.74%	
Purchased services	6,733,641	7,282,411	8,331,072	7,968,149	-4.36%	
Non-capital objects	744,363	666,448	798,457	847,000	6.08%	2
Capital objects	22,910	112,139	509,000	440,000	-13.56%	3
Other	13,673	14,771	10,040	12,040	19.92%	
<b>Total expenditures</b>	<b>8,043,849</b>	<b>9,176,039</b>	<b>10,803,870</b>	<b>10,413,962</b>	<b>-3.61%</b>	
Excess (deficiency) of revenues over expenditures	647,787	227,849	(1,023,711)	(345,771)		
Other financing sources	0	0	0	0		
Other financing uses	0	0	0	0		
<b>Total other financing sources (uses)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
Net change in fund balance	647,787	227,849	(1,023,711)	(345,771)		
Fund balance beginning of year	2,208,168	2,855,955	3,083,806	2,060,095	-33.20%	4
<b>Fund balance end of year</b>	<b>\$2,855,955</b>	<b>\$3,083,804</b>	<b>\$2,060,095</b>	<b>\$1,714,324</b>	<b>-16.78%</b>	

### Revenue

- 1 Increase due to higher projected pupil lunch and breakfast sales and commodity rebates received.

### Expenditures

- 2 Increase due to food commodity costs and additional equipment purchases at kitchens for newly constructed schools.
- 3 Decrease due to prior year central kitchen construction costs.
- 4 Maintained lower breakfast and lunch fees as well as food service equipment costs allow for reduction to meet lower fund balance goals.

# COMMUNITY SERVICE FUND

This fund is used to account for activities that benefit the entire community, including community recreation programs, community use of facilities, elderly food service programs, non-special education preschool, day care services, and non-educational after school programs.

## Community Service Fund Combined Statement of Revenues, Expenditures and Changes in Fund Balance INTERIM BUDGET

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADJ BUDGET	2016-17 INTERIM	PERCENT CHANGE	NOTES
<b>Revenues by source</b>						
Property taxes	\$850,000	\$0	\$850,000	\$1,000,000	17.65%	1
Local sources	129,914	231,551	40,000	40,000	0.00%	
Other revenues	0	0	0	0		
<b>Total Revenues</b>	<b>979,914</b>	<b>231,551</b>	<b>890,000</b>	<b>1,040,000</b>	<b>16.85%</b>	
<b>Expenditures for community service</b>						
Salaries & benefits	767,574	56,622	611,774	830,578	35.77%	2
Purchased services	160,404	65,796	211,938	197,310	-6.90%	3
Non-capital objects	102,693	9,651	86,660	59,500	-31.34%	4
Capital objects	15,478	0	0	0		
Other	8,673	0	2,500	4,000	60.00%	
<b>Total expenditures</b>	<b>1,054,822</b>	<b>132,069</b>	<b>912,872</b>	<b>1,091,388</b>	<b>19.56%</b>	
Excess (deficiency) of revenues over expenditures	(74,908)	99,482	(22,872)	(51,388)		
Fund balance beginning of year	184,969	110,061	209,543	186,671	-10.92%	
<b>Fund balance end of year</b>	<b>\$110,061</b>	<b>\$209,543</b>	<b>\$186,671</b>	<b>\$135,283</b>	<b>-27.53%</b>	

### Revenue

1 The community service tax levy is dedicated for:

- a. The cost of utilities and custodial services related to community use of facilities and not paid by rental charges assessed to the user, such as scout troops, parent-teacher organizations, etc.
- b. Community information and outreach, including district televised services.
- c. Costs for the Extended Day programs not paid with federal funds.
- d. Some expenses related to the Lighthouse Brigade.
- e. Instructional expenses for 3 year olds in the Montessori program.

### Expenditures

2 Staff costs largely for Extended Day programs. Increase is due to teaching staff for 3 year olds in the Montessori program.

- 3 Funds allocated for community partnerships in for Extended Day Programs.
- 4 Funds allocated for materials used for Extended Day programs and community information and outreach.

**RACINE UNIFIED SCHOOL DISTRICT**  
**Budget Summary for the School Year 2016-17**  
**INTERIM BUDGET**

*A budget hearing on the budget is scheduled for Monday, August 15, 2016 at 6:00 pm in the Board Room at the Administrative Service Center, 3109 Mount Pleasant Street. Detailed copies of this budget are available at [www.rusd.org](http://www.rusd.org) or can be obtained at the Administrative Service Center.*

<b>GENERAL FUND</b>	<b>2014-15 Audited Actual</b>	<b>2015-16 Budget</b>	<b>2016-17 Proposed Budget</b>
Beginning Fund Balance	41,325,535	40,704,548	41,809,273
<b>Ending Fund Balance</b>	<b>40,704,548</b>	<b>41,809,273</b>	<b>39,240,213</b>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>			
Transfers-In (Source 100)	107,837	76,487	262,881
Local Sources (Source 200)	72,735,758	79,066,520	72,160,961
Inter-district Payments (Source 300 + 400)	117,202	118,000	118,000
Intermediate Sources (Source 500)	0	0	0
State Sources (Source 600)	149,102,645	150,152,590	159,491,555
Federal Sources (Source 700)	15,855,545	16,951,857	16,030,314
All Other Sources (Source 800 + 900)	6,658,111	649,150	92,610
<b>TOTAL REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>244,577,098</b>	<b>247,014,604</b>	<b>248,156,321</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>			
Instruction (Function 100 000)	105,705,197	105,156,155	106,571,910
Support Services (Function 200 000)	90,549,428	92,740,685	92,791,614
Non-Program Transactions (Function 400 000)	48,943,460	48,013,039	51,361,857
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>245,198,085</b>	<b>245,909,879</b>	<b>250,725,381</b>

<b>SPECIAL PROJECTS FUND</b>	<b>2014-15 Audited Actual</b>	<b>2015-16 Budget</b>	<b>2016-17 Proposed Budget</b>
Beginning Fund Balance	221,886.00	99,122	369,168
<b>Ending Fund Balance</b>	<b>192,662.00</b>	<b>309,601</b>	<b>298,503</b>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>53,247,333.00</b>	<b>55,145,206</b>	<b>54,353,223</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>53,276,557.00</b>	<b>54,934,727</b>	<b>54,423,888</b>

<b>DEBT SERVICE FUNDS</b>	<b>2014-15 Audited Actual</b>	<b>2015-16 Budget</b>	<b>2016-17 Proposed Budget</b>
Beginning Fund Balance	930,057	950,757	1,298,530
<b>Ending Fund Balance</b>	<b>950,757</b>	<b>1,298,530</b>	<b>1,258,977</b>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>11,325,332</b>	<b>7,822,275</b>	<b>10,087,123</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>11,304,632</b>	<b>7,474,502</b>	<b>10,126,676</b>

<b>CAPITAL PROJECTS FUND</b>	<b>2014-15 Audited Actual</b>	<b>2015-16 Budget</b>	<b>2016-17 Proposed Budget</b>
Beginning Fund Balance	533,700	7,604,513	2,843,158
<b>Ending Fund Balance</b>	<b>7,604,513</b>	<b>2,843,158</b>	<b>525,588</b>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>15,808,657</b>	<b>43,058,752</b>	<b>150</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>8,737,845</b>	<b>47,820,107</b>	<b>2,317,720</b>

<b>FOOD SERVICE FUND</b>	<b>2014-15 Audited Actual</b>	<b>2015-16 Budget</b>	<b>2016-17 Proposed Budget</b>
Beginning Fund Balance	2,855,955	3,083,806	2,060,095
<b>Ending Fund Balance</b>	<b>3,083,804</b>	<b>2,060,095</b>	<b>1,714,324</b>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>9,403,888</b>	<b>9,780,159</b>	<b>10,068,191</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>9,176,039</b>	<b>10,803,870</b>	<b>10,413,962</b>

<b>COMMUNITY SERVICE FUND</b>	<b>2014-15 Audited Actual</b>	<b>2015-16 Budget</b>	<b>2016-17 Proposed Budget</b>
Beginning Fund Balance	110,061	209,543	186,671
<b>Ending Fund Balance</b>	<b>209,543</b>	<b>186,671</b>	<b>135,283</b>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>231,551</b>	<b>890,000</b>	<b>1,040,000</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>132,069</b>	<b>912,872</b>	<b>1,091,388</b>

<b>Total Expenditures and Other Financing Uses</b>			
<b>ALL FUNDS</b>	<b>2014-15 Audited Actual</b>	<b>2015-16 Budget</b>	<b>2016-17 Proposed Budget</b>
<b>GROSS TOTAL EXPENDITURES -- ALL FUNDS</b>	<b>327,825,226</b>	<b>367,855,957</b>	<b>329,099,015</b>
<b>Interfund Transfers (Source 100) - ALL FUNDS</b>	<b>(39,033,434)</b>	<b>(33,836,873)</b>	<b>(33,801,521)</b>
<b>Refinancing Expenditures (FUND 30)</b>	<b>(9,323,347)</b>	<b>0</b>	<b>(5,225,000)</b>
<b>NET TOTAL EXPENDITURES -- ALL FUNDS</b>	<b>279,468,445</b>	<b>334,019,084</b>	<b>290,072,494</b>
<b>PERCENTAGE INCREASE -- NET TOTAL FUND EXPENDITURES FROM PRIOR YEAR</b>		<b>19.52%</b>	<b>-13.16%</b>

<b>PROPOSED PROPERTY TAX LEVY</b>			
<b>FUND</b>	<b>2014-15 Audited Actual</b>	<b>2015-16 Budget</b>	<b>2016-17 Proposed Budget</b>
General Fund	71,826,637	77,839,732	69,375,758
Non-Referendum Debt Service Fund	2,209,342	3,650,539	7,918,074
Referendum Debt Service Fund	3,092,057	3,278,773	1,949,167
Capital Expansion Fund	0	0	0
Community Service Fund	0	850,000	1,000,000
<b>TOTAL SCHOOL LEVY</b>	<b>77,128,036</b>	<b>85,619,044</b>	<b>80,242,999</b>
<b>PERCENTAGE INCREASE -- TOTAL LEVY FROM PRIOR YEAR</b>		<b>11.01%</b>	<b>-6.28%</b>

The below listed new or discontinued programs have a financial impact on the proposed 2016-17 budget:

<b>DISCONTINUED PROGRAMS</b>	<b>FINANCIAL IMPACT</b>
Completed New School Construction	\$42 million
Reduced pupil transportation costs	\$700,000
Reduced textbook replacement costs	\$500,000
<b>NEW PROGRAMS</b>	<b>FINANCIAL IMPACT</b>
Copy Machine replacement (lease)	\$600,000
Montessori Program	\$250,000
Elementary School Math Curriculum	\$1.2 million
Project Lead the Way course expansion	\$165,000
School furniture replacement	\$770,000



**Note Purchase Agreement**

**VERONA AREA SCHOOL DISTRICT  
DANE COUNTY, WISCONSIN  
\$820,000 TAXABLE GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2015  
(THE "NOTES")**

**MARCH 16, 2015**

**Issuer:** Verona Area School District  
Dane County, Wisconsin  
(the "District")

**Award Date:** March 16, 2015

**Expected Delivery Date:** April 8, 2015

**Dated Date:** Date of Delivery

**Method of Sale:** Private Placement

**Interest Payment Dates:** March 1, 2016 and semiannually thereafter.

**Maturity Schedule, Amounts,  
Interest Rates and Yields:**

<u>Maturity (March 1)</u>	<u>Amount(\$)</u>	<u>Rate (%)</u>	<u>Yield (%)</u>
2016	145,000	<b>0.60</b>	<b>0.60</b>
2017	270,000	<b>1.00</b>	<b>1.00</b>
2018	405,000	<b>1.45</b>	<b>1.45</b>

**Purchase Price:** \$820,000.00

**Registrar/Paying Agent:** District Clerk or District Treasurer

**Registration:** Physical registered notes to be held in safe-keeping by the Purchaser.

**Denomination:** \$100,000 or any multiple of \$5,000 in excess thereof.

**Optional Redemption:** The Notes are not subject to redemption prior to maturity.



**Racine Unified School District**  
**OPEB Liability Statement**  
**July 1, 2015 to June 30, 2016**

**Fund 73 – 51161-103**

Amount in trust	\$8,260,368.64	Market value as of 6/30/2016
Investment return for fiscal year 2016	\$40,749.262	
Total disbursements made in fiscal year 2016	\$8,743,585.85	
Investment authority has not been delegated		

\*This amount includes the \$675,000 outstanding investment of the Verona G.O. Promissory Note (physical notes held at the District) that was purchased on April 8, 2015. March 1, 2017 Maturity: \$270,000. March 1, 2018 Maturity: \$405,000.

This memo shows the total amount in the Trust, any interest received, and total disbursements within this account as of the ending period noted above. Neither PMA nor WISC have been designated as investment manager for the School District. The Investment Return includes any coupon payments or dividends received from the investments held and does not include any accrued but not received interest. The market value was provided by an independent third party, which PMA believes to be reliable. However, PMA cannot guarantee its accuracy. This report has been prepared for illustrative purposes only and is not intended to be used as a substitute for monthly transaction statements you receive on a regular basis from PMA Financial Network, Inc. Please compare the data on this document carefully with your monthly statements to verify its accuracy. The Company strongly encourages you to consult with your own accountants or other advisors with respect to any tax questions.

Information regarding WISC investment objectives, risks, charges and expenses can be found in WISC's information statement, which can be obtained by calling PMA at the phone numbers listed. The data featured above represents past performance, which is no guarantee of future results. Investment return will fluctuate. Please call PMA for more information regarding this account.



Wisconsin Investment Series Cooperative®

# Total Portfolio Report

As of: 06/30/16

PMA Financial Network, Inc.

2135 CityGate Lane  
7th Floor  
Naperville, Illinois 60563  
Telephone . 630-657-6400  
Facsimile . 630-718-8701

## RACINE UNIFIED SCHOOL DISTRICT / FUND 73 (51161-103)

2845

Type	Trans	SEQ	Purchase	Maturity	FDIC#	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
MM					0	CMS Balance		\$0.20	\$0.20
MM					0	IS Balance		\$0.09	\$0.09
DTC	33761	1	02/02/15	08/02/16	18203	0.6% - United Bank/rockville Bank Certificate of Deposit	\$249,000.00	\$249,679.40	0.417
SDA					7213	Savings Deposit Account - CITIBANK (SDA)	\$4,859,380.37	\$4,859,380.37	
DTC	33762	1	01/15/15	01/17/17	16004	0.8% - First Niagara Bank Certificate of Deposit	\$248,000.00	\$248,986.99	0.600
DTC	33760	1	01/20/15	01/20/17	15229	0.8% - First Business Bank Certificate of Deposit	\$248,000.00	\$248,734.10	0.651
DTC	33759	1	01/22/15	01/23/17	33954	0.85% - Capital One Bank (usa), National Association Certificate of Deposit	\$248,000.00	\$248,485.45	0.751
DTC	33763	1	01/21/15	07/21/17	33124	1.15% - Goldman Sachs Bank USA Certificate of Deposit	\$248,000.00	\$248,654.00	1.043
CD	219571	1	01/27/16	01/26/18	34384	PREMIER BANK	\$249,854.86	\$245,000.00	0.991
CD	219572	1	01/27/16	01/26/18	34699	METROPOLITAN COMMERCIAL BANK	\$249,923.91	\$245,300.00	0.943
CD	219573	1	01/27/16	01/26/18	19899	KS STATEBANK / KANSAS STATE BANK OF MANHATTAN	\$249,862.68	\$245,200.00	0.952
DTC	36986	1	02/04/16	02/05/18	57803	1.15% - Ally Bank Certificate of Deposit	\$248,000.00	\$248,480.86	1.052
DTC	36987	1	02/03/16	02/05/18	28330	1.05% - Tcf National Bank - Dtc Certificate of Deposit	\$248,000.00	\$248,733.59	0.901
DTC	36988	1	02/10/16	02/12/18	873	1.05% - Synovus Bank Certificate of Deposit	\$248,000.00	\$248,733.59	0.901

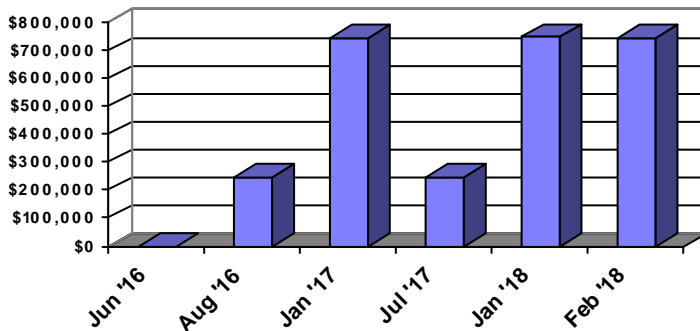
**Total Amount --> \$7,594,022.11 \$7,585,368.64**

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated only on the CDR, CD, DTC, TS, CP, & SEC desk.

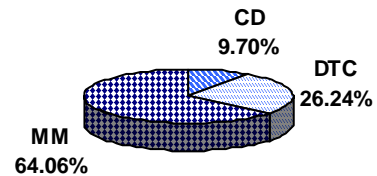
**Time and Dollar Weighted Portfolio Yield: 0.921 %**

**Weighted Average Portfolio Maturity: 409.93 Days**

**MM: 64.06%**  
**CD's: 9.70%**  
**CDR's: 0.00%**  
**DTC: 26.24%**  
**CP: 0.00%**  
**SEC: 0.00%**



Portfolio Maturity Summary - Maturing \$/Month



Portfolio Allocation by Transaction Type

Rate and Yield as labeled on this statement. For certain investment products offered by PMA, the stated Rate may be the Bond Equivalent Yield (BEY), Yield to Maturity (YTM) or other calculation of yield offered on that product ("Rate"). For all fixed income investments included on this statement (investments other than liquid LGIP, money market or SDA products), the "Rate" is stated as of the purchase date. Time and Dollar Weighted Portfolio Yield only includes fixed income investments (investments other than liquid LGIP, money market or SDA products) and is calculated based on the "Rate" at the purchase date.

## Action Items

**BOARD OF EDUCATION**  
**August 15, 2016**  
**Office of the Deputy Superintendent**

- AGENDA ITEM:** Racine Unified School District & City of Racine Police Department Partnership
- PRESENTING:** Eric Gallien, Ph.D., Deputy Superintendent
- DESCRIPTION:** The Racine Unified School District and Racine Police Department have collaboratively developed a partnership agreement to address school safety & security.
- FISCAL NOTE:** Attached
- RECOMMENDATION:** Approve the Racine Unified School District & City of Racine Police Department Partnership Agreement.
- ACTION TAKEN:**

AGREEMENT BETWEEN  
THE RACINE UNIFIED SCHOOL DISTRICT  
AND  
THE CITY OF RACINE

This agreement (“Agreement”), effective as of the date below, is by and between the Racine Unified School District (the “District” or “RUSD”) and the City of Racine (the “City”) with respect to the role of the Racine Police Department (“RPD”) in the maintenance of safety and security in RUSD schools located within the City of Racine.

WHEREAS, the District and the RPD wish to act in a spirit of mutual cooperation to strengthen their efforts to safeguard children attending schools that are located within the City of Racine; and

WHEREAS, the maintenance of order and security in and around public schools is essential to creating learning environments in which students can meet high academic standards, educators can teach to those standards and parents can be assured that their children are guaranteed their right to learn; and

WHEREAS, the RPD has historically been and is currently involved in numerous youth programs, including neighborhood outreach initiatives, mentoring projects, drug use prevention education, conflict resolution and anti-violence education, after-school instruction and various law enforcement and leadership projects; and

WHEREAS, the RPD has had extensive experience in developing public safety programs that have contributed to a more secure environment throughout the City; and

WHEREAS, the parties seek to implement a joint program between the District, the City and the RPD for an initial two-year period; and

WHEREAS, the District wishes to have the RPD manage school security and ancillary functions in its schools located within the City of Racine, and to take certain related actions set forth in this Agreement, with the purpose of enhancing school security; and

WHEREAS, the parties to this Agreement recognize that the performance of school security functions by the RPD pursuant to this Agreement is in furtherance and support of the educational mission of the RUSD, cooperation between the Superintendent of Schools (the

“Superintendent”), the District, and school security personnel is essential to achieving a safe environment;

NOW, THEREFORE, the District and the City agree as follows:

I. DEPUTY CHIEF - SCHOOL SAFETY AND SECURITY DIVISION

1. The City of Racine Chief of Police shall designate a Deputy Chief - School Safety and Security Division (“Deputy Chief”) within the RPD to oversee, direct and command on-duty RPD officers and off-duty RPD officers serving as school security personnel at RUSD schools located within the City of Racine. As part of his or her regular duties, the Deputy Chief shall maintain a permanent liaison to the Superintendent or his or her designee. The office of the Deputy Chief will be located in the District offices as provided by RUSD. The Chief of Police shall also have authority to assign other on-duty RPD officers to serve under the command of the Deputy Chief at RUSD schools located within the City of Racine.

2. The Deputy Chief shall be responsible for the recruitment, hiring, training deployment and management of RPD police officers hired as school security personnel (“Police Officers”), subject to the provisions of this Section. The terms “Police Officer” or “Police Officers,” as used in this Agreement, means RPD officers serving as school security personnel at RUSD schools located within the City of Racine, and has no other meaning. In furtherance of such responsibility, the Deputy Chief shall complete, and commence implementation of, a recruitment, hiring and training plan for Police Officers as soon as practicable after consultation with the Superintendent through the liaisons established by this Agreement and in connection with the RUSD Human Resources function. All Police Officers shall at all times follow the policies of the RPD. The strategy for broad-based deployment of Police Officers shall be reviewed periodically, and prior to the beginning of each new school year, by the Chief of Police and the Superintendent, who shall concur before



any major redeployment strategy is adopted.

3. Police Officers assigned primarily to school security matters shall be selected on the basis of their demonstrated experience working with youth, their educational background and/or their training in community relations, conflict resolution, and/or education and youth-related issues.

4. The Deputy Chief shall be a member of the school safety plan committee of each school. The Deputy Chief shall participate in the formulation of and be signatory to the school safety plan of each school. The RPD shall perform its functions under this Agreement in each school in furtherance of such school safety plan developed by the aforementioned committee with the school's principal.

5. In furtherance of the educational and school security objectives of the parties to this Agreement, the Deputy Chief and principals shall consult and work cooperatively with each other on matters pertaining to school security. Police Officers and school security personnel will endeavor to cooperate with the principal to the fullest extent feasible in day-to-day operations in the school. In the event of an ongoing dispute between a principal and Police Officers assigned to the principal's school, the parties will attempt to resolve the matter. If the matter remains unresolved, it will be brought to the Deputy Chief, who will endeavor to resolve the matter.

6. In the event that a school principal is not satisfied with the performance of Police Officers or other school security personnel assigned to the school, the principal or his or her designee may contact the Deputy Chief to request a change in personnel assigned to his/her school. The Deputy Chief will work with the principal or designee to achieve mutually agreeable personnel assignments.

## II. SUPERINTENDENT

1. The Superintendent shall appoint an individual who shall act as a permanent

liaison to the Chief of Police and the Deputy Chief. Such individual shall meet with the Chief of Police, the Deputy Chief or other RPD designees when necessary.

2. The Superintendent shall make available to schools the opportunity to request the addition of a routine presence of one or more Police Officers. Such presence shall be added to the routine presence of Police Officers currently assigned to public schools only at the direction of the Superintendent, and with the concurrence of the Deputy Chief. The Superintendent and the Deputy Chief may determine to adjust the number of schools to which this Section applies.

3. RUSD approves the Racine Police Department Rules of Conduct as the Rules of Conduct for Police Officers.

### III. COOPERATION

1. (a) With respect to acts committed on school property which may be criminal in nature, principals or their designees shall promptly report all such acts to the RPD in a form and manner to be agreed upon by the Superintendent and the Deputy Chief through the liaisons established in this Agreement. Nothing herein shall be interpreted to preclude any school staff or school security personnel from reporting acts that may be criminal in nature directly to the RPD.

(b) With respect to all other acts or incidents occurring on school property that relate to school security, District staff shall provide to the RPD statistical and summary information, on a timely basis, in a form and manner to be agreed upon by the Superintendent and the Deputy Chief through such liaisons.

(c) The Superintendent and the Deputy Chief shall collaborate in coordinating the reporting of school security incidents in all schools in accordance with this Section. In furtherance of such responsibility, the Superintendent and the Deputy Chief shall develop and implement a system for coordinated and uniform reporting of school security incidents.

2. (a) A representative group of administrators, principals and other appropriate school personnel designated by the Superintendent shall be given an appropriate role in training sessions for Police Officers and other school security personnel, including curriculum development and delivery in connection with such sessions.

(b) The RPD shall consult with such group of administrators, principals and other school personnel regarding the development of an appropriate role for the principal of each school in the evaluation of school security personnel assigned to such school.

(c) Superintendents, principals and other appropriate school personnel shall be given the opportunity to participate in training programs conducted by the RPD in accordance with an appropriate training schedule.

3. The training of Police Officers and other school security personnel may include the use of school facilities, as well as RPD training facilities. Training shall include the following subject areas:

(a) operating in the school environment, including but not limited to: its unique culture, its diversity and structure, school safety operations and procedures, truancy and attendance issues, relevant policies of the District and disciplinary rules governing the conduct of students, and coordination of activities with school principals; and

(b) mediation, crisis intervention, youth officer responsibilities, child abuse recognition, disorder control, drug use and alcohol abuse recognition, and scanning procedures.

4. In the event of a school arrest or issuance of any form of criminal process on the property of such school, school security personnel and/or Police Officers shall notify the principal of such school or his or her designee. To the extent practicable, where immediate action or issuance is not required, Police Officers shall consult with the principal of a school or his or her designee prior to placing a student enrolled at such school under arrest, or

initially issuing to such student any form of criminal process, on the property of such school. In the course of any such consultation, such personnel and/or officers shall take into account any information provided by the principal or designee. Furthermore, in such course the principal or designee may consult with other personnel where appropriate.

5. (a) The RPD will provide to the Superintendent reports concerning crime and other school security incidents that are based upon standards that are currently used by RPD, as well as such reports as may otherwise be required by the State or federal government.

(b) In addition to any other reports provided pursuant to this Section, the RPD shall notify the Superintendent or his or her designee promptly of any significant public safety emergency that directly concerns the security of students, teachers, principals or other staff, or the District's facilities.

#### IV. FUNDING

1. The following City expenses incurred as a result of this Agreement will be paid by the District:
  - (a) 50% of the then-current salary for the Deputy Chief.
  - (b) 100% of the then-current salary difference (increase) from Sergeant to Lieutenant.
  - (c) 100% of the then-current salary difference (increase) from Patrol Officer to Sergeant.
2. In addition to these expenses, and notwithstanding anything else contained herein, the District shall at a minimum continue at least its current level of financial commitment to school security. This shall include, but is not limited to, 100% of cost required to hire and compensate Police Officers and 100% of training (schools, conferences, seminars, etc. geared towards school safety & security).
3. The City shall invoice the District on a quarterly basis during the first week of each quarterly payroll period. The District shall remit payment to the City within two

weeks of the receipt of the invoice.

## V. TERM

The initial term of this Agreement shall be for a two year period, and shall automatically renew for consecutive one year terms, unless either the City or the District provides sixty days' written notice prior to the end of any such term that it does not desire to renew the Agreement.

## VI. INDEMNIFICATION

### 1. Indemnification of the City by RUSD.

- a. To the fullest extent allowable by law, RUSD hereby indemnifies and shall defend and hold harmless the City, its elected and appointed officials, officers, employees or authorized representatives or volunteers and each of them from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorneys' fees, costs, and expenses of whatsoever kind or nature whether arising before, during, or after completion of the work hereunder and in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed to be caused, occasioned, or contributed to in whole or in part, by reason of any act, omission, fault, or negligence, whether active or passive, of RUSD or of anyone acting under its direction or control or on its behalf in connection with or incident to the performance of this Agreement, including but not limited to off-duty RPD Police Officers serving as school security personnel at RUSD schools who are not engaged in law enforcement activities but are engaged in activities as RUSD employees, regardless if liability is sought to be imposed on the City of Racine, RUSD's aforesaid indemnity and hold harmless agreement shall not be applicable to any liability caused by the fault, negligence, or willful

misconduct of the City of Racine, or its elected and appointed officials, officers, employees or authorized representatives or volunteers. This indemnity provision shall survive the termination or expiration of this Agreement.

- b. No provision of this indemnification clause shall give rise to any duties not otherwise provided for by this Agreement or by operation of law. No provision of this indemnity clause shall be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity that would otherwise exist as to the City of Racine, its elected and appointed officials, officers, employees or authorized representatives or volunteers under this Agreement or any other contract. This clause is to be read in conjunction with all other indemnity provisions contained in this Agreement. Any conflict or ambiguity arising between any indemnity provisions in this Agreement shall be construed in favor of indemnified parties except when such interpretation would violate Wisconsin law.

2. Indemnification of RUSD by the City.

- a. To the fullest extent allowable by law, the City hereby indemnifies and shall defend and hold harmless RUSD, its elected and appointed officials, officers, employees or authorized representatives or volunteers and each of them from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorneys' fees, costs, and expenses of whatsoever kind or nature whether arising before, during, or after completion of the work hereunder and in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed to be caused, occasioned, or contributed to in whole or in part, by reason of any act, omission, fault, or negligence, whether active or passive, of the City or of

anyone acting under its direction or control or on its behalf in connection with or incident to the performance of this Agreement, including but not limited to off-duty RPD Police Officers serving as school security personnel at RUSD schools who are then engaged in law enforcement activities and thus then serving as City employees, regardless if liability is sought to be imposed on the RUSD. The City's aforesaid indemnity and hold harmless agreement shall not be applicable to any liability caused by the fault, negligence, or willful misconduct of RUSD, or its elected and appointed officials, officers, employees or authorized representatives or volunteers. This indemnity provision shall survive the termination or expiration of this Agreement.

- b. No provision of this indemnification clause shall give rise to any duties not otherwise provided for by this Agreement or by operation of law. No provision of this indemnity clause shall be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity that would otherwise exist as to RUSD, its elected and appointed officials, officers, employees or authorized representatives or volunteers under this or any other contract. This clause is to be read in conjunction with all other indemnity provisions contained in this Agreement. Any conflict or ambiguity arising between any indemnity provisions in this Agreement shall be construed in favor of indemnified parties except when such interpretation would violate Wisconsin law.

## VII. GENERAL

1. The program implemented in accordance with this Agreement shall continue to maintain the role of administrators, principals, school staff and parents in the development of school safety plans and in ensuring student discipline, and shall encourage administrators, principals and school staff to avail themselves of appropriate RPD input and assistance in

performing such functions. Furthermore, the imposition of school-based discipline shall continue to be a pedagogical function exercised by administrators, principals and other appropriate school personnel in conformance with the Code of Student Conduct of the District. Notwithstanding anything else contained herein, no on-duty or off-duty RPD personnel shall be involved in any manner with respect to school-based discipline.

2. The parties to this Agreement agree that the performance of school security functions by the RPD pursuant to this Agreement is in furtherance and support of the educational mission of the District.

3. Civilian school security personnel shall not carry firearms and shall continue, subject to applicable law and this Agreement, to perform functions, and possess authority in accordance with the policies of the RPD.

4. In addition to enforcement of all laws that it is otherwise authorized to enforce within the City, the RPD is hereby authorized to enforce rules, regulations, and procedures of the District and its schools which are subject to implementation by administrators and principals in furtherance of school security. In addition, the RPD may perform such other duties in any school as the RPD and the Superintendent shall jointly determine to be necessary from time to time in furtherance of this Agreement.

5. This Agreement is not intended nor shall it be construed to create any rights or benefits in any third parties.

6. The parties to this Agreement agree that this Agreement shall be construed in a manner consistent with federal, state and local laws and regulations, including but not limited to the Family Educational Rights and Privacy Act.

7. This Agreement may be amended from time to time only by written agreement of the parties.



Agreed to as of \_\_\_\_\_ day of \_\_\_\_\_, 2016.

RACINE UNIFIED SCHOOL DISTRICT

\_\_\_\_\_  
School Board President  
Racine Unified School District

CITY OF RACINE

By: \_\_\_\_\_  
John Dickert, Mayor

ATTEST:

By: \_\_\_\_\_  
Janice Johnson-Martin, City Clerk

Provisions have been made to pay the liability that will accrue hereunder.

By: \_\_\_\_\_  
David Brown, Finance Director

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Scott R. Letteney, City Attorney



## Division of Curriculum & Instruction

### Racine Unified School District

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3109 Mt. Pleasant St., Racine, Wisconsin 53404 (262) 635-5600

#### BOARD OF EDUCATION August 15, 2016

#### Department of Digital & Virtual Learning

- AGENDA ITEM:** Approval of Inter-Governmental Agreement with Racine Public Library to Provide a Library Card for All Students
- PRESENTING:** James O'Hagan  
Director of Digital & Virtual Learning
- DESCRIPTION:** By providing a library card for all students, we are supporting the core values of student-centered decisions, equity, unity, strong relationships, and high expectations. Highlights of this agreement include:
- meeting the goal of President Obama's ConnectED Library Challenge
  - equity of access to materials for all of our students
  - immediate access to RPL subscribed databases
  - immediate access to RPL subscribed ACT prep materials
  - immediate access to the Wisconsin database of eBooks
  - no fines charged to students for returned overdue materials
  - alignment between RPL and RUSD librarians
  - better coordination of instructional materials available for our students by RPL
  - eventually students will be able to check out physical materials at the main branch and book mobile
- FISCAL NOTE:** No additional funds required.
- RECOMMENDATION:** To approve the inter-governmental agreement with the Racine Public Library to provide a library card for all students in the Racine Unified School District.

**INTERGOVERNMENTAL AGREEMENT BETWEEN RACINE UNIFIED SCHOOL DISTRICT  
AND RACINE PUBLIC LIBRARY**

**INTERGOVERNMENTAL AGREEMENT**

**WHEREAS**, Racine Unified School District (the “District”) is a public school district and unit of local government as defined under Wisconsin Statute Section 66.0301, and is led by a nine member elected school board; and

**WHEREAS**, Racine Public Library (“RPL”) is a public library and unit of local government as defined under Wisconsin Statute Section 66.0301, and is led by an eleven member appointed board; and

**WHEREAS**, for much of the history of RPL, the primary mission is to enhance the Racine community’s quality of life by providing information, ideas, and creative works; and

**WHEREAS**, both the District and RPL understand that community prosperity is dependent on a public educational system designed to ensure that all those who attend will attain the knowledge and skills necessary to participate fully in a democratic society and global community; and

**WHEREAS**, the District has recently identified seven core values designed to enable the District to make substantial progress toward the District’s vision “that all students graduate career and/or college ready.” Those core values include the following:

1. Student-centered decisions
2. High expectations
3. Equity
4. Diversity
5. Strong relationships
6. Unity
7. Respect

**WHEREAS**, the District is working to develop partnerships in all areas of the community to further these seven core values; and

**WHEREAS**, the District and RPL each recognize that success and prosperity for the Racine community depend on long-term cooperative planning, operations, reporting and review. The District and RPL are each desirous of establishing a formal relationship as set forth below in order to achieve the shared goal of community prosperity.

Now, therefore, in consideration of the foregoing, the parties mutually agree as follows:

**I. AUTHORITY & INCORPORATION OF RECITALS**

THIS AGREEMENT is entered between the Racine Public Library (“RPL”) and the Racine

Unified School District (the “District”). The above recitals incorporated herein by this reference.

## II. PURPOSE

The purpose of this Agreement is to coordinate and integrate long-term cooperative planning, operations, reporting and review related to education between the District and RPL in order to improve education outcomes for the Racine community.

## III. TERM

The term of this Agreement shall be from the later of (i) July 1, 2016, or (ii) the date that this Agreement is adopted by both the District and RPL via a resolution of each of their respective governing boards, and shall run through June 30, 2017; *provided further* that this Agreement shall automatically renew each July 1 thereafter for four additional twelve (12) month terms unless sooner terminated or canceled as provided herein. Notwithstanding the foregoing, this Agreement may be terminated at any time on 90 days’ written notice from either party.

## IV. DISTRICT RESPONSIBILITIES

- A. Registration of New Patrons. The District will provide information materials about RPL services to all guardians during school registration. Guardians will have an opportunity to accept student registration with RPL as patrons and provide consent to share the data listed under Section C below with RPL.
- B. Booklists for Students. The District will provide RPL book lists of titles suggested for District students.
- C. Shared Data. To the extent allowed by applicable law, the District will provide the following data fields (“Shared Data”) to RPL to create patron records for each patron who accepted registration with RPL under Subsection A above.
  1. School Name
  2. Student\_ID
  3. Last\_Name
  4. First\_Name
  5. Middle\_Name
  6. Pin\_Password
  7. Date\_of\_Birth
  8. Address
  9. City
  10. State
  11. Zip
  12. Guardian

## V. RPL SERVICES

RPL shall provide the following online and literary services for the District in furtherance of the

District's goals and objectives, and in furtherance of improving educational outcomes for the Racine community:

- A. Online Services. Utilizing existing staff and contractual services, RPL shall provide access to its online services to all District students to achieve greater access to timely and relevant information. This includes not only the access to databases and services available to all state residents, but the online services purchased cooperatively through the Lakeshores Library System and by RPL.
- B. Literary Services. RPL shall provide requested literary materials to District students and transport those materials to the District distribution center on Mt. Pleasant Street for dispersal throughout the District schools.

## VI. RPL RESPONSIBILITIES

RPL shall not use any Shared Data for any purpose other than to provide library access to students. RPL shall not use Shared Data for any unlawful purpose, and shall maintain confidentiality of the Shared Data. Except as otherwise provided herein or as required by law, during the period that this Agreement is in effect, and at all times after its termination, each party shall maintain the confidentiality of such information and not reveal, disclose, copy, use, sell, license, publish, display, distribute, or otherwise make available this information in any manner or form, or any portion of the proprietary or confidential information related thereto, to any person other than authorized employees, agents, contractors or consultants on a need-to-know and confidential basis. RPL shall require any employee, agent, contractor or consultant to whom such information is disclosed to ensure that it agrees to the same obligations of confidentiality and non-disclosure and agree not to disclose, copy, use or otherwise make this information available to any other party except as required by law. Notwithstanding the foregoing, the parties agree and understand that each party is an "authority" as defined in Wis. Statute Section 19.32(1) and subject to the Wisconsin Public Records law, Wis. Statute Sections 19.31 et. seq. If RPL receives any request made pursuant to the Public Records law which invokes records containing information of a type described in this Agreement, it will notify the District of its intent to comply, as well as the manner in which compliance will occur. Upon termination of this Agreement, RPL shall securely destroy all forms of the Shared Data and certify to such destruction at the District's request.

## VII. CONSENT

Whenever the consent or approval of one or both parties to this Agreement is required under this Agreement, such consent or approval shall not be unreasonably withheld, conditioned or delayed.

## VIII. NOTICES

All notices required by law or permitted by this Agreement will be in writing and may be

delivered personally or may be sent by first class or overnight courier, addressed to::

If to RPL:  
RPL Director  
75 Seventh Street  
Racine, WI 53403

If to the District:  
Director of Digital & Virtual Learning  
3109 Mt. Pleasant Street  
Racine, WI 53404

All notices shall be deemed to be received as follows: (1) personal delivery, upon receipt; or (2) overnight delivery or first class mail, upon delivery. The addresses in this Section may be modified in writing with notice as specified herein.

IX. MISCELLANEOUS

- A. Waivers. Nothing contained herein is intended to affect the status of the District or RPL, as separate, independent and distinct corporations under Wisconsin or any other law. The entry into this Agreement by the District and RPL shall not operate or be construed as a way of preventing rights, claims or actions they may have against each other.
- B. Authority. The District and RPL each warrant to the other that they have the authority to enter into this Agreement. A resolution, motion or similar action has been duly adopted or passed as an official act of each party's governing body(ies), authorizing the execution of this Agreement, including each and every part thereof, and directing and authorizing the persons signing below as agents to act in connection with this Agreement and do all things necessary as required herein. Notwithstanding the foregoing, the District and RPL acknowledge that nothing in this Agreement is intended to cede or convey any authority vested in District's Board to RPL, and that all actions requiring the approval of District's Board (whether by statute, Board policy or otherwise) shall continue to require the express approval of District's Board.
- C. Entire Agreement. The entire agreement of the parties is contained herein and this Agreement supersedes any and all prior understandings, whether oral or written.
- D. Assignability. Neither party may assign or subcontract its interests herein without the other party's prior written approval.
- E. Third Party Rights. This Agreement is solely for the benefit of the parties hereto. No part of this Agreement shall be construed to add, supplement, amend, abridge or repeal existing rights, benefits or privileges of any third party(ies), including employees of each party.
- F. Governing Law/Venue. This Agreement shall be interpreted in accordance with the internal laws of the State of Wisconsin without regard to its conflicts of law provisions, and shall be enforced in the court of Racine County, or for federal claims, in the Eastern

District of Wisconsin.

- G. Amendments. No changes, amendments, modifications or revisions of this Agreement, or any party thereof, shall be valid unless in writing and signed by the authorized agent of RPL and by the Board President of the District or their respective designee.

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties have executed this Agreement of this \_\_\_\_\_ day of [Insert Date].

Racine PUBLIC LIBRARY, A Wisconsin Not-for-profit Corporation

By   
Jessica MacPhail, RPL Director

ATTEST:  
By   
Melissa Kaprelian-Becker, RPL Board of Trustees, President

BOARD OF EDUCATION OF Racine Unified SCHOOL DISTRICT, RACINE COUNTY, WISCONSIN

By \_\_\_\_\_  
Michael Frontier, RUSD School Board President

ATTEST:  
By \_\_\_\_\_  
Dennis Wisner, RUSD School Board Vice-President



**RACINE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
August 15, 2016  
Office of Secondary Transformation**

**AGENDA ITEM:** Partnership with SME (formerly known as Society of Manufacturing Engineers) Education Foundation Partnership Response In Manufacturing Education (SME-PRIME)

**PRESENTING:** Daniel Thielen, Christopher Neff and Josh Cramer

**DESCRIPTION:** PRIME® supplements traditional coursework by providing students with relevant, hands-on knowledge and skills for manufacturing careers by engaging with industry leaders and manufacturing professionals to offer leadership insight and access to current technologies and curriculum. With a focus on impact, leadership and execution, PRIME® is an Advanced Manufacturing/STEM (Science, Technology, Engineering and Mathematics) program that builds students' awareness of manufacturing career pathways, provides students with options to acquire manufacturing industry credentials, and access to scholarship opportunities.

**FISCAL NOTE:** Potential for local employers' donation of time, talent, resources and equipment with no cost incurred to Racine Unified for such items.

**RECOMMENDATION:** Approval of partnership agreement, MOU, with SME-PRIME.

**ACTION TAKEN:**

## **PRIME Outcomes**

*“SME and the SME Education Foundation’s Partnership Response in Manufacturing Education (PRIME) initiative actively engages and builds a collaborative network between manufacturing students, educators, and industry to grow and train the next generation workforce while driving interest and awareness in manufacturing.”*

### **Consistent objectives throughout the PRIME network:**

- **Community -**
  - ☀ Community based, partnered approach to education to bring students, teachers, parents and industry together. This holistic approach of partnership provides the scaffolding to climb to new heights, giving pathways for volunteerism, community engagement, and visibility.
  
- **Real World Learning -**
  - ☀ Through PRIME we are providing the conduit to engage students, teachers, and schools in the “real-world” of industry and business. This community approach allows students to gain relevancy and hands-on skills to be successful in the 21st century manufacturing sector.
  
- **Student Opportunities-**
  - ☀ Bridging these opportunities from schools and industry is essential to create awareness and to invigorate our young innovators, entrepreneurs, and “thinkers”.
  
- **Champions-**
  - ☀ By celebrating the successes of students and teachers, bringing awareness to our next generation, and building a national network of “manufacturing ambassadors,” we can initiate change.
  
- **Talent-**
  - ☀ Increasing interest, driving awareness and providing more student opportunities allows PRIME sites to “pave” the pathway from high school classroom to industry floor for greater impact. Nearly three quarters of students in PRIME designated programs enter the workforce in manufacturing or continue onto post-secondary training/education.



**Evaluation**  
 - PRIME® will be under constant evaluation for effectiveness and success



**Initial interest**  
 - A share mission or mutual interest between the SME Education Foundation and an identified industry partner.



**Career Pathways**  
 - The PRIME® team will build, bolster and champion tailored career pathways while driving to initiate change around the image of manufacturing and programs



**Feasibility study**  
 - The feasibility study allows us to survey the educational and industry landscapes to forecast suggestions, potential and levels of engagement.



**Curricular Offerings**  
 - The PRIME® team will drive a collaborative discussion between industry and education on tailored curricula, programs and offerings within the current and future student pathways



**Vetting meetings - Industry/Education**  
 - The vetting meetings allow us to share the potentials that exist to both industry and educational partners to gauge interest, identify key stakeholders and identify needs



**Engagement Activities**  
 - The PRIME® team will work collaboratively with the industry partner to establish a plan of engagement through selected activities at the education partner site



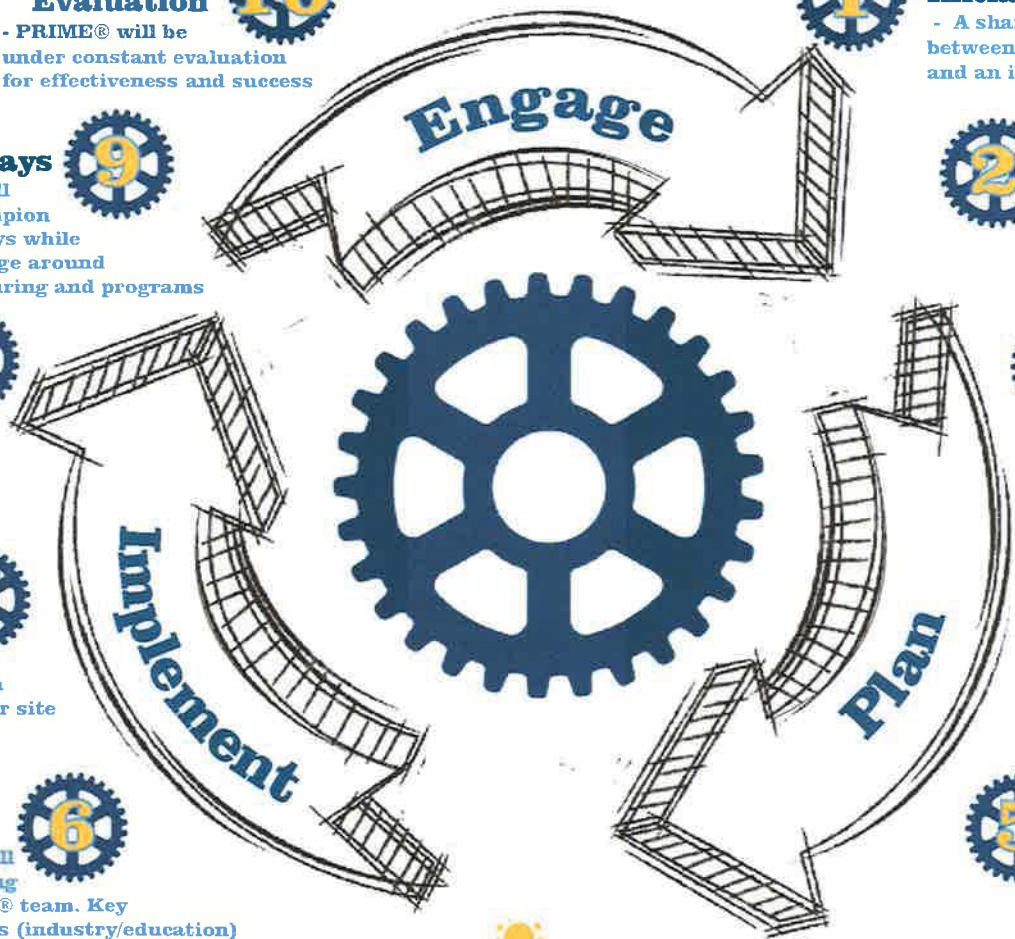
**Industry Connections**  
 - The early exploration into local/regional industry pathways for students. As well as the current programs and offerings Initial brainstorming and development of tactical plan.



**Launch Event**  
 - The Launch event will be the first culminating activity of the PRIME® team. Key stakeholders, partners (industry/education) will develop a strategy to “launch” the local PRIME® partnership and initiative



**Key stakeholder meetings**  
 - Through the PRIME® process key stakeholders will be identified. These entities will be assembled for an introductory meeting where goals, mission and partners or PRIME® will detail out the forecasted tactical plan



**PRIME®**  
 PARTNERSHIP RESPONSE IN MANUFACTURING EDUCATION

## Business

### Gifts, Grants and Bequests

Gifts, grants and bequests and income earned from them, represent receipts from an outside agency or person that may include a request that it be restricted to a specific purpose. The School Board shall make use of gifts, grants and bequests and income earned from them as the donor or grantor specifies.

These funds shall be placed in the District treasury and accounted for in accordance with regulatory requirements and generally accepted accounting principles. Such records shall be considered segregated trust funds and be audited on an annual basis. The School Board may exercise the rights and powers generally conferred upon trustees. The School Board may not transfer assets received from a donor or grantor to a third party for management and investment purposes.

Gifts, grants or bequests in the form of real property or equipment may also be received by the District and be used for purposes designated by the donor. Receipt of real property requires the approval of the School Board.

The School Board shall not discriminate against pupils through the acceptance and administration of gifts, grants, bequests, scholarships, or any other type of aid from private agencies, organizations or persons.

Legal Reference: Wisconsin Statutes § 118.27; Wisconsin Admin. Code PI § 9.03(1)(d); Opinion of the Attorney General (March 14, 1985)

Administrative Regulation adopted: February 14, 1977  
Administrative Regulation reviewed: October 20, 1997

Business

Administrative Regulation modified: May 20, 2013

## MEMORANDUM OF UNDERSTANDING (MOU)

Between

The SME Education Foundation

And

(Insert School Name)

The SME Education Foundation (SME-EF) is pleased to partner with (Insert school name) to establish a PRIME<sup>®</sup> (Partnership Response In Manufacturing Education) program at your school to provide students with a tailored and comprehensive community-based manufacturing education.

PRIME<sup>®</sup> supplements traditional coursework by providing students with relevant, hands-on knowledge and skills for manufacturing careers by engaging with industry leaders and manufacturing professionals to offer leadership insight and access to current technologies and curriculum. With a focus on impact, leadership and execution, PRIME<sup>®</sup> is an Advanced Manufacturing/STEM (Science, Technology, Engineering and Mathematics) program that builds students' awareness of manufacturing career pathways and provides students with options to acquire manufacturing industry credentials.

To accept the PRIME<sup>®</sup> school designation and the associated financial and in-kind support from SME-EF, (Insert school name) must agree to the following:

- ☀ Represent SME/SME-EF in a professional, respectable manner at all times.
- ☀ Host visits by SME/SME-EF staff and/or members and industry/business/community/education partners (with advanced notice).
- ☀ Collaborate with SME/SME-EF staff and/or members in the creation of a joint marketing and communication strategy around your PRIME designation.
- ☀ Collaborate with your local (where applicable) SME Chapter/s (both student and senior) to co-host events, participate in SME/SME-EF and manufacturing events when feasible.
- ☀ Engage with our PRIME<sup>®</sup> network through various methods. This can include (but not limited to) the following:
  - Sharing stories, pictures/videos and promising practices
  - Posting events and competitions in which you are engaged to our master calendar
  - Participating in student competitions
  - Sharing creative lesson plans and curriculum in manufacturing education
  - Providing your PRIME<sup>®</sup> students access to the PRIME<sup>®</sup> portal during the school day
- ☀ Host an Advanced Manufacturing/STEM camp or academy. Sites will work with SME/SME-EF Staff to create a successful implementation.
- ☀ Make extracurricular activities available for students. These can include (but not limited to) the following:
  - Competitions
  - Clubs
  - Community involvement
- ☀ Provide time for staff to participate in PRIME<sup>®</sup> virtual events (when applicable).
- ☀ Complete the SME-EF year-end report/survey. (See attached **sample** survey – Exhibit A)
- ☀ All funding requests made via invoice template (See attached **sample** – Exhibit B)

SME-EF hereby grants to (insert school name), for the term of this MOU, a nonexclusive, royalty free license to use the SME-EF's Marks (as approved by SME-EF) in connection with your PRIME<sup>®</sup> school designation and the performance of your obligations under this MOU. The term "SME-EF's Marks" means the registered or common law protected trademarks, service marks, trade names, commercial symbols or indicia of the SME-EF, including PRIME<sup>®</sup>. Similarly, (insert school name) hereby grants to SME-EF and its affiliates, for the term of this MOU, a nonexclusive, royalty free license to use the (insert school name)'s Marks (as approved by (insert school name)) in connection with your PRIME<sup>®</sup> school designation and the performance of SME-EF's obligations under this MOU. The term "(insert school name)'s Marks" means the registered or



common law protected trademarks, service marks, trade names, commercial symbols or indicia of (insert school name) and all information made available to SME-EF by (insert school name) pursuant to this MOU. Each party expressly reserves all rights not expressly granted to the other under this MOU.

Equipment donations provided to (insert school name) are made with the express understanding and agreement that SME-EF, its affiliates, and its donors assume no responsibility for the condition, use, operation or performance of the donated equipment. As consideration for acceptance and receipt of the donated equipment, (insert school name) hereby waives any and all claims it may have against SME-EF, its affiliates or its donors arising out of (insert school name)'s receipt or use of such equipment, including for damage to its real and personal property and/or damage to the donated equipment or injury to its employees, contractors and students. (Insert school name) also agrees to hold SME-EF, its affiliates and its donors harmless from any and all liabilities, claims or expenses arising from the transportation, use or storage of said equipment, including injuries to third parties. In no event will (Insert school name) be liable to SME-EF or to any third-party for any loss, including damage to the donated equipment or injury to third-parties, arising during the transportation of the donated equipment to the shipment point.

Any equipment and services being provided to (insert school name) under this MOU is being provided on an “as is, where is” and “as available” basis, without any express or implied warranties from SME-EF, its affiliates and its donors. SME-EF and its affiliates and donors disclaim all warranties of any kind, whether express or implied, statutory or otherwise, including, but no limited to, any warranty of fitness for a particular purpose.

This MOU may be terminated at any time by any party upon written notice to the other party.

This MOU will be governed by and construed in accordance with the laws of the State of Michigan without regard to any applicable principles of conflicts of laws.

*Signatures on the Following Page*






PARTNERSHIP RESPONSE IN MANUFACTURING EDUCATION



Inspire. Prepare. Support.

The funding allotted will be sent to the Project Director; the check will be made payable to the entity listed on the W9 form. The funding will be dispersed at SME-EF's discretion upon successful completion of all required documentation including the following:

-  *Completed Memorandum of Understanding*
-  *W9 Form*
-  *SME-EF PRIME Grant Request/Invoice*
- SME-EF Year-end report/survey*

The individuals signing below acknowledge and agree to the commitments as described in this MOU.

**Project Director:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Authorized District/Organization Official:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**SME/SME-EF:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# RACINE UNIFIED SCHOOL DISTRICT

August 15, 2016

## Operations

**Agenda Item:** REAL School Architect Selection

**Presenting:** David Hazen and Curt Shircel

**Description:** To provide the Board with professional services associated with planning, design development, and construction support for proposed construction of the Real School replacement at the Sportsplex Facility located in Sturtevant.

An RFP was issued in July and there were 5 responses. A selection committee was created that included the Real School Principal and ASC Staff. A review of the possible firms was conducted by each member of the selection team to select firms to be interviewed. 3 Firms were selected based on the RFP responses. The firm of Partners in Design was chosen for the Real school construction.

The scope of the professional services provides the following: a Single story middle and high school facility to be constructed within the existing banquet and retail/office spaces located inside the Sportsplex located in Sturtevant. The facility will likely be approximately 35,000 square feet

Opening date is planned to be September 1, 2017.

The professional services include: Architectural and Interior Design, Structural Engineering, Survey/Civil Engineering; Plumbing Engineering, HVAC Engineering; and Electrical Engineering.

**Fiscal Note:** The total fee for the services is not to exceed 5.75% of actual construction costs estimated at \$2,500,000 and \$3,000,000.

**Recommendation:** The Board to approve the agreement with Partners in Design for the professional architect service for the Real School Construction project.

# RACINE UNIFIED SCHOOL DISTRICT

August 15, 2016

## Operations

- Agenda Item:** District-Wide Architect Selection
- Presenting:** David Hazen and Bryan Arnold
- Description:** To provide the Board with professional services associated with planning, design development, and construction support for proposed construction and remodeling services throughout the District.
- An RFP was issued in July and there were 5 responses. A selection committee was created that included the Real School Principal and ASC Staff. A review of the possible firms was conducted by each member of the selection team to select firms to be interviewed. 3 Firms were selected based on the RFP responses. The firm of Partners in Design and Zimmerman Architectural Studios was chosen for the performance of services District-Wide.
- The scope of the professional services could be remodeling projects ranging in value and scope up to \$2,500,000.
- No services related to new building construction are included in this proposal.
- The professional services include: Architectural and Interior Design, Structural Engineering, Survey/Civil Engineering; Plumbing Engineering, HVAC Engineering; and Electrical Engineering.
- Fiscal Note:** The total fee for the services is provided in the attached table summary and varies by project size.
- Recommendation:** The Board to approve the agreement with Partners in Design and Zimmerman Architectural Studios for the District-Wide professional architect services.

**BOARD OF EDUCATION**

**August 15, 2016**

**Operations**

- AGENDA ITEM:** Alternative Program Space Lease
- PRESENTING:** Eric Gallien and David Hazen
- DESCRIPTION:** The District's various alternative programs are located at 2405 Northwestern Ave and in the St. Patrick building. The current space is not large enough to house the MS and HS Intensive Needs Center programs. Administration is requesting authority to increase the space leased.
- FISCAL NOTE:** The additional 7297 sf will add \$4,864.66 to the monthly rent cost. Annually the rent would be \$58,376 for the added space. The lease term would be one year.
- RECOMMENDATION:** Recommend to give administration the authority to add space to the lease. The initial additional rent is not to exceed \$4,864.66 per month and would be for a one year term.
- ACTION TAKEN:**

**BOARD OF EDUCATION**  
**August 15, 2016**  
**Office of the Deputy Superintendent**

**AGENDA ITEM:** School Start & End Time Schedule for Knapp Elementary School

**PRESENTING:** Eric Gallien, Ph.D., Deputy Superintendent

**DESCRIPTION:** The staff and administration of Knapp Elementary School are requesting to change their start and end times, commencing with the 2016-17 school year to following:

- Start Time: 7:15 a.m.
- End Time: 3:22 p.m.

As a Wisconsin Department of Public Instruction designated Priority School, Knapp must meet an extended amount of instructional minutes within the school year. The staff has worked collaboratively with administration to determine the proposed start & end times would best meet the needs of students and families.

**FISCAL NOTE:** None.

**RECOMMENDATION:** Approve the proposed start & end time changes Knapp Elementary School.

**ACTION TAKEN:**

**RACINE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
AUGUST 15, 2016**

**Office of the Chief Academic Officer: Curriculum & Instruction**

**AGENDA ITEM:** The Great Body Shop, The Children's Health Market  
Teen Health, McGraw Hill

**PRESENTING:** Christopher Thompson, Ed. D.  
Executive Director of Curriculum and Instruction

**DESCRIPTION:** The Great Body Shop provides a Kindergarten through grade 5 Health Education instructional resource in the form of monthly student readers (consumables). Physical, mental, social, emotional health and safety topics are addressed each year for all elementary grades. The Great Body Shop also provides a corresponding teacher resource with additional Health Education instructional activities and assessments. The student resource is available in Spanish. This is a subscription that must be renewed annually.

The McGraw Hill Teen Health provides content resource for middle school Health teachers to plan daily Health instruction lessons. Student resources are not necessary for our new curriculum. Topics covered in grades 6, 7 and 8 include: Mental and Social Wellness/Suicide Prevention, Alcohol and Other Drugs, Family Lifespan Development, Sexually Transmitted Illnesses, Bullying, and Healthy Living. This is for 20 book format teacher editions and 20 6-year online subscriptions to McGraw Hill Teen Health.

**RATIONALE:** The Great Body Shop provides teachers with resources and lessons that are based on the National Health Education Standards, as well as the Common Core State Standards for Reading. The student resource and lessons can be easily utilized as an Informational Text (non-fiction) source and incorporated into a class Reading lesson. It includes all Health Education topics that should be addressed including Family Life. The Great Body Shop content is revised annually around the same topics, thereby always remaining current in its instructional approach.

The McGraw Hill Teen Health will serve as a content-based resource for our middle school Health Education teachers. The resource provides teachers with the additional support to plan successful Health lessons that address our students' physical and social-emotion concerns as they enter their teenage years.

**FISCAL NOTE:** The 1-year quote for the Great Body Shop student and teacher resources is \$84,360. This is an annual renewal.

The 20-copies of the book format teacher edition and 20-online subscriptions for 6-years of McGraw Hill Teen Health resource is \$7768.80.

**RECOMMENDATION:** Board of Education approval of the purchase of the Great Body Shop series for elementary school Health Education for \$84,360 for the 2016-17 school year with intent to renew for successive years.

Board of Education approval of the purchase of McGraw Hill Teen Health teacher editions and online 6-year subscription for middle school Health Education for \$7768.80.

# Kindergarten through Grade 8 Health Education Resources

*August 15, 2016*

**Dr. Christopher Thompson**

**Executive Director of Curriculum & Instruction**



Student-Centered Decisions • High Expectations • Equity • Diversity • Strong Relationships • Unity • Respect



# K-Gr. 5: The Great Body Shop

- 10-units each school year - one per month
- Student consumable - magazine format
- Teacher edition includes online access to past years
- Includes a parent/family component to send home monthly
- Student resources are available in Spanish

Student-Centered Decisions • High Expectations • Equity • Diversity • Strong Relationships • Unity • Respect



RACINE UNIFIED  
SCHOOL DISTRICT

# The Great Body Shop Topics

- Injury Prevention and Personal Safety
- Nutrition
- Functions of the Body
- Growth and Development/Cycle of Family Life
- HIV/AIDS and Illness Prevention
- Substance Abuse
- Community Health and Safety (Violence Prevention)
- Self Worth, Mental and Emotional Health
- Environmental and Consumer Health
- Physical Fitness

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SCHOOL DISTRICT



# Gr. 6-8: McGraw Hill Teen Health

- Serves as a teacher content resource for Health class
- Includes student activities that the teacher can access for class wide participation
- 20-hard copy teacher editions and 20-subscriptions to the online teacher edition

*Student-Centered Decisions • High Expectations • Equity • Diversity • Strong Relationships • Unity • Respect*



RACINE UNIFIED  
SCHOOL DISTRICT

# Gr. 6-8 Health Topics

- Mental and Social Wellness incl. Suicide Prevention
- Alcohol and Other Drugs
- Family Lifespan Development
- Sexually Transmitted Illnesses
- Bullying
- Healthy Living

Student-Centered Decisions • High Expectations • Equity • Diversity • Strong Relationships • Unity • Respect



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SCHOOL DISTRICT

# Metrics for Program Success

- Program Evaluation - fidelity of implementation
- Youth Risk Behavior Survey - increase in positive behaviors
- Healthy Eating Data Analysis - student diet choices for healthy lifestyle from Food Service
- Parent Response - Parent Survey

Student-Centered Decisions • High Expectations • Equity • Diversity • Strong Relationships • Unity • Respect



RACINE UNIFIED  
SCHOOL DISTRICT

# Fiscal Note

- The Great Body Shop: \$84,360.00
  - This quote is for the 2016-17 School Year
  - This resource will be an annual renewal
- McGraw Hill Teen Health: \$7768.80
  - 6-year teacher edition online subscription and 20-book format copies
- Total Recommended Expenditure for both resources: \$92,128.80

Student-Centered Decisions • High Expectations • Equity • Diversity • Strong Relationships • Unity • Respect



RACINE UNIFIED  
SCHOOL DISTRICT

# *Thank you!*





## The Children's Health Market

27 Cannon Road, Suite 1B

Wilton, CT 06897

(203)762-2938 FAX (203)571-1919

### THE GREAT BODY SHOP PRICE QUOTE-8/4/16

ITEM	GRADE	QTY	PRICE	AMOUNT
Student Issues				
	K	48	\$7.00	\$336.00
	1	52	\$7.00	\$364.00
	2	52	\$7.00	\$364.00
	3	52	\$7.00	\$364.00
	4	52	\$7.00	\$364.00
	5	54	\$7.00	\$378.00
Teacher's Guide				
	K	2	45.00	\$90.00
	1	2	45.00	\$90.00
	2	2	45.00	\$90.00
	3	2	45.00	\$90.00
	4	2	45.00	\$90.00
	5	2	45.00	\$90.00
			Subtotal	\$2,710.00
			Shipping/handling	<u>\$271.00</u>
				\$2,981.00

Prepared for: Bull Fine Arts  
Racine, WI

Prepared by: Penny Raffini  
The Children's Health Market, Inc



## The Children's Health Market

27 Cannon Road, Suite 1B

Wilton, CT 06897

(203)762-2938 FAX (203)571-1919

### THE GREAT BODY SHOP PRICE QUOTE-8/4/16

ITEM	GRADE	QTY	PRICE	AMOUNT
Student Issues				
	K-English	20	\$7.00	\$140.00
	1-English	57	\$7.00	\$399.00
	2-English	33	\$7.00	\$231.00
	3-English	56	\$7.00	\$392.00
	4-English	46	\$7.00	\$322.00
	5-English	37	\$7.00	\$259.00
	K-Spanish	32	\$7.00	\$224.00
	1-Spanish	20	\$7.00	\$140.00
	2-Spanish	25	\$7.00	\$175.00
	3-Spanish	21	\$7.00	\$147.00
	4-Spanish	15	\$7.00	\$105.00
	5-Spanish	15	\$7.00	\$105.00
Teacher's Guide				
	K	3	45.00	\$135.00
	1	3	45.00	\$135.00
	2	3	45.00	\$135.00
	3	3	45.00	\$135.00
	4	3	45.00	\$135.00
	5	3	45.00	\$135.00
			Subtotal	\$3,449.00
			Shipping/handling	<u>\$344.90</u>
				\$3,793.90

Prepared for: Dr Jones School  
Racine, WI

Prepared by: Penny Raffini  
The Children's Health Market, Inc



## The Children's Health Market

27 Cannon Road, Suite 1B

Wilton, CT 06897

(203)762-2938 FAX (203)571-1919

### THE GREAT BODY SHOP PRICE QUOTE-8/4/16

ITEM	GRADE	QTY	PRICE	AMOUNT
Student Issues				
	K-English	45	\$7.00	\$315.00
	1-English	41	\$7.00	\$287.00
	2-English	58	\$7.00	\$406.00
	3-English	64	\$7.00	\$448.00
	4-English	72	\$7.00	\$504.00
	5-English	67	\$7.00	\$469.00
	K-Spanish	19	\$7.00	\$133.00
	1-Spanish	30	\$7.00	\$210.00
	2-Spanish	30	\$7.00	\$210.00
	3-Spanish	26	\$7.00	\$182.00
	4-Spanish	23	\$7.00	\$161.00
	5-Spanish	15	\$7.00	\$105.00
Teacher's Guide				
	K	6	45.00	\$270.00
	1	6	45.00	\$270.00
	2	6	45.00	\$270.00
	3	4	45.00	\$180.00
	4	4	45.00	\$180.00
	5	3	45.00	\$135.00
			Subtotal	\$4,735.00
			Shipping/handling	<u>\$473.50</u>
				\$5,208.50

Prepared for: Fratt School  
Racine, WI

Prepared by: Penny Raffini  
The Children's Health Market, Inc





## The Children's Health Market

27 Cannon Road, Suite 1B

Wilton, CT 06897

(203)762-2938 FAX (203)571-1919

### THE GREAT BODY SHOP PRICE QUOTE-8/4/16

ITEM	GRADE	QTY	PRICE	AMOUNT
Student Issues				
	K-English	30	\$7.00	\$210.00
	1-English	48	\$7.00	\$336.00
	2-English	52	\$7.00	\$364.00
	3-English	46	\$7.00	\$322.00
	4-English	59	\$7.00	\$413.00
	5-English	42	\$7.00	\$294.00
Teacher's Guide				
	K	3	45.00	\$135.00
	1	3	45.00	\$135.00
	2	3	45.00	\$135.00
	3	3	45.00	\$135.00
	4	3	45.00	\$135.00
	5	2	45.00	\$90.00
			Subtotal	\$2,704.00
			Shipping/handling	<u>\$270.40</u>
				\$2,974.40

Prepared for: Giese School  
Racine, WI

Prepared by: Penny Raffini  
The Children's Health Market, Inc



## The Children's Health Market

27 Cannon Road, Suite 1B

Wilton, CT 06897

(203)762-2938 FAX (203)571-1919

### THE GREAT BODY SHOP PRICE QUOTE-8/4/16

ITEM	GRADE	QTY	PRICE	AMOUNT
Student Issues				
	k	138	\$7.00	\$966.00
	1	133	\$7.00	\$931.00
	2	181	\$7.00	\$1,267.00
	3	158	\$7.00	\$1,106.00
	4	173	\$7.00	\$1,211.00
	5	135	\$7.00	\$945.00
Teacher's Guide				
	K	6	45.00	\$270.00
	1	6	45.00	\$270.00
	2	7	45.00	\$315.00
	3	6	45.00	\$270.00
	4	7	45.00	\$315.00
	5	6	45.00	\$270.00
			Subtotal	\$8,136.00
			Shipping/handling	<u>\$813.60</u>
				\$8,949.60

Prepared for: Gifford Elem School  
Racine, WI

Prepared by: Penny Raffini  
The Children's Health Market, Inc



**The Children's Health Market**

27 Cannon Road, Suite 1B

Wilton, CT 06897

(203)762-2938 FAX (203)571-1919

**THE GREAT BODY SHOP  
PRICE QUOTE-8/4/16**

<b>ITEM</b>	<b>GRADE</b>	<b>QTY</b>	<b>PRICE</b>	<b>AMOUNT</b>
Student Issues				
	k	44	\$7.00	\$308.00
	1	57	\$7.00	\$399.00
	2	58	\$7.00	\$406.00
	3	52	\$7.00	\$364.00
	4	57	\$7.00	\$399.00
	5	52	\$7.00	\$364.00
Teacher's Guide				
	K	2	45.00	\$90.00
	1	2	45.00	\$90.00
	2	2	45.00	\$90.00
	3	2	45.00	\$90.00
	4	2	45.00	\$90.00
	5	2	45.00	\$90.00
			Subtotal	\$2,780.00
			Shipping/handling	<u>\$278.00</u>
				\$3,058.00

Prepared for: Goodland School  
Racine, WI

Prepared by: Penny Raffini  
The Children's Health Market, Inc



## The Children's Health Market

27 Cannon Road, Suite 1B

Wilton, CT 06897

(203)762-2938 FAX (203)571-1919

### THE GREAT BODY SHOP PRICE QUOTE-8/4/16

ITEM	GRADE	QTY	PRICE	AMOUNT
Student Issues				
	K-English	12	\$7.00	\$84.00
	1-English	28	\$7.00	\$196.00
	2-English	29	\$7.00	\$203.00
	3-English	16	\$7.00	\$112.00
	4-English	22	\$7.00	\$154.00
	5-English	20	\$7.00	\$140.00
	K-Spanish	27	\$7.00	\$189.00
	1-Spanish	27	\$7.00	\$189.00
	2-Spanish	20	\$7.00	\$140.00
	3-Spanish	27	\$7.00	\$189.00
	4-Spanish	22	\$7.00	\$154.00
	5-Spanish	22	\$7.00	\$154.00
Teacher's Guide				
	K	2	45.00	\$90.00
	1	2	45.00	\$90.00
	2	2	45.00	\$90.00
	3	2	45.00	\$90.00
	4	2	45.00	\$90.00
	5	2	45.00	\$90.00
			Subtotal	\$2,444.00
			Shipping/handling	<u>\$244.40</u>
				\$2,688.40

Prepared for: Janes School  
Racine, WI

Prepared by: Penny Raffini  
The Children's Health Market, Inc



**The Children's Health Market**

27 Cannon Road, Suite 1B

Wilton, CT 06897

(203)762-2938 FAX (203)571-1919

**THE GREAT BODY SHOP  
PRICE QUOTE-8/4/16**

<b>ITEM</b>	<b>GRADE</b>	<b>QTY</b>	<b>PRICE</b>	<b>AMOUNT</b>
Student Issues				
	k	52	\$7.00	\$364.00
	1	104	\$7.00	\$728.00
	2	104	\$7.00	\$728.00
	3	106	\$7.00	\$742.00
	4	104	\$7.00	\$728.00
	5	104	\$7.00	\$728.00
Teacher's Guide				
	K	2	45.00	\$90.00
	1	4	45.00	\$180.00
	2	4	45.00	\$180.00
	3	4	45.00	\$180.00
	4	4	45.00	\$180.00
	5	4	45.00	\$180.00
			Subtotal	\$5,008.00
			Shipping/handling	<u>\$500.80</u>
				\$5,508.80

Prepared for: Jefferson Lighthouse School  
Racine, WI

Prepared by: Penny Raffini  
The Children's Health Market, Inc



**The Children's Health Market**

27 Cannon Road, Suite 1B

Wilton, CT 06897

(203)762-2938 FAX (203)571-1919

**THE GREAT BODY SHOP  
PRICE QUOTE-8/4/16**

<b>ITEM</b>	<b>GRADE</b>	<b>QTY</b>	<b>PRICE</b>	<b>AMOUNT</b>
Student Issues				
	k	36	\$7.00	\$252.00
	1	50	\$7.00	\$350.00
	2	43	\$7.00	\$301.00
	3	49	\$7.00	\$343.00
	4	52	\$7.00	\$364.00
	5	43	\$7.00	\$301.00
Teacher's Guide				
	K	2	45.00	\$90.00
	1	2	45.00	\$90.00
	2	2	45.00	\$90.00
	3	2	45.00	\$90.00
	4	2	45.00	\$90.00
	5	2	45.00	\$90.00
			Subtotal	\$2,451.00
			Shipping/handling	<u>\$245.10</u>
				\$2,696.10

Prepared for: Jerstad Agerholm Elem School  
Racine, WI

Prepared by: Penny Raffini  
The Children's Health Market, Inc



## The Children's Health Market

27 Cannon Road, Suite 1B

Wilton, CT 06897

(203)762-2938 FAX (203)571-1919

### THE GREAT BODY SHOP PRICE QUOTE-8/4/16

ITEM	GRADE	QTY	PRICE	AMOUNT
Student Issues				
	K-English	30	\$7.00	\$210.00
	1-English	59	\$7.00	\$413.00
	2-English	60	\$7.00	\$420.00
	3-English	60	\$7.00	\$420.00
	4-English	65	\$7.00	\$455.00
	5-English	69	\$7.00	\$483.00
	K-Spanish	28	\$7.00	\$196.00
	1-Spanish	30	\$7.00	\$210.00
	2-Spanish	28	\$7.00	\$196.00
	3-Spanish	30	\$7.00	\$210.00
	4-Spanish	28	\$7.00	\$196.00
	5-Spanish	23	\$7.00	\$161.00
Teacher's Guide				
	K	5	45.00	\$225.00
	1	7	45.00	\$315.00
	2	7	45.00	\$315.00
	3	4	45.00	\$180.00
	4	5	45.00	\$225.00
	5	4	45.00	\$180.00
			Subtotal	\$5,010.00
			Shipping/handling	<u>\$501.00</u>
				\$5,511.00

Prepared for: Julian Thomas School  
Racine, WI

Prepared by: Penny Raffini  
The Children's Health Market, Inc



**The Children's Health Market**

27 Cannon Road, Suite 1B

Wilton, CT 06897

(203)762-2938 FAX (203)571-1919

**THE GREAT BODY SHOP  
PRICE QUOTE-8/4/16**

<b>ITEM</b>	<b>GRADE</b>	<b>QTY</b>	<b>PRICE</b>	<b>AMOUNT</b>
Student Issues				
	k	45	\$7.00	\$315.00
	1	52	\$7.00	\$364.00
	2	51	\$7.00	\$357.00
	3	53	\$7.00	\$371.00
	4	56	\$7.00	\$392.00
	5	45	\$7.00	\$315.00
Teacher's Guide				
	K	2	45.00	\$90.00
	1	2	45.00	\$90.00
	2	2	45.00	\$90.00
	3	2	45.00	\$90.00
	4	2	45.00	\$90.00
	5	2	45.00	\$90.00
			Subtotal	\$2,654.00
			Shipping/handling	<u>\$265.40</u>
				\$2,919.40

Prepared for: Knapp School  
Racine, WI

Prepared by: Penny Raffini  
The Children's Health Market, Inc





## The Children's Health Market

27 Cannon Road, Suite 1B

Wilton, CT 06897

(203)762-2938 FAX (203)571-1919

### THE GREAT BODY SHOP PRICE QUOTE-8/4/16

ITEM	GRADE	QTY	PRICE	AMOUNT
Student Issues				
	K-English	34	\$7.00	\$238.00
	1-English	43	\$7.00	\$301.00
	2-English	30	\$7.00	\$210.00
	3-English	38	\$7.00	\$266.00
	4-English	53	\$7.00	\$371.00
	5-English	51	\$7.00	\$357.00
	K-Spanish	22	\$7.00	\$154.00
	1-Spanish	12	\$7.00	\$84.00
	2-Spanish	20	\$7.00	\$140.00
	3-Spanish	26	\$7.00	\$182.00
	4-Spanish	20	\$7.00	\$140.00
	5-Spanish	18	\$7.00	\$126.00
Teacher's Guide				
	K	3	45.00	\$135.00
	1	3	45.00	\$135.00
	2	3	45.00	\$135.00
	3	3	45.00	\$135.00
	4	3	45.00	\$135.00
	5	3	45.00	\$135.00
			Subtotal	\$3,379.00
			Shipping/handling	<u>\$337.90</u>
				\$3,716.90

Prepared for: Mitchell Elem School  
Racine, WI

Prepared by: Penny Raffini  
The Children's Health Market, Inc



## The Children's Health Market

27 Cannon Road, Suite 1B

Wilton, CT 06897

(203)762-2938 FAX (203)571-1919

### THE GREAT BODY SHOP PRICE QUOTE-8/4/16

ITEM	GRADE	QTY	PRICE	AMOUNT
Student Issues				
	k	38	\$7.00	\$266.00
	1	38	\$7.00	\$266.00
	2	60	\$7.00	\$420.00
	3	58	\$7.00	\$406.00
	4	60	\$7.00	\$420.00
	5	47	\$7.00	\$329.00
Teacher's Guide				
	K	2	45.00	\$90.00
	1	2	45.00	\$90.00
	2	2	45.00	\$90.00
	3	2	45.00	\$90.00
	4	2	45.00	\$90.00
	5	2	45.00	\$90.00
			Subtotal	\$2,647.00
			Shipping/handling	<u>\$264.70</u>
				\$2,911.70

Prepared for: North Park School  
Racine, WI

Prepared by: Penny Raffini  
The Children's Health Market, Inc



**The Children's Health Market**

27 Cannon Road, Suite 1B

Wilton, CT 06897

(203)762-2938 FAX (203)571-1919

**THE GREAT BODY SHOP  
PRICE QUOTE-8/4/16**

<b>ITEM</b>	<b>GRADE</b>	<b>QTY</b>	<b>PRICE</b>	<b>AMOUNT</b>
Student Issues				
	k	58	\$7.00	\$406.00
	1	75	\$7.00	\$525.00
	2	72	\$7.00	\$504.00
	3	79	\$7.00	\$553.00
	4	55	\$7.00	\$385.00
	5	68	\$7.00	\$476.00
Teacher's Guide				
	K	2	45.00	\$90.00
	1	3	45.00	\$135.00
	2	3	45.00	\$135.00
	3	3	45.00	\$135.00
	4	2	45.00	\$90.00
	5	3	45.00	\$135.00
			Subtotal	\$3,569.00
			Shipping/handling	<u>\$356.90</u>
				\$3,925.90

Prepared for: Olympia Brown School  
Racine, WI

Prepared by: Penny Raffini  
The Children's Health Market, Inc



## The Children's Health Market

27 Cannon Road, Suite 1B

Wilton, CT 06897

(203)762-2938 FAX (203)571-1919

### THE GREAT BODY SHOP PRICE QUOTE-8/4/16

ITEM	GRADE	QTY	PRICE	AMOUNT
Student Issues				
	k	50	\$7.00	\$350.00
	1	48	\$7.00	\$336.00
	2	51	\$7.00	\$357.00
	3	53	\$7.00	\$371.00
	4	54	\$7.00	\$378.00
	5	52	\$7.00	\$364.00
Teacher's Guide				
	K	2	45.00	\$90.00
	1	2	45.00	\$90.00
	2	2	45.00	\$90.00
	3	2	45.00	\$90.00
	4	2	45.00	\$90.00
	5	2	45.00	\$90.00
			Subtotal	\$2,696.00
			Shipping/handling	<u>\$269.60</u>
				\$2,965.60

Prepared for: Red Apple School  
Racine, WI

Prepared by: Penny Raffini  
The Children's Health Market, Inc



## The Children's Health Market

27 Cannon Road, Suite 1B

Wilton, CT 06897

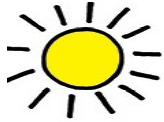
(203)762-2938 FAX (203)571-1919

### THE GREAT BODY SHOP PRICE QUOTE-8/4/16

ITEM	GRADE	QTY	PRICE	AMOUNT
Student Issues				
	k	69	\$7.00	\$483.00
	1	77	\$7.00	\$539.00
	2	96	\$7.00	\$672.00
	3	99	\$7.00	\$693.00
	4	98	\$7.00	\$686.00
	5	84	\$7.00	\$588.00
Teacher's Guide				
	K	3	45.00	\$135.00
	1	3	45.00	\$135.00
	2	3	45.00	\$135.00
	3	3	45.00	\$135.00
	4	3	45.00	\$135.00
	5	3	45.00	\$135.00
			Subtotal	\$4,471.00
			Shipping/handling	<u>\$447.10</u>
				\$4,918.10

Prepared for: Roosevelt School  
Racine, WI

Prepared by: Penny Raffini  
The Children's Health Market, Inc



**The Children's Health Market**

27 Cannon Road, Suite 1B

Wilton, CT 06897

(203)762-2938 FAX (203)571-1919

**THE GREAT BODY SHOP  
PRICE QUOTE-8/4/16**

<b>ITEM</b>	<b>GRADE</b>	<b>QTY</b>	<b>PRICE</b>	<b>AMOUNT</b>
Student Issues				
	k	66	\$7.00	\$462.00
	1	73	\$7.00	\$511.00
	2	75	\$7.00	\$525.00
	3	78	\$7.00	\$546.00
	4	74	\$7.00	\$518.00
	5	56	\$7.00	\$392.00
Teacher's Guide				
	K	3	45.00	\$135.00
	1	3	45.00	\$135.00
	2	3	45.00	\$135.00
	3	3	45.00	\$135.00
	4	3	45.00	\$135.00
	5	2	45.00	\$90.00
			Subtotal	\$3,719.00
			Shipping/handling	<u>\$371.90</u>
				\$4,090.90

Prepared for: Schulte School  
Racine, WI

Prepared by: Penny Raffini  
The Children's Health Market, Inc



## The Children's Health Market

27 Cannon Road, Suite 1B

Wilton, CT 06897

(203)762-2938 FAX (203)571-1919

### THE GREAT BODY SHOP PRICE QUOTE-8/4/16

ITEM	GRADE	QTY	PRICE	AMOUNT
Student Issues				
	K-English	43	\$7.00	\$301.00
	1-English	43	\$7.00	\$301.00
	2-English	65	\$7.00	\$455.00
	3-English	74	\$7.00	\$518.00
	4-English	70	\$7.00	\$490.00
	5-English	56	\$7.00	\$392.00
	K-Spanish	28	\$7.00	\$196.00
	1-Spanish	35	\$7.00	\$245.00
	2-Spanish	28	\$7.00	\$196.00
	3-Spanish	26	\$7.00	\$182.00
	4-Spanish	28	\$7.00	\$196.00
	5-Spanish	27	\$7.00	\$189.00
Teacher's Guide				
	K	3	45.00	\$135.00
	1	4	45.00	\$180.00
	2	4	45.00	\$180.00
	3	4	45.00	\$180.00
	4	4	45.00	\$180.00
	5	3	45.00	\$135.00
			Subtotal	\$4,651.00
			Shipping/handling	<u>\$465.10</u>
				\$5,116.10

Prepared for: SC Johnson School  
Racine, WI

Prepared by: Penny Raffini  
The Children's Health Market, Inc



## The Children's Health Market

27 Cannon Road, Suite 1B

Wilton, CT 06897

(203)762-2938 FAX (203)571-1919

### THE GREAT BODY SHOP PRICE QUOTE-8/4/16

ITEM	GRADE	QTY	PRICE	AMOUNT
Student Issues				
	K-English	42	\$7.00	\$294.00
	1-English	44	\$7.00	\$308.00
	2-English	64	\$7.00	\$448.00
	3-English	76	\$7.00	\$532.00
	4-English	86	\$7.00	\$602.00
	5-English	66	\$7.00	\$462.00
	K-Spanish	12	\$7.00	\$84.00
	1-Spanish	26	\$7.00	\$182.00
	2-Spanish	24	\$7.00	\$168.00
	3-Spanish	27	\$7.00	\$189.00
	4-Spanish	24	\$7.00	\$168.00
	5-Spanish	21	\$7.00	\$147.00
Teacher's Guide				
	K	3	45.00	\$135.00
	1	3	45.00	\$135.00
	2	4	45.00	\$180.00
	3	4	45.00	\$180.00
	4	4	45.00	\$180.00
	5	4	45.00	\$180.00
			Subtotal	\$4,574.00
			Shipping/handling	<u>\$457.40</u>
				\$5,031.40

Prepared for: Wadewitz School  
Racine, WI

Prepared by: Penny Raffini  
The Children's Health Market, Inc





**The Children's Health Market**

27 Cannon Road, Suite 1B

Wilton, CT 06897

(203)762-2938 FAX (203)571-1919

**THE GREAT BODY SHOP  
PRICE QUOTE-8/4/16**

<b>ITEM</b>	<b>GRADE</b>	<b>QTY</b>	<b>PRICE</b>	<b>AMOUNT</b>
Student Issues				
	k	60	\$7.00	\$420.00
	1	72	\$7.00	\$504.00
	2	78	\$7.00	\$546.00
	3	89	\$7.00	\$623.00
	4	77	\$7.00	\$539.00
	5	82	\$7.00	\$574.00
Teacher's Guide				
	K	3	45.00	\$135.00
	1	4	45.00	\$180.00
	2	4	45.00	\$180.00
	3	3	45.00	\$135.00
	4	4	45.00	\$180.00
	5	4	45.00	\$180.00
			Subtotal	\$4,196.00
			Shipping/handling	<u>\$419.60</u>
				\$4,615.60

Prepared for: West Ridge School  
Racine, WI

Prepared by: Penny Raffini  
The Children's Health Market, Inc



## The Children's Health Market

27 Cannon Road, Suite 1B

Wilton, CT 06897

(203)762-2938 FAX (203)571-1919

### THE GREAT BODY SHOP PRICE QUOTE-8/4/16

ITEM	GRADE	QTY	PRICE	AMOUNT
Student Issues				
	k	2	\$7.00	\$14.00
	1	2	\$7.00	\$14.00
	2	2	\$7.00	\$14.00
	3	2	\$7.00	\$14.00
	4	2	\$7.00	\$14.00
	5	2	\$7.00	\$14.00
Teacher's Guide				
	K	1	45.00	\$45.00
	1	1	45.00	\$45.00
	2	1	45.00	\$45.00
	3	1	45.00	\$45.00
	4	1	45.00	\$45.00
	5	1	45.00	\$45.00
			Subtotal	\$354.00
			Shipping/handling	<u>\$35.40</u>
				\$389.40

Prepared for: Fresh Start School  
Racine, WI

Prepared by: Penny Raffini  
The Children's Health Market, Inc



## The Children's Health Market

27 Cannon Road, Suite 1B

Wilton, CT 06897

(203)762-2938 FAX (203)571-1919

### THE GREAT BODY SHOP PRICE QUOTE-8/4/16

ITEM	GRADE	QTY	PRICE	AMOUNT
Student Issues				
	k	2	\$7.00	\$14.00
	1	2	\$7.00	\$14.00
	2	2	\$7.00	\$14.00
	3	2	\$7.00	\$14.00
	4	2	\$7.00	\$14.00
	5	2	\$7.00	\$14.00
Teacher's Guide				
	K	1	45.00	\$45.00
	1	1	45.00	\$45.00
	2	1	45.00	\$45.00
	3	1	45.00	\$45.00
	4	1	45.00	\$45.00
	5	1	45.00	\$45.00
			Subtotal	\$354.00
			Shipping/handling	<u>\$35.40</u>
				\$389.40

Prepared for: Alternative Site  
Racine, WI

Prepared by: Penny Raffini  
The Children's Health Market, Inc



Because learning changes everything.™

**QUOTE PREPARED FOR:**

Racine Unified Sch Dist  
3109 MOUNT PLEASANT ST  
RACINE, WI 53404  
ACCOUNT NUMBER: 455311

**SUBSCRIPTION/DIGITAL CONTACT:**

Christopher Thompson  
christopher.thompson@rusd.org

**CONTACT:**

Christopher Thompson  
christopher.thompson@rusd.org

**SALES REP INFORMATION:**

Diane Bellin  
diane.bellin@mheducation.com  
262-347-7047

Section Summary	Value of All Materials	Free Materials	Product Subtotal
<a href="#">Teen Health Teacher Resources</a>	\$7,768.80	\$0.00	\$7,768.80
<b>PRODUCT TOTAL*</b>	\$7,768.80	\$0.00	\$7,768.80
ESTIMATED S&H**			5%
ESTIMATED TAX**			\$0.00
<b>GRAND TOTAL*</b>			<b>plus shipping</b>

\* Price firm for 30 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

\*\*Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes are not included in the quote total. If applicable, actual tax charges will be applied at time of order.

Comments:

Shipping not to exceed 5% of actual shipping charges.

**PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER**

**SEND ORDER TO:**

McGraw-Hill Education | PO Box 182605 | Columbus, OH 43218-2605  
Email: orders\_mhe@mheducation.com | Phone: 1-800-334-7344 | Fax: 1-800-953-8691

QUOTE DATE: 5/24/2016

ACCOUNT NAME: Racine Unified Sch Dist


EXPIRATION DATE: 06/23/2016

QUOTE NUMBER: DBELL-05232016-012

ACCOUNT #: 455311

PAGE #: 1



 Because learning changes everything.™

Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
<b>Teen Health Teacher Resources</b>					
CUS TEEN HEALTH TEACHER GUIDE	978-0-02-138541-6	20	\$117.99	\$0.00	\$2,359.80
TEEN HEALTH TEACHER CENTER 6 YEAR SUBSCRIPTION	978-0-07-664267-0	20	\$270.45	\$0.00	\$5,409.00
<b>Teen Health Teacher Resources Subtotal:</b>				<b>\$0.00</b>	<b>\$7,768.80</b>

**PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER**

**SEND ORDER TO:**

McGraw-Hill Education | PO Box 182605 | Columbus, OH 43218-2605  
Email: [orders\\_mhe@mheducation.com](mailto:orders_mhe@mheducation.com) | Phone: 1-800-334-7344 | Fax: 1-800-953-8691

QUOTE DATE: 5/24/2016

ACCOUNT NAME: Racine Unified Sch Dist

EXPIRATION DATE: 06/23/2016

QUOTE NUMBER: DBELL-05232016-012

ACCOUNT #: 455311

PAGE #: 2



Because learning changes everything.™

**QUOTE PREPARED FOR:**

Racine Unified Sch Dist  
3109 MOUNT PLEASANT ST  
RACINE, WI 53404  
ACCOUNT NUMBER: 455311

**CONTACT:**

Christopher Thompson  
christopher.thompson@rusd.org

VALUE OF ALL MATERIALS	\$7,768.80
FREE MATERIALS	\$0.00
<b>PRODUCT TOTAL*</b>	<b>\$7,768.80</b>
ESTIMATED SHIPPING & HANDLING**	5%
ESTIMATED TAX**	\$0.00
<b>GRAND TOTAL</b>	<b>plus shipping</b>

**SUBSCRIPTION/DIGITAL CONTACT:**

Christopher Thompson  
christopher.thompson@rusd.org

Comments:

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School Purchase Order Number: \_\_\_\_\_

\_\_\_\_\_  
Name of School Official (Please Print)

\_\_\_\_\_  
Signature of School Official

**PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER**

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QUOTE NUMBER: DBELL-05232016-012

ACCOUNT #: 455311

PAGE #: 3

**Quote for the 2016-17 School Year K-5 Health Education: The Great Body Shop**

**Elementary School Site      One Year Subscription Cost**

Bull Fine Arts	\$2,981
Dr. Jones	\$3,793.90
Fratt	\$5,208.50
Giese	\$2,974.40
Gifford	\$8,949.60
Goodland	\$3,058
Janes	\$2,688.40
Jefferson Lighthouse	\$5,508.80
Jerstad-Agerholm EL	\$2,696.10
Julian Thomas	\$5,511
Knapp	\$2,919.40
Mitchell EL	\$3,716.90
North Park	\$2,911.70
Olympia Brown	\$3,925.90
Red Apple	\$2,965.60
Roosevelt	\$4,918.10
Schulte	\$4,090.90
SC Johnson	\$5,116.10
Wadewitz	\$5,031.40
West Ridge	\$4,615.60
Fresh Start	\$389.40
Alternative Programming	\$389.40
<b>TOTAL AMOUNT</b>	<b>\$84,360</b>

## Board Consent Agenda



## Board of Education

Racine Unified School District  
3109 Mt. Pleasant Street, Racine, Wisconsin 53404

### RACINE UNIFIED SCHOOL DISTRICT

#### OFFICIAL PROCEEDINGS

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Michael Frontier, President

Dennis Wiser, Vice President

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Racine, Wisconsin

July 25, 2016

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A meeting of the Board of Education of the Racine Unified School District of Racine County, Wisconsin was called to order at 6:32 p.m. on Monday, July 25, 2016.

#### **2. ROLL CALL**

The following Board members were present: Michelle Duchow, Michael Frontier, Matthew Hanser, Steven Hooper, John Heckenlively, Julie L. McKenna, Don J. Nielsen, Dennis Wiser, and Robert Wittke, Jr.

Also present: Lolli Haws, Superintendent of Schools; Rosalie Daca, Chief Academic Officer; Wendy Rowley, Executive Director, Accountability; Dave Hazen, Chief of Operations; Julie Landry, Chief of Human Capital; and Darlene Gallup, Recording Secretary.

#### **3. APPROVAL OF THE AGENDA**

Mr. Hanser moved, Mr. Heckenlively seconded, to approve the agenda. All were in favor. The motion to approve the agenda was passed.

#### **4. RECOGNITIONS**

There were no recognitions conducted.

#### **5. REPORTS ON STUDENT ACHIEVEMENT**

##### **a. MAP K-8 Reading and Math Progress**

Dr. Haws, Ms. Daca and Ms. Rowley provided a report on the results of how students did the past year in the District and in comparison with the state. A PowerPoint presentation on Measures of Academic Progress (MAP) K-8 Reading and Math Progress targets and data was used for the presentation. Major points of the presentation included:

- Measures of Academic Progress
- MAP Reading 3 Year Spring Trend (Percent of Students At/Above the National Average)
- MAP Math 3 Year Spring Trend (Percent of Students At/Above the National Average)
- 2015-16 MAP Fall to Spring (Percent of Students At/Above the National Average)
- 2015-16 MAP Reading Fall to Spring (Percent of Students At/Above the National Average by Grade)
- 2015-16 MAP Math Fall to Spring (Percent of Students At/Above the National Average by Grade)

Board Requests:

- Would like to see the results presented by Race as well (These are included in monitoring reports provided to the Board)
- Want to make sure principals/teachers are aware of the data (This data is studied by the Data Teams at the data retreat conducted each year.)

**b. PALS Early Literacy Progress**

Ms. Daca and Ms. Rowley provided a report on the results of how students are doing in the District and in comparison with the state using a PowerPoint presentation on Phonological Awareness Literacy (PALS) progress targets and data. Major points of the presentation included:

- PALS 3 Year Spring Trend Percent of Students at Spring Benchmark
- PALS 3 Year Spring Trend by Grade Percent of Students at Spring Benchmark
- 2015-16 PALS Fall to Spring Percent of Students at Benchmark

**Key Points**

- Reading = 404 more students at/above the national average in grades 5K-8 on the MAP this year alone
- Math = 277 more students at/above the national average in grades 5K-8 on the MAP this year alone
- K, 1, 2 are showing significant increases in the number of students at/above the national average
- Work will continue in the upper elementary and middle school grades
- More students are entering Kindergarten ready to succeed

**Next Steps**

- New Math curriculum with resources aligned to common core
- Common formative assessments for math
- ELA curriculum review team starting to write new curriculum aligned to common core
- Refining Response to Intervention (RtI)
- Expand Professional Development to support instruction

**6. SUPERINTENDENT'S REPORT**

**a. Summer Graduation Commencement Ceremony**

Dr. Haws provided a brief report on the Summer Graduation Commencement Ceremony. There will be 30+ students participating in the commencement this year (Case -3; Horlick – 23; Park – 8).

**b. New School Dedications**

Dr. Haws reminded the Board, audience, and community about the upcoming new school dedications on: August 18, Knapp, 4:30- 6:30 p.m.; August 24, O. Brown, 5 - 7 p.m.; August 31, Gifford, 2:30 - 5 p.m.

**c. School Open Houses**

Dr. Haws said this year there are three nights set for school open houses. They are scheduled for:

- Elementary Schools, August 31 (5 – 7 p.m.)
- Middle Schools, September 6 (5 – 7 p.m.)
- High Schools – October 10 (6-8 p.m.)

**7. BOARD COMMITTEE REPORTS**

**a. Audit Committee**

Mrs. McKenna reported that the Committee met on July 18, 2016 and went over the financial reports and updates. The Committee will meet again on August 8 and will revisit the budget documents

including some possible new formats. The Committee will begin to learn more about the different parts of the budget beginning with the Instructional Program budget breakout.

**b. Legislative Committee**

Mr. Wittke reported that the Committee met on July 11, 2016. The Committee looked at the Legislative update, Wisconsin Assembly Task Force, Every Student Succeeds Act (ESSA), legislation for school meals, Career/Technology education legislation, special needs scholarship program, State Transportation fund fix, and Milwaukee Public School's plans for failing schools. The Committee also looked at the calendar for meets with local municipalities and legislators. The Committee discussed priorities around special education, early childhood and mental health funding opportunities. The Committee meets again August 1.

**c. Board Governance Committee**

Mr. Hanser reported that the Committee met on July 12, 2016. The Committee did a quick review of Board budget, looked at not what is measured but rather how it is measured so it is easier to streamline and follow through. The Committee meets again on August 9.

**d. Guiding Coalition**

The Guiding Coalition has not met.

## **8. BOARD DEVELOPMENT**

**a. Plans and Timeline for REAL School Build Out**

Mr. Hazen provided a brief update and timeline on the REAL School build out next steps including:

- Assign an architect
- Assign a construction manager
- Staff design of the building
- Cost determination and working with Marc Duff on budget and financing
- Construction
- During whole process programming will take place (working with Mr. Thielen, Ms. Daca and Gateway personnel) for how the program will be integrated with the IMET
- Update to the Board at August work session on progress of selection of the architect
- If all goes well, Board will have the selection for vote at the August 15 Board meeting
- The plan is for the construction manager selection update to come to the August work session and to the Board for approval at the September Board meeting
- In January, the proposed financing will come to the Board and the Board will be asked to vote on it at the second meeting in January

## **9. PUBLIC INPUT**

There no comments made by the public.

## **10. OPERATIONAL EXPECTATIONS**

There were no items of Operational Expectations presented.

## **11. ACTION ITEMS**

**a. Approval of Employee Handbook Changes**

- **10.8 Include Counselors in Summer School Pay**  
School counselors were inadvertently omitted from the summer school compensation provision. This was an oversight and is being corrected with this revision.
- **12.1.1 Clerical Vacation Adjustment**

This is an adjustment to match the changes in clerical work weeks.

- **9.2 Long-Term Disability Adjustment**

The Board of Adjustments has agreed upon a change in the long-term disability plan which will net a savings of approximately \$140,000 annually.

Mr. Hanser moved, Mr. Wittke seconded, to separate the Approval of Employee Handbook Changes agenda item into three separate votes. All were in favor, the motion passed.

### **10.8 Summer School Compensation**

Dr. Haws explained this was a simple clerical error when this Handbook change was made. It read as if the District is not paying counselors at the same rate as teachers for summer school. That was not the intent and this corrects that error.

Mr. Hanser moved, Mr. Wittke seconded, to approve the summer school compensation correction. Ayes – 9 (Duchow, Frontier, Hanser, Heckenlively, Hooper, McKenna, Nielsen, Wisner, Wittke). Noes – 0. Absent – 0. The motion to approve passed.

### **12.1.1 Clerical Vacation**

Ms. Landry explained that this language change states clerical staff's vacation days would be prorated so each month they could accrue vacation versus only having one day or three days the whole year.

Mr. Wittke moved, Mr. Heckenlively seconded, to accept the correction as stated by Ms. Landry. All were in favor. The motion to approve passed.

### **9.2 Disability Benefit Plan**

Ms. Landry explained this change is a result of the work by the Board of Adjustments. It changes the long-term disability coverage to 70% of the employee salary versus 90% of the salary.

Mr. Hanser moved, Mr. Nielsen seconded, to accept the change as presented by Ms. Landry to change the District's long term disability coverage to 70% of the employee salary versus 90%. Ayes – 8 (Duchow, Frontier, Hanser, Heckenlively, McKenna, Nielsen, Wisner, Wittke). Abstain – 1 (Hooper). Noes – 0. Absent – 0. The motion to approve passed.

## **12. BOARD CONSENT AGENDA**

- Board Meeting Minutes of June 20, 2016**
- Executive Session Minutes of June 20, 2016**
- Special Board Meeting Minutes of July 11 2016**
- Work Session Minutes of June 15 and July 11, 2016 (Attachments A and B)**
- Audit Committee Minutes of June 13, 2016 (Attachment C)**
- Governance Committee Minutes of June 14 and 20, 2016 (Attachment D and E)**
- Legislative Committee Minutes of June 6, 2016 (Attachment F)**
- Continued Professional Development with Dennis Cheesebrow, TeamWorks International**

Mr. Wisner moved, Mr. Hooper seconded, to approve the Board Consent Agenda Items 12 (a-h). All were in favor. The motion passed.

## **13. SUPERINTENDENT CONSENT AGENDA**

- Personnel Changes**
- Monthly Financial Statements for June, 2016**
- Incidents by Students to Staff for June, 2016**
- Annual Adoption of Academic Standards**

e. **Administrative Regulation 6142.1 (Credits for Graduation)**

Mr. Heckenlively moved, Mr. Wittke seconded, to approve the Superintendent Consent Agenda Items 13 (a-e). All were in favor. The motion passed.

**14. REFERRALS – No Referrals**

**15. ADJOURNMENT**

Mr. Nielsen moved, Mr. Hanser seconded, to adjourn. All were in favor. The motion to adjourn the meeting passed at 7:28 p.m.

**BOARD DEBRIEFING OF THIS EVENING’S MEETING**

There was no debriefing conducted this evening.

Signed: \_\_\_\_\_  
Robert Wittke, Jr., Clerk

Signed: \_\_\_\_\_  
Lolli Haws, Secretary





Racine Unified School District  
3109 Mt. Pleasant Street, Racine, Wisconsin 53404

**ATTACHMENT A**  
**Board of Education**

**WORK SESSION**

**MINUTES**

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Michael Frontier, President

Dennis Wisner, Vice President

---

Racine, Wisconsin

June 15, 2016

---

On Wednesday, June 15, 2016, the Board of Education of the Racine Unified School District of Racine County, Wisconsin, called to order for the purpose of a Board Work Session at 6 p.m.

The following Board members were present: Michelle Duchow, Michael Frontier, John Heckenlively, Steven Hooper, Don J. Nielsen, and Robert Wittke, Jr. Absent: Matthew Hanser, Julie McKenna, Dennis Wisner.

Also present: Lolli Haws, Superintendent; Marc Duff, Chief Financial Officer; Dave Hazen, Chief of Operations; Julie Landry, Chief of Human Capital; Stacy Tapp, Chief of Communication and Community Engagement; Dan Thielen, Chief of Secondary School Transformation; Tim Peltz, Chief Information Officer; and Darlene Gallup, Recording Secretary.

**1. Energy Efficiency Performance Contract**

Mr. Hazen presented the Energy Efficiency Performance Contract agenda item. This contract will be used to do energy projects outside the revenue cap. The District has used Johnson Controls and Trane for its performance contracts in the past. Major points of Mr. Hazen's PowerPoint presentation included:

- Performance Contracts – What are they?
- District's Past Use of Performance Contracts
- Impact on the Referendum and General Budget
- Impact on Taxes
- Board Direction on Utilizing a Performance Contract for Jerstad-Agerholm School's HVAC

Additional Discussion Comments

- Jerstad-Agerholm is a sound facility and the energy savings with this contract would be a worthwhile consideration
- Air conditioning will be considered as part of the contract or as with a bundled funding
- Vendors have to guarantee the energy savings in order to do the work

**2. FY17 Preliminary Budget**

Mr. Duff and Dr. Haws presented an overview of the Preliminary Budget in preparation for the Board to approve on Monday, June 20, 2016. Major topic headings of the PowerPoint presentation included:

- Budget Development Process (What and when of the process)
  - From now until October the budget gets more and more detailed
  - August, Annual Budget Hearing

- October-November, Final Budget and Levy Approval by the Board
- Preliminary Budget – All Funds Revenues
- FY17 Preliminary Budget Revenues
- FY17 Projected Levy Comparison of Peer Districts
- FY17 Budget Expense Projections (New Expenses, Increases/Savings, Decreases/Savings)
- Preliminary Budget – All Funds Expenditures (Instructional Spending) Planning needs to take place for technology updates
- Preliminary Budget – All Funds Expenditures (Support Services, Non-program transactions)
- All Fund Expenditures FY17 by Function Chart
- FY17 Expenditures by Object Chart (Spending 77.1% on people-Salaries & Benefits)
- Preliminary Budget – Unmet Priorities (Teacher subs, additional social workers and counselors, continuation of school furniture replacement, Digitizing records and archives, additional Educator Effectiveness/Teacher Coaches, Technology support staff in schools, Phone handsets for all schools)
- Budget Highlights with Significant Property Tax Decrease
  - School/classroom behavior needs:
    - Intensive Needs classroom expansion (2 ES, 1 MS, 2 HS)
    - Mental health clinic expansion (Fratt & Knapp)
    - Re-vamped police support model with VFZ coordination
  - New Montessori and expanded P-COC
  - New K-algebra II Math Curriculum
  - Expanded PD, especially AP teachers
  - Launch the Academies of Racine
  - Expansion of Project Lead The Way (PLTW)
  - Parent engagement & communication enhancements
  - Compensation increased CPI/Steps/Levels
  - Class sizes maintained at a lower level
  - Sportsplex build out for REAL School
  - Possible Jersstad-Agerholm Performance Contract
  - Three newly constructed and furnished schools opened
  - Technology Upgrades for Schools (Copy machine lease renewal, enrollment kiosks at schools, etc.)
  - \$1M referendum set aside for technology & Career Academy Equipment
  - Reduced open enrollment costs

Final Comments:

- Dr. Haws said that the District will still have a \$1M deficit
- Would like to see more ownership at the Board level in making prudent decisions
- Appreciate the work on this budget
- Unmet priorities concern – of them, which are a higher priority? (Response - they are pretty much in order of priority on the list presented)
- Mr. Peltz talked about a potential application process for resolving technology issues at the school level
- Concern - There is more need for social workers at the high school level. (The current planned increase is meant to have a social worker at all schools all the time)
- Might be worthwhile to see over the next year if we can set up a contingency fund for handling extra costs like steps and levels

- Instead of looking at one particular method, we need to look at the ways of keeping our best staff here (salary schedules and recognitions)
- The District is in the process of switching to a new budget process
- Recommend keeping the last page of the PowerPoint to use as talking points when talking to people about the budget
- Board has an opportunity to make this an even stronger budget

### **Adjourn**

The session ended at 7:46 p.m.



## ATTACHMENT B

# Board of Education

Racine Unified School District  
3109 Mt. Pleasant Street, Racine, Wisconsin 53404

### WORK SESSION MINUTES

---

Michael Frontier, President

Dennis Wisner, Vice President

---

Racine, Wisconsin

July 11, 2016

---

Following a special meeting of the Board of Education of the Racine Unified School District of Racine County, Wisconsin, a Board Work Session took place at 6:06 p.m. on Monday, July 11, 2016.

The following Board members were present: Michelle Duchow, Matthew Hanser, John Heckenlively, Steven Hooper, Julie McKenna, Don J. Nielsen, Dennis Wisner, Robert Wittke, Jr. Absent: Michael Frontier.

Also present: Lolli Haws, Superintendent; Julie Landry, Chief of Human Capital; Dave Hazen, Chief of Operations; and Darlene Gallup, Recording Secretary.

#### 5. Work Session

##### a. Staffing Update

Ms. Landry briefly reviewed the statistics on staffing including:

##### i. Administrative Staffing

- There have been 13 administrators resigned this year
- Have hired a number of principals, assistant principals and program administrators
- Have done a lot of hiring from within for leadership positions
- All school based administrator positions have been filled and will be ready to start July 11, 2016
- Special education supervisors have been hired
- New Alternative Education administrator has been hired and is already working

##### ii. Teacher and Other Vacancies

- Current vacancies (resignations, retirements, and filling of vacancy processes.
- Typically hire about 150 teachers a year
- Attendance clerks have all be assigned places

##### b. Update on Readiness of New School Facilities

Dr. Haws and Mr. Hazen presented an update on school readiness. Mr. Hazen commented:

- All schools are on schedule to open on time
- O. Brown
  - will be open this or next week

- Groundbreaking is scheduled
- Gifford
  - Scheduled to open in August and are on schedule
  - There will be a traffic signal on the east entrance (the one used by parents)
- Knapp (a little ahead of schedule)
  - Already occupied
  - Old building is already starting to be dismantled
- Furniture schedule (Finished deliveries near the end of July and put in place in August)
- Will include the parents within the school boundaries for the dedication ceremony
- Budget is on track

c. Criteria for School Closure Decisions

Discussion centered on long term building issues and criteria/guidelines for potential facility closures for savings purposes. Specific schools were not considered. Comments included:

- Enrollment has decreased yearly and cost of keeping schools open is costly
- Are there facilities (programs) that could be considered for closure based on things like age, location, maintenance, etc.
- Mr. Hazen provided a possible process for determine criteria to do find possible savings
- Previously there was a committee that created a set of criteria for possible school closures (Rubric for Right-Sizing/Closure of Schools). This kind of rubric could be used for the same work now. The list included:
  1. Alternatives uses for school building (instructional)
  2. What is physical condition of building (10= good/1= poor)
  3. How large of attendance area is needed to populate school (10= less sq. miles/ 1= more sq. miles)
  4. What is the condition of the security system and controlled access?
  5. What is the state of technology infrastructure (wireless and electrical outlet capacity)?
  6. What is the state of ADA compliance (10= elevator, ramps, single floor/ 1= multi-story, no elevator)
  7. How many students will be disrupted will there be of children who will switch their schools?
  8. Is there impact on SAGE program?
  9. Will 220 aid be Impacted?
  10. Will competitiveness of RUSD with voucher and open enrollment schools be improved?
  11. What is the ease of transitioning staff? (10= easiest/1= most difficult)
  12. What is the cost transporting students? (sidewalks, hazardous conditions, density of walking population)
  13. What amount of facility improvements due to change? (10= most versatile)
  14. What is the current level of student achievement (10= highest)
  15. Is the school in a growth area?
  16. How accessible is school for parent/guardian involvement (attendance, bus routes, parking lot, walking distance)
  17. Is there a positive school climate based on the climate survey?
  18. What is the readiness of the school leadership team (data/payday) to implement innovations?

Boundary questions

- 19. Assess building capacity - (schools ability to absorb additional students)  
determine/project classroom capacities
- 20. Will Impact on SES (Title 1a funding impact)
- 21. Assess costs of moving and related needs

- Building on Strategic Directions (PowerPoint slide of things to be considered from the Facilities Committee)
  - Maintain property with consideration for location and capacity for 10 years out
  - Maintain Capacity for current enrolled population with consideration for 5 years out
  - Move to renew condition of school facilities to a “facility condition index” of no greater than 20%
  - Move to size elementary buildings to function with a minimum of three sections at each grade level.
  - Move to house 4K at all elementary schools
  - Maintain least one competition sanctioned sports facility in the district for the major sports of football, soccer, track and field, volleyball, basketball and swimming
  - Maintain infrastructure that supports relevant operational and educational technology
  - Safety
- Board responses to the questions - What does the board want to include as considerations for closing of schools/programs?
  - Cost per pupil at each site (including transportation and staffing, is there room for students to go elsewhere?)
  - What are we looking at in terms of growth assumptions
  - What grade levels are decreasing (tracking by levels and by buildings)
  - Review SEWRPC (Southeastern Wisconsin Regional Planning Commission) information
  - Which schools/programs have waiting lists? (Could we separate a program from a building – are parents choosing programs over buildings?)
  - Do any buildings need changes to fit new changes/needs/services in mental health, early childhood, special education, etc.?)
  - Projection of technology needs (might only have an 18 month projection available because it all changes so quickly)
  - Are there buildings that could be converted into a 3 section schools?
  - Burden to close schools should not fall on any one particular group. Must be done in an equitable fashion
  - Basing it on school performance would be difficult (unless due to decreased enrollments or because of environmental issues that you can link to academics – e.g., going up and down stairs). Mr. Hazen will send out a previously constructed condition report.

d. Next Steps for Performance Contract for HVAC Work at Jerstad-Agerholm

Dr. Haws talked about the performance contract saying it is technical and it is important the Board understands it. The boiler at Jerstad is huge and costly. This appears to be the best way to take care of this issue because taxes are going down right now, there is \$5M available from the referendum and \$2M available in the budget but there is not enough to do all the maintenance needed in the district.

Mr. Hazen provided a brief review of performance contracts. Major sections of his PowerPoint included:

- What performance contracts are (what they can do, what they can't do, what is required to qualify)
- Past use of performance contracts (Johnson Controls and Trane)
- Impact on the Referendum and General Budget
- Impact on Taxes
- Board Direction on Utilizing a performance Contract for Jerstad-Agerholm School's HVAC
- Next Steps
  - Use the existing contracts with Johnson Controls or Trane
  - Ask Trane and Johnson Controls to prove a Project Development agreement, include air conditioning as an alternative scope of work
  - Bring recommendation to the Board for vote on which contract to proceed with
  - Schedule work – possible 2 year contract, summer of 2017 and 2018
- Energy savings are guaranteed over time. The energy savings do not pay for the projects completely but does allow the District to keep funds separate and available for other projects. It is important to know that this funding does not have to fit under the budget cap.
- A downside to using performance contracts is that because the vendor has to guarantee an energy savings, that gets included in the cost of the contract
- Need to think about whether the District wants to add the air conditioning option and consider if it the most prudent thing to do?
- Doing a full blown RFP instead could result in timing issues. Johnson Controls and Trane have done these before and are familiar with the process. They will give fair pricing and look at local and minority hiring.
- Be sure to ask Mr. Hazen any additional questions prior to this being on the Board agenda
- Johnson Controls and Trane will present their contracts to the Board

e. Budget Update

Dr. Haws and Mr. Duff provided an update on the budget. A handout, "FY17 Budget Assumptions Tracking Report" was shared and reviewed. The document includes information regarding enrollment, expenses, revenues, staffing, voucher levy, property valuation, state general aid, tax levy changes and performance contract levy, budget balance to date, property tax rate estimate and dedicated carryover funding. This is a draft document and will continue to be updated so the Board can see how it changes each month and more and more accurate information is included. Mr. Duff's presentation comments included:

- We will be well into the school year before final numbers get filled in
- A continued tax decrease is projected or stabilized but that will depend on legislation
- We are currently at a \$1.175M deficit
- August 15, 2016, will be the public hearing on the budget (there is flexibility on when that is done)

The session ended at 7:31 p.m.



**Racine Unified School District**

3109 Mt. Pleasant Street, Racine, Wisconsin 53404

**BOARD OF EDUCATION  
AUDIT COMMITTEE MEETING  
MINUTES**

**June 13, 2016**

The Board of Education Audit Committee meeting of Monday, June 13, 2016, was called to order at 5:05 p.m.

**3. Approval of Audit Committee Minutes of April 11, 2016**

Mr. Hooper moved, Mr. Wittke seconded, to approve the minutes of the April 11, 2016, Committee meeting. All were in favor. The minutes were approved as presented.

**4. Review and Provide Recommendations on GC-5 Board Audit Committee Policy**

Mrs. McKenna reviewed the GC-5(a-c) Audit Committee policy (Purpose/Charge, Reporting Schedule and Authority over Resources). Mr. Duff reviewed the budget timeline.

GC-5(5) Audit Committee

- a. Purpose/Charge as per BOE Policy GC-5
  1. Auditor selection completed a couple months ago
  2. Next financial audit completion scheduled for October or November, 2016
  3. No auditor reported allegations of fraud or violations noted for a long time
  4. No auditor reported concerns pending
  5. Financial oversight conducted each month with the chief financial officer
- b. Financial oversight conducted each month
- c. No action needed

Dr. Haws talked about possibly dropping School Financial Reports from the monthly Audit Committee agenda since they have greatly improved.

Dr. Haws and Mr. Duff briefly explained the items that typically administration brings to the Committee related to the budget including budget development, status, and potential need for communications with legislators.

**5. Monthly Financial Update**

Mr. Duff provided copies of the Monthly Financial Update packet and reviewed the reports' components (line items). Major discussion and report points included:

- Review of the standard reports and the various funds that are provided each month (General, Special Education, Food Service, Maintenance, Taxes, etc.)
- All Governmental Funds (Revenues and Expenditures by categories)
- Fund 10 – General Fund
- Fund 27 – Special Education Fund
- Fund 50 – Food Service Fund

Mr. Wittke asked for Mr. Duff to consider putting in an over/under percentage (tolerance level)



when something looks off and needs to be brought forward to the Committee.  
Mr. Wittke asked for consideration of providing a descriptive chart of accounts that is more reader friendly to an outside reader of the accounts.

Mr. Duff and Dr. Haws provided an explanation of special education and Medicaid expenses and reimbursements.

- Balance Sheet (summary and detailed) explanation
  - Mr. Duff is working on a month to month comparison report)
  - Cash flow management and receipts that come in after the fiscal year is over)
  - Categories that get reported to the Board
- Utilities Report (explanation of new chart and table version)

**6. School Financials Report**

Mr. Duff reported on the School Financials Report. Again it was noted that the reports have greatly improved with schools now reporting in a timely manner.

**7. Other Concerns**

Mr. Duff said the Medical Report was just received. The report shows cost trends. Currently, the District is at 93% of projected expenditures. Remaining final payments will be in this month.

The Dental Report shows the District is running higher than expected (101%).

**8. Public Comments**

There were no public comments.

**9. Adjourn**

Mr. Wittke moved, Mr. Hooper seconded, that the meeting be adjourned. All were in favor. The meeting adjourned at 6:02 p.m.

**Others Present:**

Marc Duff, Chief Financial Officer  
Lolli Haws, Superintendent  
Don Nielsen, Board Member  
Darlene Gallup, Executive Assistant  
John Heckenlively, Board Member  
Michelle Duchow, Board Member

**Respectfully submitted,**

Julie L. McKenna, Chair (Present)  
Steve Hooper, (Present)  
Robert Wittke, Jr. (Present)  
Michael Frontier, Ex Officio (Present)



**ATTACHMENT D**  
**Board of Education**

Racine Unified School District  
3109 Mt. Pleasant Street, Racine, Wisconsin 53404

**BOARD OF EDUCATION**  
**GOVERNANCE COMMITTEE**  
**June 14, 2016**

**MINUTES**

**1. Call to Order**

The Racine Unified School District Board of Education Governance Committee meeting of Wednesday, June 14, 2016, was called to order at 5:04 p.m.

**2. Selection of Committee Chair**

Mr. Wisner nominated Matthew Hanser as chair of the Governance Committee. Mr. Heckenlively seconded the nomination. All were in favor. Mr. Hanser took his place as chair of the Governance Committee.

**3. Approval of Governance Committee Minutes of March 14, 2016**

Mr. Wisner moved, Mr. Heckenlively seconded, to approve the minutes of the March 14, 2016, Governance Committee meeting. All were in favor. The minutes were approved.

**4. Set Next Meeting Date and Agenda**

The next meetings of the Governance Committee will be Monday, June 20 at 5:30 p.m., and Tuesday, July 12, 2016 at 5 p.m. Agenda items for the June 20 meeting will include:

- Approval of the June 14, 2016 Committee Meeting Minutes
- Recommendation: Policy for selection of Board members in the event of vacancy
- Recommendation to Board for Approval of Three Work Sessions with Dennis Cheesebrow

**5. Public Comments**

There were no comments made by the public.

**6. Adjourn**

Mr. Hanser moved, Mr. Heckenlively seconded, to adjourn. All were in favor. The session ended at 5:11 p.m.

**Others Present:**

Lolli Haws, Superintendent  
Tom Fineran, Dir. of Member Services & Representation, REA  
Darlene Gallup, Executive Assistant

**Respectfully submitted,**

Matthew Hanser, Chair (Present)  
John Heckenlively (Present)  
Dennis Wisner, (Present)  
Robert Wittke, Jr. (Absent)  
Michael Frontier, Ex Officio (Present)

Governance Committee



## ATTACHMENT E

## Board of Education

Racine Unified School District  
3109 Mt. Pleasant Street, Racine, Wisconsin 53404

### BOARD OF EDUCATION GOVERNANCE COMMITTEE June 20, 2016

#### MINUTES

**7. Call to Order**

The Racine Unified School District Board of Education Governance Committee meeting of Monday, June 20, 2016, was called to order at 5:31 p.m.

**8. Approval of Governance Committee Minutes of June 14, 2016**

Mr. Heckenlively moved, Mr. Wittke seconded, to approve the minutes of the June 14, 2016, Governance Committee meeting. All were in favor. The minutes were approved.

**9. Recommendation Policy for Selection of Board Members in the Event of Vacancy**

The Committee discussed the proposed language in Referral #7-2015-Corrected Page 2. Mr. Hanser recommended that the statement in subsection #8, "...two final candidates" be struck. Instead, the following changes were presented and discussed by the Committee for replacing Sections 8 and 9 of the revision proposed on October 19, 2015 with the following:

- 8) The Board president will not vote for a candidate to fill a vacancy unless the votes of the remaining Board members result in a tie vote between candidates.
- 9) If no candidate receives a majority of the votes, the two candidates with the greatest number of votes will proceed to a next round of voting. In the case of ties, more than two candidates can advance.

Mr. Heckenlively moved, Mr. Wittke seconded, to recommend the Board adopt the language as proposed for GC-2E(G)(8 and 9) as presented. All were in favor. The motion passed.

This recommendation is on the agenda for tonight's Board business meeting agenda (Action Item #11(i)).

**10. Recommendation: Approval of Three Work sessions with Dennis Cheesebrow**

Mr. Wittke moved, Mr. Heckenlively seconded, to recommend the Board approve continued work sessions with Dennis Cheesebrow for an additional 3 sessions (September 22, October 5 and October 19, 2016). All were in favor.

**11. Set Next Meeting Date and Agenda**

The next meeting of the Governance Committee will be July 12. Agenda items will include:

- Coordinate with Dennis Cheesebrow on agendas for work sessions on July 14, August 31, September 21 and 22, and October 5 and 19.
- Board Budget

**12. Adjourn**

Mr. Heckenlively moved, Mr. Wittke seconded, to adjourn. All were in favor. The session ended at 5:45 p.m.

**Others Present:**

Lolli Haws, Superintendent

Don Nielsen, Board Member

Pat Meyer, Executive Assistant

Tom Fineran, REA Dir. of Member Services and Representation

**Respectfully submitted,**

Matthew Hanser, Chair (Present)

John Heckenlively (Present)

Robert Wittke, Jr. (Present)

Dennis Wiser, (Absent)

Michael Frontier, Ex Officio (Present)

Julie McKenna arrived at 5:45 p.m.

Governance Committee



**Racine Unified School District**

3109 Mt. Pleasant Street, Racine, Wisconsin 53405

**LEGISLATIVE COMMITTEE**  
**June 6, 2016**  
**Administrative Service Center, Franklin Room**

**MINUTES**

The Racine Unified School District Board of Education Legislative Committee meeting of Monday, June 6, 2016, was called to order at 5:32 p.m.

**3. Selection of Committee Chair**

Dennis Wisner nominated Robert Wittke and John Heckenlively nominated Julie McKenna. By show of hands, Mr. Wittke received 3 votes and Mrs. McKenna received 2 votes. Mr. Wittke assumed his place as chair of the Legislative Committee.

**4. Approval of Legislative Committee Minutes of March 7, 2016**

Mr. Wisner moved, Mr. Nelson seconded, to approve the minutes of the March 7, 2016, Legislative Committee meeting. All were in favor. The minutes were approved.

**5. Set Next Meeting Date and Agenda**

The next meeting will be July 11, 2016, at 5 p.m. Future agenda items will include:

- Approval of the June 6, 2016, Minutes
- Discuss Meeting with Caledonia Board
- Discuss Establishing a Committee Working Calendar Aligned With Board Calendar
- Discuss Inventory of State Representative Contacts
- Election Cycle (Short term lobbying issues; Urban District Task Force, local business and community stakeholder interests)

Mr. Hanser joined the meeting at 5:40 p.m.

Ms. Duchow arrived at 5:41 p.m.

**6. Public Comments**

Dr. Haws reported a meeting with local legislators is being arranged at Wingspread similar to what was done in previous years.

**7. Adjourn**

Mr. Heckenlively moved, Mr. Wisner seconded, and with no objections heard, the meeting adjourned at 5:42 p.m.

**Also Present:**

Lolli Haws, Superintendent

Dave Hazen, Chief of Operations

**Respectfully submitted:**

Robert Wittke, Chair (Present)

John Heckenlively (Present)

Michelle Duchow, Board Member  
Matthew Hanser, Board Member  
Darlene Gallup, Executive Assistant

Julie L. McKenna (Present)  
Don J. Nielsen (Present)  
Dennis Wiser (Present)  
Michael Frontier, Ex-Officio (Present)

Legislative Committee



Racine Unified School District  
3109 Mt. Pleasant Street, Racine, Wisconsin 53404

**RACINE UNIFIED SCHOOL DISTRICT**

**OFFICIAL PROCEEDINGS**

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Michael Frontier, President

Dennis Wiser, Vice President

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Racine, Wisconsin

July 25, 2016

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A special meeting of the Board of Education of the Racine Unified School District of Racine County, Wisconsin was called to order at 6:04 p.m. on Monday, July 25, 2016, with the following members present: Michelle Duchow, Michael Frontier, Matthew Hanser, John Heckenlively, Steven Hooper, Julie L. McKenna, Don J. Nielsen, Dennis Wiser, and Robert Wittke, Jr.

Also present: Lolli Haws, Superintendent; Andrea Rittgers, Director of Student Services (Left at 6:10 p.m.); Dave Hazen, Chief of Operations; and Darlene Gallup, Recording Secretary.

The Board of Education met in open session for the sole purpose of considering a motion to adjourn to Executive Session per Wisconsin Statute for the purpose of Student Suspensions and Expulsions - 19.85(1)(f) and 120.13(1)(c)4.d and Real Estate Matter - 19.85(1)(e).

Mr. Wiser moved, Mr. Hanser seconded, to adjourn to Executive Session. Ayes – 9 (Duchow, Frontier, Heckenlively, Hanser, Hooper, McKenna, Nielsen, Wiser, Wittke). Noes – 0. The motion passed. The meeting adjourned to Executive Session.

Student Suspensions and Expulsions

Student suspensions and expulsions were reviewed.

Mr. Hanser moved, Mr. Wiser seconded to accept the suspension and expulsion reports as presented. All were in favor. The motion to approve passed.

Ms. Rittgers left the meeting at 6:10 p.m.

Real Estate Matter

A real estate matter was discussed.

Mr. Wiser moved, Mr. Wittke seconded, to adjourn the executive session. All were in favor. The motion to adjourn the meeting passed. The meeting adjourned at 6:29 p.m.

Signed: \_\_\_\_\_  
Robert Wittke, Jr., Clerk

Signed: \_\_\_\_\_  
Lolli Haws, Secretary



## Board of Education

Racine Unified School District  
3109 Mt. Pleasant Street, Racine, Wisconsin 53404

### WORK SESSION

### MINUTES

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Michael Frontier, President

Dennis Wiser, Vice President

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Racine, Wisconsin

July 14, 2016

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On Thursday, July 14, 2016, the Board of Education of the Racine Unified School District of Racine County, Wisconsin, called to order a Board Work Session at 3 p.m.

The following Board members were present: Michelle Duchow, Michael Frontier, Matthew Hanser, John Heckenlively, Steven Hooper, Julie L. McKenna, Don J. Nielsen, Dennis Wiser, and Robert Wittke, Jr.

Also present: Eric Gallien, Deputy Superintendent; Marc Duff, Chief Financial Officer; Dave Hazen, Chief of Operations; Dennis Cheesebrow, Founder, TeamWorks International; and Darlene Gallup, Recording Secretary.

#### **Welcome, Introductions, Overview of the Day**

Ashley Staeke, Program Officer, Johnson Foundation, welcomed Racine Unified and congratulated them for their work in the initiatives of community partners such as The Johnson Foundation.

Dr. Frontier welcomed everyone, introductions were made and Mr. Cheesebrow reviewed the agenda and meeting's focus.

Major points of Mr. Cheesebrow's facilitation of the meeting and major discussion points were as follows:

#### **Excellence in Governance, Management, and Consultation**

##### **Reflections, Questions, and Discussion regarding the Education Leadership System (ELS)**

The following reflections/comments were made regarding the previous work session item dealing with the public's, Board's and administration's roles.

- Public Role in Consultation was reviewed
- Principals Role as District leaders first and building managers second –
  - Excellence in management must come first
  - Allows the Board to develop excellence in governance
- Board vs. Council: Boards govern, Councils manage and most staff and public are not aware nor know the difference. Board Members' often wear multiple hats (Board member, parent, community member, etc.)
- How the Board handles individual contacts from the public or staff is crucial. Need to use the correct process which is usually:



- Seek to listen and understand the person or groups issue and interests
- Direct into the school system for direct resolution
- Inform the Office of the Superintendent
- Be aware of patterns and intensity of issues and interests

### **Applications Exercise**

Attendees broke into groups to graphically show what they thought the ELS Framework (Management/Governance/Consultant graphic; Page 2 of Guidebook) currently looks like in RUSD. The organizing question was - Do we operate differently than what is in the ELS Framework?

Ms. Duchow and Mrs. McKenna arrived during the exercise

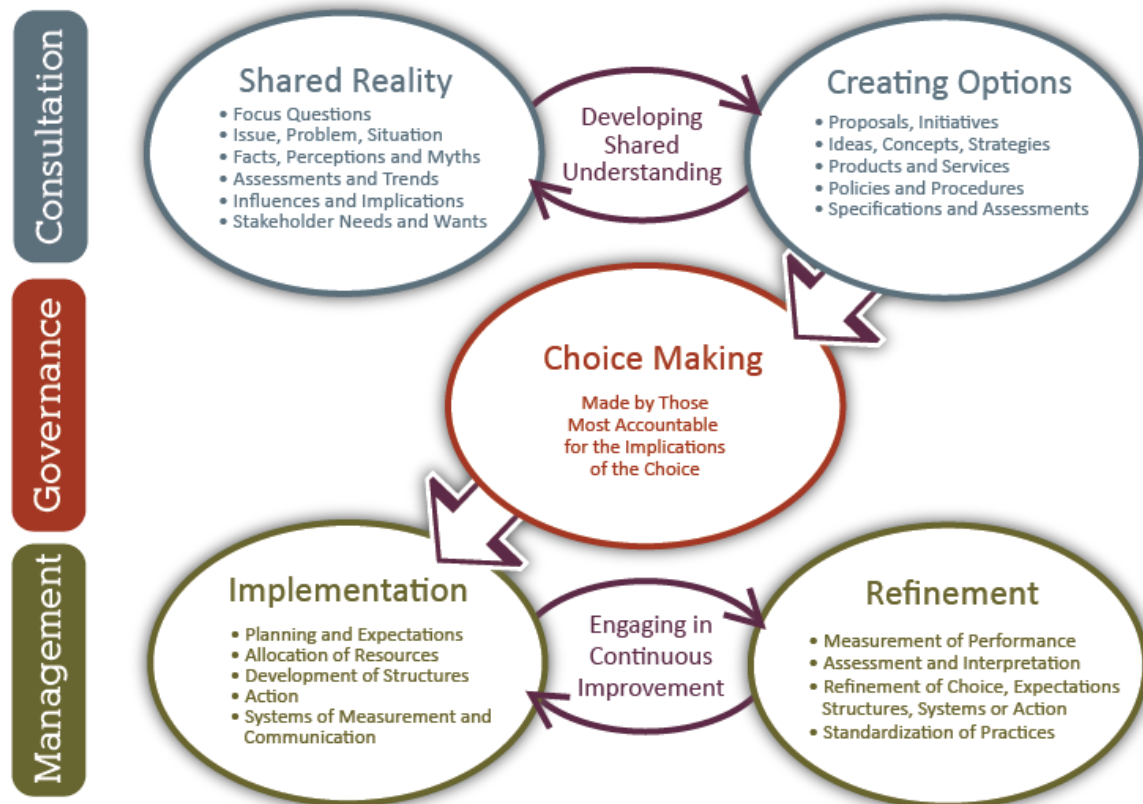
**a. Guiding Change and Decision Making FrameWorks (Handout – Decision Making and Pages 35 & 36 of Guidebook)**

Guiding Change Document – A tool for the Board and Administration to shape the environment, and drive the resources and direction of the District (What, Why and the Not How)

If people have an issue about resolutions/decisions, you need to ask if it is actually because of the resolution itself or the process used to get there.

Public needs to have confidence in the Board's decisions.

Decision making has 5 steps



- Choice Making is in the center (these people are responsible for implementation of a choice; they have the authority and accountability – Superintendent, COO, Assist. Sup, tiers of people, etc. You have to determine who the choice makers are)
- Options – plural. Always have 2 unless there is really only one possible. (Design team – designed by people with knowledge) Choice makers choose when to send options out to the public for input.
- Input – stakeholders (Remember - you don't put things out for feedback if you aren't willing to change). Be sure to have a way to receive input on line.
- Design Team - decides when to bring it to the Choice Makers
- If Choice Makers approve it, it goes to administration to implement (If implemented well, administration typically still improves/tweaks the design some.)

#### **Public Engagement using the IAP2 Framework (Handout)**

- IAP2 (International Association for Public Participation Spectrum) = strategy of engagement has 5 Levels of engagement (See Handout for details)
  - Inform
  - Consult
  - Involve
  - Collaborate
  - Empower

# IAP2 spectrum

developed by the international association for public participation

	INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
PUBLIC PARTICIPATION GOAL	To provide the public with balanced and objective information to assist them in understanding the problems, alternatives and/or solutions.	To obtain public feedback on analysis, alternatives, and/or decision.	To work directly with the public throughout the process to ensure that public issues and concerns are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place final decision-making in the hands of the public.
PROMISE TO THE PUBLIC	We will keep you informed	We will keep you informed, listen to and acknowledge concerns and provide feedback on how public input influenced the decision.	We will work with you to ensure that your concerns and issues are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will look to you for direct advice and innovation in formulating solutions and incorporate your advise and recommendations into the decisions to the maximum extent possible.	We will implement what you decide.
EXAMPLE TOOLS	<ul style="list-style-type: none"> <li>• Fact sheets</li> <li>• Websites</li> <li>• Open Houses</li> </ul>	<ul style="list-style-type: none"> <li>• Public comment</li> <li>• Focus groups</li> <li>• Surveys</li> <li>• Public meetings</li> </ul>	<ul style="list-style-type: none"> <li>• Workshops</li> <li>• Deliberate polling</li> </ul>	<ul style="list-style-type: none"> <li>• Citizen advisory committees</li> <li>• Consensus-building</li> <li>• Participatory decision-making</li> </ul>	<ul style="list-style-type: none"> <li>• Citizen juries</li> <li>• Ballots</li> <li>• Delegated decisions</li> </ul>

#### Comments made about the IAP2:

- Board and Administration choose the one of 5 strategies in the framework and the promise to the public for an initiative / issue. This then drives the design of the Decision Making process and public engagement.
- If this is the way you want to go, TeamWorks Intl has an Senior Consultant skilled on its use and can come in to train you
- Helpful to beta test this internally or with a set of schools first or just say, this is the process we are going to start with and get better at it as we go along
- This is a tool to use in the Guiding Change Document
- If the Board just says which column they want to use and stick with, that alone is a big move because administration is then in line with them and it is a team effort Board looks at what it needs to make choices about next year and work on their Guiding Change Document over the summer on them. Then you go into the design work and decision making process/tools

#### Design Teams

- Should be made up of the most knowledgeable people even if they have to be from outside, and sometimes consultants are used for knowledge and facilitation of difficult issues.
- Try to get people with emotional intelligence.
- They are not the choice makers
- They must operate in District interest
- It helps if administration knows what its staff knows and has expertise about – inventory of skills – so the district is aware of the knowledge in the system
- Never confuse representation with knowledge. Having a team member represent a school for example, doesn't mean they are the experts or knowledgeable. Just because they have an interest doesn't mean knowledge either
- Choice makers are not on the Design Team. You can't vote on what you design.

#### Input Team / Sessions

- Assess and strategize the array of stakeholders for each Decision Making process: who to get input from for what options?
- Choice makers only sit and listen at input sessions/design team sessions. They do not engage in the discussion. You must be independent when you make your decision after listening to everyone

Application Discussion was centered around the Board not being involved in the Academies decision

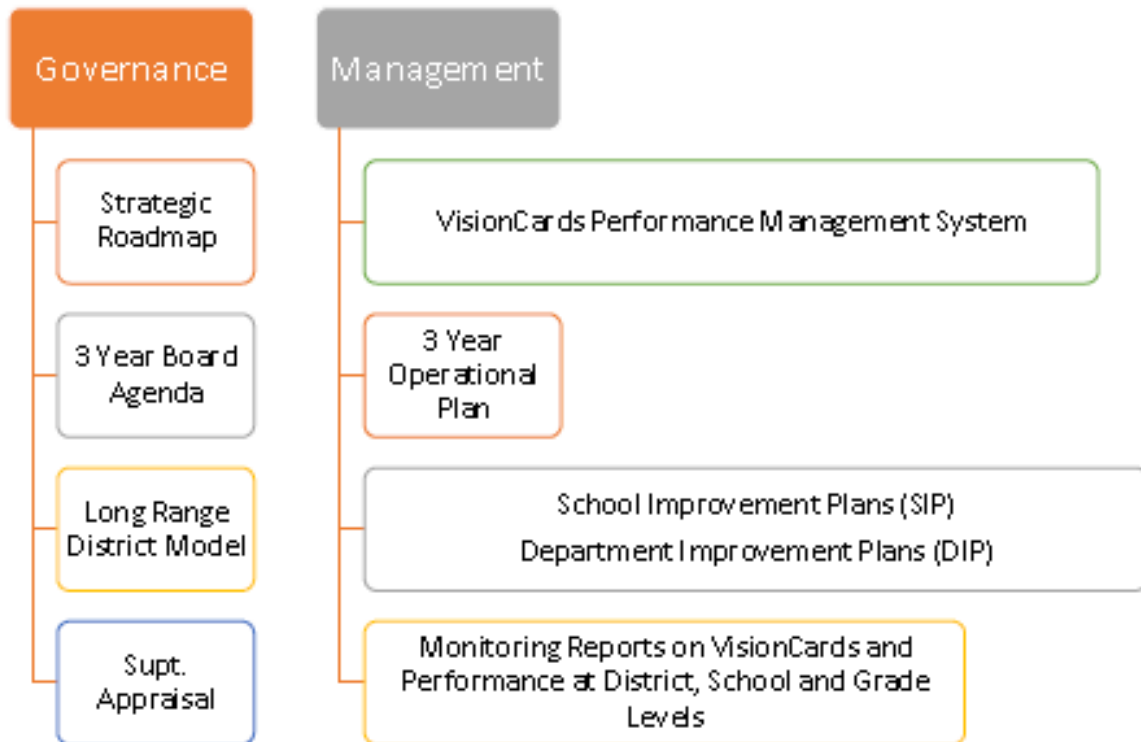
- Is it management or governance?
- A strategy administration chose to meet the Mission of the District was the academies
- Nothing in governance that says administration couldn't do the academies
- The dynamics of the political edge pulled this toward governance but it is a how
- It isn't always clear cut, that is why it is important to have collaboration between administration and the Board
- A Board cannot effectively govern through Policy alone. Sometimes it takes working together to figure out how to solve things
- This example is operational and a guiding change document would have helped to give Board direction and partnership
- Guiding Change Document allows you to play your roles and still come together to make the decisions by helping to inform the Board

- If administration knows there is going to be a political issue or other issue, the Board should be informed (e.g., relating to a Board 3 year agenda/plan)
- Policies and OEs will never cover innovation. If you want staff to innovate, they will probably come up with things not in the OEs. Innovation is good, not a threat.
- 3-Year Operational Plan – A new Operational Plan and the OEs need to be aligned, so assume adjustments are needed

**Board Role and Key Tools for Operational Oversight**

Goals over the next couple years - you need to use tools (e.g., Policy, 10 year operational model, Operational Plan, Goals, public engagement) to understand its investment for continuous improvement.

- 3 Year District Operational Plan and 3 Year Board Agenda**
- 10 Year Facilities Plan, 10 Year District Model, and Annual Budget**
- Alignment of OEs with emerging District Strategic Plan**



What goals/initiatives/ideas do you see in the next 3 years? Comments included:

- Enhance and expand programs for at risk students (behavior and academics) while also making sure stakeholders don't perceive it that all other students are being looked over. This initiative is linked to the following areas of action:
  - Rubric for closing schools, purchasing/selling property and redistricting
  - Critical Issue: Space issue for mentally handicapped (intensive need) students going to e.g., Rogers or Lakeview (not wanting to lease a building for 5 years when we may only need it for a year)
  - Increased need for special education (higher diagnosis statistics). What's next? What's needed?
- OEs that represent the North Star's three paths, especially the social/emotional path
  - Affects: Facilities, policy, budget, public engagement
- Budgets that can be broken down by departments (structure approach)

- Listening to stakeholder groups on a regular basis
- Superintendent Evaluation process
- School calendar and length of the day
- Board self-evaluation - Debriefing of the Board's work itself (how it views its own work)
- School start time alignment
- Middle school retention (tied to rubric of OEs)
- Employee compensation structures

**Top goals/initiatives/ideas from above:**

- A. Superintendent Evaluation – Mike Frontier
- B. At Risk Students (includes rubric for closing schools and program evaluations) – Eric Gallien
- C. Academic OEs and social/emotional – Eric Gallien and Lolli Haws
- D. Budget Structure – Marc Duff
- E. Monitoring Reports on OEs - alignment, monitoring (aligns with Board self-evaluation and governance) Reference: “Insight Statements” Pages 29-30 of Guidebook – Matthew Hanser
  - Executive Overview including Insight Statements precede data at the presentation
  - Provide Board insight statements and talk about the different impact /work of governance versus management
  - Monitoring reports are the basis of superintendent evaluations and Board evaluation
  - Board prepares a one paragraph statement to the public on the monitoring report
  - Mr. Cheesebrow will forward good samples of monitoring reports
- F. Equity Issues – be sure the Board understands all aspects (geospatial data, transportation, mobility, etc.) – Eric Gallien
- G. Board self-evaluation should be aligned with Strategic Plan and how well did you self-govern. – Mike Frontier
  - Mr. Cheesebrow will forward samples of an evaluation

**Board Role and Key Tools for Board Governance**

- a. Board Evaluation; process and tools

This topic has been moved to the next session with Mr. Cheesebrow as a focus at the August 31, 2016.

**Key Next Steps and Key Messages**

Meeting Report

**Adjourn**

The session ended at 7:46 p.m.



## Board of Education

Racine Unified School District  
3109 Mt. Pleasant Street, Racine, Wisconsin 53404

### WORK SESSION

### MINUTES

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Michael Frontier, President

Dennis Wiser, Vice President

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Racine, Wisconsin

August 1, 2016

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On Monday, August 1, 2016, the Board of Education of the Racine Unified School District of Racine County, Wisconsin, called to order a Board Work Session at 3 p.m.

The following Board members were present: Michelle Duchow, Michael Frontier (Left at 6:33 p.m.), John Heckenlively, Steven Hooper, Julie L. McKenna, Dennis Wiser (Left at 6:33 p.m.), and Robert Wittke, Jr. Absent: Matthew Hanser, Don J. Nielsen.

Also present: Lolli Haws, Superintendent; Marc Duff, Chief Financial Officer; Dave Hazen, Chief of Operations; Rosalie Daca, Chief Academic Officer; James O'Hagan, Director of Virtual Learning; and Darlene Gallup, Recording Secretary.

#### **Grading Practices Committee Update**

Ms. Daca and representatives of the Grading Practices Handbook Team from Case High School, presented the agenda item with the use of a PowerPoint that detailed her presentation. Major points of her presentation included:

- The Grading Practices Handbook Team
- The Meetings (began March 8, 2016; there have been 5 meetings to date)
- Brainstorming at Session #1
  - What do we need to do?
  - 30 Areas narrowed down for the 2016-17 school year
- Criteria to guide the work (consistent, equitable, aligned to International Baccalaureate and College Board)
- Why now? (Inconsistent expectations and grading scales, 5-year old document, align with colleges, alleviate pressure on students)
- Weighted Grades (elimination, college utilization, meetings with parents, Course Directory – rigorous course offering for previously weighted courses)
- Valedictorian
  - We could have multiple valedictorians (4.0 GPAs)
- Access to rigorous classes
  - Remove required “C” or better for course prerequisites
  - Counselors will work with parents/students on continued coursework
  - Waivers will be available
- Grading Scales (Teachers will have 2 options to choose from for grading scales
  - Consistency and fairness for all students

- Grading Scale Options #1 and #2 (See handout for details)
- Semester Exams
  - Consistent across
  - Across all schools
  - No exemptions
  - Establish exam windows to prevent students from being overloaded
- Online Coursework (criteria, compelling reasons in line, counselors will be gatekeepers for enrollment, appeals process)
- When does it go into effect?
  - 2016-2017 (grading scale change, exam weights, online course policies, access to rigorous courses)
  - 2020 (valedictorian requirements, weighted grade changes)
- Listening Sessions (additional work)
- Communication plans
- Work for next year

Mr. Wisner and Dr. Frontier left the meeting at 6:33 p.m. Mrs. McKenna took over facilitating the meeting.

#### **Interim FY 17 Budget Tracker: August Update**

Mr. Duff presented the agenda item. Updates and changes discussed since the last presentation included:

- Update: Enrollment – fewer students are leaving the District (tracking will continue). Don't expect it to decline as much as originally thought
- New: Staffing adjustments/costs impacts (less payment costs to an early learning facility, hiring staff, and collection of Wisconsin Shares childcare revenues to offset costs)
- Staffing update: Special Education plans and need for 4 new teachers and fewer educational assistants after reviews of student service needs
- Community Service Fund – recommendation will be part of the budget (community policing and violence free zones). Funding for this is outside the state revenue limit.
- Performance Contract – still being discussed for Jerstad-Agerholm heating system replacement
- Tentative tax levy still 80 cents lower than 2015-16
- A lot of figures will not be available until October (final student counts, certified state aid, property values)
- Updates will be discussed in the Audit Committee

Board member request – Send all handouts from tonight's meeting to Board members.

#### **Employee Health Benefit Update/Options**

Mr. Hazen reviewed the Board of Adjustments current work. Major topics of his presentation included:

- Coordination of spousal benefits (Whose insurance is primary: RUSD employee's insurance or the spouses insurance?)
- Reviewing stop loss insurance costs, savings could be achieved (Could be \$1M per year)
- Board needs to take a stronger voice on benefits to keep them competitive

#### **Architect Selection for REAL School Build-Out**

Mr. Hazen provided a brief updated on the architect selection. There are 5 submissions. Three will be interviewed for the REAL School and possibly a secondary recommendation for ongoing remodel projects.

#### **Adjourn**

The session ended at 7:04 p.m.





**Racine Unified School District**  
3109 Mt. Pleasant Street, Racine, Wisconsin 53405

**LEGISLATIVE COMMITTEE**  
**July 11, 2016**  
**Administrative Service Center, Franklin Room**

**MINUTES**

The Racine Unified School District Board of Education Legislative Committee meeting of Monday, June 11, 2016, was called to order at 5 p.m.

**3. Approval of Legislative Committee Minutes of June 6, 2016**

Mr. Wisner moved, Mr. Nielsen seconded, to approve the minutes of the June 6, 2016, Legislative Committee meeting. All were in favor. The minutes were approved.

Mrs. McKenna arrived at 5:02 p.m.

**4. Legislative Update**

Mr. Wittke reviewed and the Committee reviewed legislative items that may impact the district and this Committee's work including:

Wisconsin Assembly Task Force Report:

- Review of Summer School Funding
- Explore new Medicaid Billing Code
- Early Childhood Funding (4 Year Old Kindergarten) Options  
Dr. Haws said the District is working with the Division of Family Services on Wisconsin Shares (designed for the working poor) regarding child care being provided throughout the year. This would be a pilot program for one year and then turned over to RUSD and could have a high potential for revenue. Possibly could including providing transportation options and creative funding options. Could end up being a state-wide provision.
  - Issues regarding Head Start costs
  - 4-K half day versus full day outcome differences
- ESSA – planned to be in place for the 2017-18 school year
  - There are Listening Sessions still open – July 27 and a virtual session on August 8
  - Common Core standards and testing concerns
    - Every year the Board must adopt its common core standards
  - Representative to the Equity in ESSA Stakeholder Council
- Federal School Meals Funding
  - Verification rules – going up
  - Congress getting ready to make changes that not everyone in the school receive the funding
- Carl Perkins Act (Name will be changing)
  - Pays a considerable amount for Tech. Ed. professional development and teachers costs
- Voucher Program
  - Differences between Racine and state-wide
  - Special education students
- Things to watch:
  - Legislature and transportation changes affecting the general fund
  - MPS Proposal for failing schools
  - WASB lobbying (Federal and complete funding mandated by state)
  - Overtime Rule

- Rewrite of Food Laws (Board to have more input)
- August 2 update with Legislators at Wingspread

**5. Discuss The Framework for a Committee Working Calendar Aligned with the Board Working Calendar**

Mr. Wittke talked about development of a working calendar.

- Elected officials want/need to hear about RUSD's results
  - Frequency of meetings with them (Once a year? Quarterly?)
  - Need to build our relationships with them (missed out on city and Caledonia)
  - Scheduling of these is always hard to do
  - Need to have some formal meetings to discuss things like the preliminary budget, opening of new schools and not just let them know how to funnel incoming concerns to individual Board members
  - Have all the communities meet once or twice a year together?
  - Dr. Haws said she could set a time aside during the Wingspread updates to engage with the Board about how they want to proceed with engagements with them (A kind of commentary session). Representative Vos has asked repeatedly for a more consistent meeting arrangement.
  - Suggestions:
    - Can split the Board up to go out the separate municipalities
    - Schedule them a year in advance
    - Representative Vos sets the schedules (Suggest he suggests dates in Spring and Fall)
    - Topics to communicate out - Strategic Plan items (Dr. Gallien is working on a communication on these kinds of things)
    - Suggestion – send them correspondence like an executive summary on a regular basis (other than Board Notes)

**6. Inventory Elected Officials Considered to be Key RUSD Stakeholders**

Mr. Wittke said most important to have a relationship with are:

- Paul Ryan, Speaker of the House (Has done a lot of research on poverty on the Federal side)
- Senators out of RUSD
- Committees on Education, and minority representation
- Municipal contacts list database
- Suggestion - After the August 2 event at Wingspread, do a letter from Dr. Haws and Board as a way to reach out and open door
- They need to invite more people to attend their meetings

**7. Define Short-Term and Election Cycle Priorities**

Mr. Wittke talked about:

- Special Education
- Mental Health
- Early Childhood Education
- REAL School relocation
- ESEA Concerns

**8. Set Next Meeting Date and Agenda**

The next meeting will be August 1, 2016, at 5 p.m. Future agenda items will include:

- Approval of the July 11, 2016, Minutes

**9. Adjourn**

Mr. Heckenlively moved, Mr. Nielsen seconded, and with no objections heard, the meeting adjourned at 5:59 p.m.

Also Present:

Lolli Haws, Superintendent

Darlene Gallup, Executive Assistant

Respectfully submitted:

Robert Wittke, Chair (Present)

John Heckenlively (Present)

Julie L. McKenna (Arrived at 5:02 p.m.)

Don J. Nielsen (Present)

Dennis Wiser (Present)

Michael Frontier, Ex-Officio (Not present)

Legislative Committee

# ANNUAL PLANNING AND MONITORING CALENDAR 2016-2017

GC-6(E)

2016-2017	OPERATIONAL EXPECTATION / RESULT			OTHER BUSINESS: ADMINISTRATION	OTHER BUSINESS: BOARD
	MONITORING REPORT	CYCLE	CHIEF		
JULY				Academic Standards Notification	Governance Committee review Annual Work Plan
AUGUST				<i>Raising Racine 2022</i> Annual Progress Report	Board approve Annual Work Plan
SEPTEMBER	OE-6 Financial Administration Internal	July 1-June 30	Duff	Cash flow financing High School Transformation Annual Report	
OCTOBER	OE-4 Personnel Administration	July 1-June 30	Landry	Approval of final budget Set Levy	
	OE-9 Communicating with the Public	Sept 1-Aug 31	Tapp	Technology Advisory Council Annual Report	
NOVEMBER	R-2 Reading		Daca	Final Audit Report	Develop Superintendent Summative Evaluation
	R-2 Math		Daca		
	OE-11 Learning Environment	Sept 1-Aug 31	Gallien		
	OE-3 Facilities	Sept 1-Aug 31	Hazen		
	OE-5 Financial Planning	Nov 1-Oct 31	Duff		
DECEMBER	OE-6 Financial Administration External	July 1-June 30	Duff	Administrator Non-renewals Every two years, on odd number year (2017)	Complete Superintendent Summative Evaluation
JANUARY	OE-7 Asset Protection	Jan 1-Dec 31	Duff, Hazen, Peltz		
FEBRUARY				Budget Forecast	
MARCH					
APRIL	OE-2 Emergency Superintendent Succession	Apr 1-Mar 31	Haws	Teacher Non-renewals	Audit Committee review and recommend Board Budget
	OE-10 Part 1 Instructional Program	May 1-Apr 30	Daca		
MAY	OE-10 Part II Instructional Program	May 1-Apr 30	Daca	Budget Adjustments	Board worksession on Budget
JUNE				Preliminary Budget	
NOTE:	<p>* OE-1 - No monitoring report is given to the Board. Compliance is monitored through the OEs as a whole.</p> <p>* OE-8 - Not a formal monitoring report. Monitored through discussion with the Superintendent and the Board</p>				

**BOARD OF EDUCATION**

**August 15, 2016**

**Operations**

**AGENDA ITEM:** Easement Request

**PRESENTING:** David Hazen

**DESCRIPTION:** The Racine County has requested an easement on district property for maintaining the traffic signal for the Gifford project. The easement would allow for work to be done to “for inspection routine and emergency maintenance of the traffic signal equipment; as well as to establish the timing and operation of the equipment to control intersection traffic”. The easement should not diminish the use of the property and may enhance it

**FISCAL NOTE:** This is necessary as part of the Gifford project. No cost for the easement

**RECOMMENDATION:** Recommend to approve the easement.

**ACTION TAKEN:**

## TRAFFIC SIGNAL EASEMENT AND AGREEMENT

This easement made this \_\_\_\_ day of \_\_\_\_\_, 2016 between Racine Unified School District/Gifford School, party of the first part and Racine County Department of Public Works, party of the second part.

### WITNESSETH:

The real estate affected by this grant of permanent easement is Gifford School located at 8332 Northwestern Ave, Racine, WI 53406 in Village of Caledonia, County of Racine and State of Wisconsin, Parcel #104042234064000.

Whereas Racine Unified School District/Gifford School herein after called Gifford is in the process of installing a traffic signal at Gifford cost under Racine County Department of Public Works permit herein after called County.

In consideration of the need to operate said traffic signal, a permanent easement is hereby granted by Gifford for the purpose of operating and maintaining traffic signals to the County. The easement area is bounded by the south property line and a line 20-feet north of the south property line then the east property line and a line 180-feet west of the east property line of the Gifford parcel. Traffic signal electric service, cabinet, poles, concrete bases and underground conduit system and related construction equipment is within this easement.

Upon acceptance of the installation of traffic signals the County will operate and maintain the traffic signal at CTH K/Northwestern Ave and Gifford School east most driveway.

From time to time the County will enter the property for inspection routine and emergency maintenance of the traffic signal equipment; as well as to establish the timing and operation of the equipment to control intersection traffic.

TO HAVE AND TO HOLD said permanent easement and right of way to the party of the second part and unto its successors and assigns forever.

Party of the first part, successors and assigns, does hereby covenant with the party of the second part, its successors and assigns forever, that party of the first part is lawfully seized and possessed of the real estate above described and that party of the first part has good and lawful right to convey it or any part thereof and that it is free from encumbrances.

IN WITNESS WHEREOF, the party of the first part has hereunto set hand and seal on the day and year first above written.

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Racine Unified School District Gifford School

## Superintendent Consent Agenda



Schedule of Personnel Changes  
 RACINE UNIFIED SCHOOL DISTRICT  
 Monday, August 15, 2016

Name	Employee Group	From Assignment	From FTE	New Assignment	To FTE	Effective
<b>NEW ASSIGNMENT (EXISTING Authorized Positions(s))</b>						
Byrd, Margaret	A	Horlick-High School Sub Principal	100%	Horlick-Principal Academy	100%	7/1/2016
Karls, Lorie	A	ASC-Asst Director PD/ED Effective	100%	ASC-Director of Professional Development	100%	7/1/2016
McCarty, Angela	A	ASC-Exec. Director Professional Development	100%	ASC-Director of Performance Management	100%	7/1/2016
Wieske, Kaitlin	A	ASC-Accountant 1	100%	ASC-Accountant/Food Service	100%	7/1/2016
Studebaker, Catherine	C	S.C. Johnson-Clerk	100%	ASC-Secretary Special Education	100%	7/11/2016
<b>NEW (Existing Authorized Position(s))</b>						
Armstrong, Vera	T			McKinley-Science	100%	8/26/2016
Bailey, Stephanie	T			McKinley-Science	100%	8/26/2016
Brennen, Jeremy	T			McKinley-Cross Categorical	100%	8/26/2016
Carter, Samantha	T	Substitute		Horlick-Science	100%	8/26/2016
Carter, Teresa	T			Goodland-Social Worker	100%	8/26/2016
Chamblee, Kylie	T	Substitute		Case-Family and Consumer Ed	100%	8/26/2016
Cole, Jessica	T			Knapp-Kindergarten	100%	8/26/2016
Ferg, Carie	T			Jerstad Agerholm MS-Librarian	100%	8/26/2016
Greiner, Melissa	T			Park-Business Ed	100%	8/26/2016
Headley, Hayden	T			RAE-Cross Categorical	100%	8/26/2016
Hummel, Emily	T			Jerstad Agerholm ES-Speech Pathologist	100%	8/26/2016
Hunt, Hillary	T			Dr. Jones-Early Childhood Special Needs	100%	8/26/2016
Jaskulske, Julia	T			Park-Drama	100%	8/26/2016
Kemnitz, Lauren	T			McKinley-English	100%	8/26/2016
Kerch, Robert	T			Horlick-Science	100%	8/26/2016
Kleyweg, Elizabeth	T			Case-Hearing Impaired	100%	8/26/2016
Kovach, Hannah	T			McKinley-Music Vocal	100%	8/26/2016
Kusters, Brett	T			Park-Cross Categorical	100%	8/26/2016
Markovic, Brian	T			Case-Mathematics	100%	8/26/2016
McGowan, Jennifer	T	Substitute		Gifford/Park-Family and Consumer Ed	67%	8/26/2016
Mixtacki, Rachel	T			RAE-Cross Categorical	100%	8/26/2016
Munoz, Mayra	T			Mitchell MS-Bilingual	100%	8/26/2016
Nesvold, Hannah	T			Wadewitz-Speech Pathologist	100%	8/26/2016
Olsen, Jeffry	T			Park-Technology Education	100%	8/26/2016
Polster, Aura	T			Turning Point-English	100%	8/26/2016
Quella, Amanda	T			Mitchell ES-Bilingual 4 yr Kindergarten	100%	8/26/2016
Schulist, Virginia	T			REEC-Speech Pathologist	100%	8/26/2016
Smessaert, Cassandra	T			RCLA-Grade 4	100%	8/26/2016
Stachow, Rebecca	T			RAE-Cross Categorical	100%	8/26/2016
Taylor, Sarah	T	Substitute		Gilmore-Social Studies	100%	8/26/2016
Terry Slack, Denise	T			McKinley-Science	100%	8/26/2016
White, Stuart	T			North Park-Grade 4	100%	8/26/2016
Young, Kari	T			McKinley/Gilmore-Physical Education	100%	8/26/2016
Young, Ruth	T			RCLA-Music	80%	8/26/2016
<b>RESIGNATION(S)</b>						
Ghani Vines, Hallema	C	ASC-Confidential Secretary	100%			7/15/2016
Larsen, Mary	E	Jerstad Agerholm MS-Hall Monitor	100%			6/8/2016
McCray, Nolan	E	S.C. Johnson-Educational Assistant	90%			7/25/2016
Strong, Caroline	E	Medical Leave	100%			7/19/2016
Anderson, Katrina	T	Jerstad Agerholm MS-Business Ed	100%			7/18/2016
Davis, Lisa	T	Knapp-Cross Categorical	100%			7/26/2016
Ganser, Jaden	T	Starbuck-Psycholoigst Sp Ed	84%			6/30/2016
Gates, BreEnna	T	Park-Science	100%			7/26/2016
Hermann, Susan	T	Horlick-Family and Consumer Ed	100%			7/19/2016
Joyes, Kristyn	T	Horlick- Science	100%			6/29/2016
Schommer, Julie	T	Gilmore-Grade 6 English	100%			6/8/2016
<b>RETIREMENT(S)</b>						
Wolf, Robert	B	ASC-Plumer Maintenance Foreman	100%			12/31/2016
Grant, Carol	E	McKinley-Licensed Practical Nurse	100%			6/8/2016
Bedoian, William	T	Janes-Grade 3 Bilingual	100%			6/17/2016
Melzer, Charlene	T	Jefferson/Bull Fine Arts-Itinerant Instrumental	100%			6/8/2016
<b>EARLY RETIREMENT(S)</b>						
Gallup, Darlene	A	ASC-Executive Assistant to BOE	100%			8/5/2016
Kinzer, Patricia	A	ASC-Esecutive Assistant to CEO	100%			8/15/2016
Bliss, Bradley	T	Knapp-Grade 5	100%			6/8/2016

Schedule of Personnel Changes  
RACINE UNIFIED SCHOOL DISTRICT  
Monday, August 15, 2016

Markwardt, Fredrick	T	Case-Physical Education	100%			6/8/2016
<b>TERMINATIONS</b>						
Bachelder, Jennifer	T	Turning Point-English	100%			6/8/2016
<b>REQUEST(S) FOR LEAVE OF ABSENCE</b>						
<b>RETURN FROM LEAVE OF ABSENCE</b>						
<b>FTE CHANGE(S)</b>						
Collier, Troy	B	S.C. Johnson-First Shift Engineer	100%	ASC-Truck Driver Food Service/Warehouse	100%	7/19/2016
Sparkman, Amy	B	Red Apple-Custodian	47%	Jefferson-Custodian	100%	8/15/2016
Sturm, Dawn	C	Gifford-Clerk	47%	Gifford-Clerk	100%	8/19/2016
Carter, Daryl	E	Case-Hall Monitor	100%	Jerstad Agerholm MS- Hall Monitor	90%	8/29/2016
Dehart, Joyce	E	Olympia Brown-Sp Ed Asst	90%	Jerstad Agerholm MS-Sp Ed Asst	93%	8/29/2016
Higgins, Jennifer	E	Red Apple-Sp Ed Asst	50%	Park-Sp Ed Asst	87%	8/29/2016
King, James	E	S.C. Johnson Title 1 Reading Asst	52%	S.C. Johnson Title 1 Reading Asst	50%	8/29/2016
Michna, Therese	E	North Park-Title 1 Educational Asst	90%	Gifford-Asst Library/Locker	100%	8/29/2016
Parrilli, Magda	E	Janes-4K Bilingual Asst	52%	Julian Thomas-Bilingual Asst	72%	8/29/2016
Pecararo, Sheryl	E	Roosevelt-Title 1 Reading Asst	54%	Gilmore-Library Asst	60%	8/29/2016
Peterson, Michelle	E	Starbuck-Title 1 Literacy Ed Asst	93%	Horlick-Freshman Advocate	100%	8/29/2016
Rendon, Lisia	E	REEC-4K Educational Asst	72%	REEC-4K Educational Asst	52%	6/30/2016
Toscano, Daniela	E	Dr. Jones-Para Professional	40%	REEC-4K Bilingual Asst	52%	8/29/2016
Toutant, Juliana	E	Janes-Bilingual Educational Asst	90%	Julian Thomas-Bilingual Asst	72%	8/29/2016
Veselik, Ryan	E	Julian Thomas-Educational Asst	90%	Gifford-Hall Monitor/Locker Educational Asst	100%	8/29/2016
Vogt, Kathleen	E	Case-Clerk	100%	North Park-Title 1 Educational Asst	90%	8/29/2016
Jones, Angela	T	Olympia Brown-Sp Ed Cross Categorical	100%	RCLA-Sp Ed Cross Categorical	50%	8/29/2016
Nicolaison, Alissa	T	Mitchell ES-Social Worker	60%	Roosevelt-Social Worker	40%	8/26/2016
<b>TEACHER LEVEL CHANGES</b>						
<b>Name</b>		<b>From Level-Step</b>	<b>%</b>	<b>New Level-Step</b>	<b>%</b>	<b>Date</b>
Moes, James	T	11-1	100%	9-11	100%	7/1/2016
<b>EDUCATIONAL LEVEL CHANGES</b>						
Tascano, Daniela	E	3-2	40%	3B-2	52%	8/29/2016
Vogt, Kathleen	E	5-5	100%	4-3	90%	8/29/2016
<b>CLERICAL LEVEL CHANGES</b>						
Studebaker, Catherine	C	5-1	100%	7-8	100%	7/4/2016
<b>BSE LEVEL CHANGES</b>						

## **BOARD OF EDUCATION**

**August 15, 2016**

### **Finance**

- AGENDA ITEM:** July 2016 Financial Statements
- PRESENTING:** Marc Duff, Chief Financial Officer
- DESCRIPTION:** Board policy OE-6.16 requires that annual and monthly financial updates be provided to the board. These statements provide the status of revenues and expenditures for the general fund and all funds combined. The statements also allow a comparison to the board approved budget. Due to the early generation of this report, some July transactions have not been completed.
- HIGHLIGHTS:** The reports for local revenues show RUSD received a \$23,000 gift from the Olympia Brown PTA to cover costs for new school playground equipment. The expenses for July represent normal expenses for salaries, benefits, and supplies. The instructional area includes over \$1 million to order the new elementary math curriculum and vocational education includes \$33,978 for classroom equipment and materials at Gifford for middle school programs. Libraries and Instructional Support includes \$174,871 for renewed instructional media licenses. Central services includes \$168,000 for the renewal of instructional software services and \$353,793 for the renewal of financial and student information software systems. Business & Operations includes orders and expenses related to school construction and repair projects as well as \$900,000 for copy machine maintenance services for the 2016-17 school year. Finally, debt payments includes recording the lease payment obligations for the copy machine replacements that were installed in July.
- RECOMMENDATION:** Recommend the acceptance of the monthly financial statements.
- ACTION TAKEN:**

ALL GOVERNMENTAL FUNDS

9-Aug-2016  
3:38 pm  
BOE1C

Combined Statement of Revenues, Expenditures and Changes Fund Balance  
Revenues by Source, Expenditures by Function  
MONTHLY BUDGET



RACINE UNIFIED  
SCHOOL DISTRICT

	2016 - 2017 Budget 2	Jul MTD Actual	Jul YTD			% Exp	Jul YTD 2015 - 2016
			Actual	Enc/Com	Balance		
<b>Revenues By Source</b>							
<b>Revenue</b>							
Property Taxes	80,242,999	0	0	0	(80,242,999)	0	0
Local Sources	4,423,750	45,348	45,348	0	(4,378,402)	1	67,384
Intermediate Sources	160,430	0	0	0	(160,430)	0	0
State Sources	172,629,175	3,404	3,404	0	(172,625,771)	0	2,637
Federal Sources	32,001,006	0	0	0	(32,001,006)	0	0
Other Sources	156,522	1,173	1,173	0	(155,349)	1	540,568
<b>Total Revenue</b>	<b>289,613,882</b>	<b>49,925</b>	<b>49,925</b>	<b>0</b>	<b>(289,563,957)</b>	<b>0</b>	<b>610,589</b>
<b>Expenditures By Function</b>							
<b>Instruction</b>							
Regular Instruction	93,732,095	1,428,354	278,841	1,149,512	92,303,741	2	764,145
Vocational Instruction	5,285,358	49,021	0	49,021	5,236,337	1	13,532
Special Instruction	38,642,631	106,975	75,992	30,984	38,535,656	0	165,655
Other Instruction	7,018,551	42,033	30,107	11,926	6,976,518	1	41,650
<b>Total Instruction</b>	<b>144,678,635</b>	<b>1,626,383</b>	<b>384,940</b>	<b>1,241,443</b>	<b>143,052,252</b>	<b>1</b>	<b>984,982</b>
<b>Support Services</b>							
Pupil Services	17,489,625	88,339	83,612	4,726	17,401,286	1	167,021
Libraries & Instructional Support	20,076,172	835,431	490,021	345,409	19,240,742	4	1,198,459
General Administration	3,129,603	272,492	158,902	113,590	2,857,111	9	271,360
Building Administration	12,989,109	389,891	381,780	8,111	12,599,218	3	1,080,977
Business & Operations	44,562,244	3,114,806	1,048,269	2,066,537	41,447,438	7	1,940,922
Central Services	8,971,199	1,186,012	498,706	687,306	7,785,187	13	997,160
Insurance	920,510	110,376	110,376	0	810,134	12	138,805
Debt Payment	16,000,664	647,024	0	647,024	15,353,640	4	69,837
Other Support Services	470,884	24,678	24,678	0	446,206	5	28,787
Food Service	10,413,962	147,418	40,291	107,127	10,266,544	1	96,012
Community Service	1,091,388	48,580	48,580	0	1,042,808	4	125
<b>Total Support Services</b>	<b>136,115,360</b>	<b>6,865,047</b>	<b>2,885,217</b>	<b>3,979,830</b>	<b>129,250,313</b>	<b>5</b>	<b>5,989,466</b>
<b>Total Non-Program Transactions</b>	<b>18,241,965</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18,241,965</b>	<b>0</b>	<b>(77,163)</b>
<b>Total Expenditures By Function</b>	<b>299,035,960.00</b>	<b>8,491,430</b>	<b>3,270,157</b>	<b>5,221,273</b>	<b>290,544,530</b>	<b>3</b>	<b>6,897,285</b>
Excess (deficiency) of Revenues over expenditures	<b>(9,422,078)</b>	<b>(8,441,506)</b>	<b>(3,220,232)</b>	<b>(5,221,273)</b>	<b>980,572</b>		<b>(6,286,697)</b>
<b>Other Source</b>							
<b>Other Financing Sources (Uses)</b>							
Transfer From Other Funds	34,065,273	0	0	0	(34,065,273)	0	0
Other Financing Sources	5,230,000	38	38	0	(5,229,962)	0	9,700,473
Transfer To Other Funds	(34,032,273)	0	0	0	34,032,273	0	0
<b>Total Other Financing Sources (Uses)</b>	<b>5,263,000</b>	<b>38</b>	<b>38</b>	<b>0</b>	<b>(5,262,962)</b>	<b>0</b>	<b>9,700,473</b>
<b>Total Other Source</b>	<b>5,263,000.00</b>	<b>38</b>	<b>38</b>	<b>0</b>	<b>(5,262,962)</b>	<b>0</b>	<b>9,700,473</b>
Net Change in Fund Balance	(4,159,078)		(3,220,194)				
Fund Balance Beginning of Year	49,173,534		49,173,534				
<b>Fund Balance End of Year</b>	<b>45,014,456</b>		<b>45,953,340</b>				



**RACINE UNIFIED  
SCHOOL DISTRICT**

**General Fund  
Combined Statement of Revenues, Expenditures and Changes Fund Balance  
Revenues by Source, Expenditures by Function  
MONTHLY BUDGET**

	2016 - 2017 Budget 2	Jul MTD Actual	Jul YTD			% Exp	Jul YTD 2015 - 2016
			Actual	Enc/Com	Balance		
<b>Revenues by source</b>							
Property taxes	69,375,758	0	0	0	(69,375,758)	0.00	0
Local sources	2,785,203	18,057	18,057	0	(2,767,146)	0.65	29,869
Intermediate sources	118,000	0	0	0	(118,000)	0.00	0
State sources	159,491,555	3,404	3,404	0	(159,488,151)	0.00	2,637
Federal sources	16,030,314	0	0	0	(16,030,314)	0.00	0
Other sources	92,610	1,173	1,173	0	(91,437)	1.27	435,183
<b>Total revenues</b>	<b>247,893,440</b>	<b>22,634</b>	<b>22,634</b>	<b>0</b>	<b>(247,870,806)</b>	<b>0.01</b>	<b>467,689</b>
<b>Expenditures by function</b>							
<b>Instruction</b>							
Regular instruction	93,638,278	1,428,354	278,841	1,149,512	92,209,924	1.53	764,145
Vocational instruction	5,226,331	49,021	0	49,021	5,177,310	0.94	13,532
Special instruction	231,903	11,643	2,705	8,938	220,260	5.02	960
Other instruction	6,491,529	31,656	19,730	11,926	6,483,725	0.49	39,909
<b>Total instruction</b>	<b>105,588,041</b>	<b>1,520,674</b>	<b>301,277</b>	<b>1,219,398</b>	<b>104,067,367</b>	<b>1.44</b>	<b>818,545</b>
<b>Support service</b>							
Pupil services	11,772,393	80,186	75,460	4,726	11,692,207	0.68	156,247
Libraries & instructional support	15,569,959	663,681	318,484	345,196	14,906,278	4.26	923,945
General administration	3,112,603	272,492	158,902	113,590	2,840,111	8.75	271,360
Building administration	12,989,109	389,891	381,780	8,111	12,599,218	3.00	1,080,977
Business & operations	38,078,442	3,085,906	1,024,244	2,061,662	34,992,536	8.10	2,257,236
Central services	8,947,659	1,180,450	493,144	687,306	7,767,209	13.19	997,160
Insurance	719,003	110,376	110,376	0	608,627	15.35	138,805
Debt payments	648,988	647,024	0	647,024	1,964	99.70	5,013
Other support services	470,884	24,678	24,678	0	446,206	5.24	28,787
<b>Total support services</b>	<b>92,309,040</b>	<b>6,454,684</b>	<b>2,587,069</b>	<b>3,867,615</b>	<b>85,854,356</b>	<b>6.99</b>	<b>5,859,529</b>
<b>Non-Program transactions</b>	<b>17,587,465</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,587,465</b>	<b>0.00</b>	<b>77,163</b>
<b>Total expenditures</b>	<b>215,484,546</b>	<b>7,975,359</b>	<b>2,888,346</b>	<b>5,087,013</b>	<b>207,509,187</b>	<b>3.70</b>	<b>6,600,912</b>
Excess (deficiency) of revenues over expenditures	<b>32,408,894</b>	<b>(7,952,724)</b>	<b>(2,865,711)</b>	<b>(5,087,013)</b>	<b>(455,379,993)</b>		<b>(6,133,223)</b>
<b>Other financing sources (uses)</b>							
Transfer from other funds	257,881	0	0	0	257,881	0.00	0
Other financing sources	5,000	38	38	0	4,962	0.76	473
Transfer to other funds	(33,774,392)	0	0	0	(33,774,392)	0.00	0
<b>Total other financing sources (uses)</b>	<b>(33,511,511)</b>	<b>38</b>	<b>38</b>	<b>0</b>	<b>(33,511,549)</b>	<b>0.00</b>	<b>473</b>
Net change in fund balance	(1,102,617)		(2,865,673)				(6,132,750)
Fund balance beginning of year	73,465,323		73,465,323				
<b>Fund balance end of year</b>	<b>72,362,706</b>		<b>70,599,650</b>				

Please approve the following disbursements for July 1-31, 2016

<u>Account</u>	<u>Beginning Check Number</u>	<u>Ending Check Number</u>	<u>Amount</u>
General Fund - Johnson Bank	98496	98903	9,230,555.13
Payroll - Direct Deposit	98117609	98121485	4,427,395.30
Payroll - Non-Direct Deposit	97904411	97904417	4,856.48
Social Security and Medicare			504,618.94
WRS			1,595,160.10
Debt repayment & OPEB Requirement			-
<b>Total Disbursements</b>			<b><u><u>15,762,585.95</u></u></b>

Please approve the following receipts for July 1-31, 2016

<u>Account</u>	<u>Amount</u>
General Fund	7,143,855.65
Debt Borrowing/Investments	
<b>Total Receipts</b>	<b><u><u>7,143,855.65</u></u></b>

Detailed reports are available for review at the School District offices in the Business Services area. All disbursements and receipts noted above are within the limitations described in Board Policy Executive Limitation - 6 and legally delegated to the administration through the Chief Executive Officer or his/her delegate.